March 3, 2020

State of New Hampshire
Department of Attorney General
Attn: Gordon MacDonald, Attorney General
33 Capitol Street
Concord NH 03301

Re: Sullivan County DOC Compliance Tour - RSA 30-B:12

Dear Attorney General MacDonald:

Pursuant to RSA 30-B:12, please allow this letter to serve as the Sullivan County Board of Commissioners’ (BOC) written report on its tour of the Sullivan County Department of Corrections (SCDOC).

On Tuesday, February 18, 2020, a tour of SCDOC Community Corrections Center and jail was conducted by Commissioners Jeffrey Barrette, Bennie Nelson & George Hebert, myself, our Facilities Director, Mary Bourque, and DOC Capt. Joe Brookens where all was found to be in good order. I’ve attached a memo from SCDOC Office Manager Lori Keefe regarding Capt. Brookens’ tour notes that were approved by the BOC at their meeting on Mon. March 2, 2020.

Please feel free to contact me if you have any questions.

Sincerely,

Derek R. Ferland
County Manager
Tel. (603) 863-2560 Ext. 101
Email: dferland@sullivancountynh.gov

Cc: Sullivan County DOC Supt. David Berry Jr.
    James Boffetti, NH DOJ Associate Attorney General

All Day, Every Day, We Make Life Better
Memo

Comments:

On 2/19/19, a tour of the DOC was conducted by Captain Joe Brookens for County Manager Derek Ferland, Facilities Director Mary Bourque, Commissioners Jeffrey Barrette, Bennie Nelson and George Hebert. The tour began at the Community Corrections Center at 2:40pm.

All parties walked through the CCC Male and Female housing units

- Capt. Brookens pointed out the installation of safety dome mirrors
- The door to the CCC Male Flex unit was propped open due to the ongoing issue with regulating temperature in that unit

All parties walked through the laundry area and proceeded to the Jail.

- Capt. Brookens discussed the idea of removing the wall between the Unit 2 dayroom/hall and the Unit 1 Room B to open up space for Unit 2 females.
- The cell doors in Unit 3 East side are scheduled to be repainted this month
- Observation Area and the Med Office were toured. There is a new bench outside the Med Office for the MAT participants to be monitored. Capt. Brookens discussed the need to install a couple of cameras in this area for safety during MAT med pass

The tour concluded at 3:00pm.

Respectfully submitted,

Lori Keefe
Office Manager

[Signature]

Date: 3/3/2020

DOC Clerk - George Hebert

Sullivan County Dept of Corrections

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