



SULLIVAN COUNTY

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Board of Commissioners

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County Manager

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October 8, 2019

State of New Hampshire
Department of Attorney General
Attn: Gordon MacDonald, Attorney General
33 Capitol Street
Concord NH 03301

Re: Sullivan County DOC Compliance Tour - RSA 30-B:12

Dear Attorney General MacDonald:

Pursuant to RSA 30-B:12, please allow this letter to serve as the Sullivan County Board of Commissioners' (BOC) written report on its tour of the Sullivan County Department of Corrections (SCDOC).

On Monday, September 16, 2019, a tour of SCDOC Community Corrections Center and jail was conducted by Commissioners George Hebert & Bennie Nelson, me, our Facilities Director Mary Bourque and DOC Capt. Brooken where all was found to be in good order. I've attached Capt. Brooken's tour notes that were approved by the BOC at their meeting yesterday, Mon. October 7, 2019.

Please feel free to contact me if you have any questions. Thanks very much.

Sincerely,

A handwritten signature in black ink, appearing to read "Derek R. Ferland".

Derek R. Ferland
County Manager
Tel. (603) 863-2560 Ext. 101
Email: dferland@sullivancountynh.gov

Cc: Sullivan County DOC Supt. David Berry Jr.

Sullivan County Department of Corrections

Meeting Minutes

September 17, 2019, Monday
16

Present: Commissioners George Hebert and Bennie Nelson, County Manager Derek Ferland, Facilities Director Mary Bourque, DOC Captain Joe Brookens
Time: Compliance Tour per RSA 30-B:12- started at 2:11pm and concluded at 2:45pm

1. Topics Discussed

Capt. Brookens pointed out the temperature differential in male treatment living quarters and wondered if it was an HVAC controls issue. Ms. Bourque will investigate.

The group inspected the recently completed steam piping project in laundry facility and the 4 newly installed dryers.

Capt. Brookens pointed out how the sinks in the male bathroom in Unit 1 had some minor cracks forming. DOC staff and Facilities team are monitoring the situation.

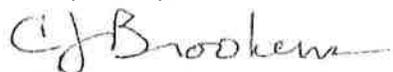
Capt. Brookens described how the recently installed camera in the women's treatment area seems to have contributed to a decrease in the number of physical altercations and assaults that had been occurring.

The group toured Unit 3 where Ms. Bourque described how Phase 2 of the lock replacement is scheduled to begin in October. Phase 1 was completed last year and has been a significant improvement in the reliability and safety of the lock system. Capt. Brookens also led the group inside the Unit 3 cell area to inspect a completed project to install epoxy on the floor of the showers

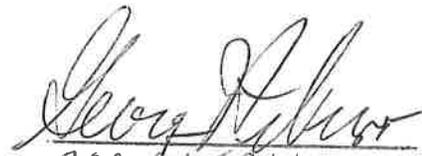
Capt. Brookens led the group into the female section of Unit 2 and described how he thought a future project could be done to expand their area into an adjoining room that is underutilized in Unit 1.

Capt. Brookens took the group in to the booking area to show them a recently installed fingerprinting machine provided by the State.

Respectfully,



Charles J. Brookens
Captain
SCDOC
103 County Farm Rd
Unity, NH 03743



DOC CLERK
GEORGE HEBERT

REVIEWED & APPROVED

10-7-19

DATE