



SULLIVAN COUNTY

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Board of Commissioners

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County Manager

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(603)542-8717
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Facilities & Operations

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June 18, 2019

State of New Hampshire
Department of Attorney General
Attn: Gordon MacDonald, Attorney General
33 Capitol Street
Concord NH 03301

Re: Sullivan County DOC Compliance Tour - RSA 30-B:12

Dear Attorney General MacDonald:

Pursuant to RSA 30-B:12, please allow this letter to serve as the Sullivan County Board of Commissioners' (BOC) written report on its tour of the Sullivan County Department of Corrections (SCDOC).

On Monday, May 20, 2019, a tour of SCDOC Community Corrections Center and jail was conducted by Commissioners Jeffrey Barrette and Bennie Nelson and SCDOC Lt. Matthew Lockhart where all was found to be in good order. I've attached Lori Keefe's tour notes that were approved by the BOC at their meeting Mon. June 17, 2019.

Please feel free to contact me if you have any questions. Thanks very much.

Sincerely,

A handwritten signature in black ink that reads "Derek R. Ferland".

Derek R. Ferland
County Manager
Tel. (603) 863-2560 Ext. 101
Email: dferland@sullivancountynh.gov

Cc: Sullivan County DOC Supt. David Berry Jr.

Sullivan County DOC

Meeting Minutes

May 20, 2019

Present: Rep. Brian Sullivan, Commissioners Jeffrey Barrette and Bennie Nelson, Supt. David Berry, Office Manager Lori Keefe, Lt. Matthew Lockhart, Facilities Director Mary Bourke, Facilities Admin Asst. Monica Lizotte, Eagle Times Reporter Glynis Hart

1. Purpose of Meeting

Purpose of this meeting was to conduct a semi-annual inspection tour of the facility by the Board of Commissioners. Tour began at 2:15pm

2. Discussion

Tour began in the CCC administration area. Eagle Times reporter asked about the CERT transports done at the DOC and do we assist police departments. Supt. Berry replied that our CERT team provides transports to inmates post arrest and sometimes for those inmates participating in electronic home confinement. We do not assist with police transports.


The tour moved to the lower level of the CCC – toured the men's housing and treatment areas as well as their outside recreation area. Toured the inmate dining room and the laundry.

Explained the Rockingham County per diem contract – housing females for Rockingham County for both program (\$57.50/day) and non-program (\$50/day) participants.

Tour proceeded to the Jail; Unit 1 dayroom and dorm room, Unit 2, Unit 3 and Observation/Booking Area. Supt. Berry provided an overview on the Unit 3 cell door replacement project. All commented on how clean the facility is.

Tour concluded at 2:40pm


Lori Keefe
Office Manager


GEORGE HERBERT BOX CLERK
6/17/19