

Law Offices

June 18, 2012

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CALIFORNIA

DELAWARE

ILLINOIS

NEW JERSEY

NEW YORK

PENNSYLVANIA

WASHINGTON D.C.

WISCONSIN

Re: Data Breach Notification

Dear Mr. Attorney General:

On behalf of our client, the Woodrow Wilson National Fellowship Foundation, we are providing the following information regarding a data breach recently sustained by the Foundation. The purpose of this letter is to follow-up and supplement a letter sent last week regarding this same breach. We have since learned that one additional New Hampshire resident was affected by the breach, and we will be notifying that individual in the same manner that we notified the other residents. The following information regarding the breach is identical to the information supplied in the previous note, with the exception that one more New Hampshire resident is affected by the breach.

In May 2012, the Foundation became aware that some fellowship applicants' personal information may have become publicly accessible during an update of the Foundation's website. Due to an I/T oversight, certain information was inadvertently placed outside the Foundation's internet firewall, resulting in potential temporary public exposure. Specifically, this application information may have included names, mailing addresses, email addresses, social security numbers and other application information such as grades and letters of recommendation.

The Foundation discovered this error on May 17, 2012, and over the following few days successfully replaced all of the affected information behind its firewall, and removed all known traces of the information from the internet. As required under state law, certain police agencies and attorneys general have been notified of the data breach, and the New Hampshire Attorney General is hereby notified. Consistent with its requirement to notify law enforcement officials, the Foundation could not notify applicants until it received clearance from these agencies, resulting in the timing of the current notice. Please be aware, however, that the potential information exposure occurred due to the Foundation's error and not as the result of a third-party intrusion, and that the Foundation does not have any knowledge that personal information has been misused.

The Foundation is committed to maintaining and protecting the confidentiality of its applicants' personal information. We regret that this situation has occurred and we are currently working to reduce the chances of a similar situation in the future.

The Foundation is notifying all applicants that had information exposed and is additionally providing free credit monitoring services through Experian to those applicants that had social security numbers exposed. In the notice to applicants (attached is a sample letter), the Foundation is providing this service, contact information for each credit bureau, directions to access free credit reports, suggestions if the applicant experiences identity theft, and contact information for the Federal Trade Commission's identity theft department. The Foundation is also providing a toll-free number so that any affected applicant may call with questions or concerns. Eight New Hampshire residents had information exposed and the Foundation intends to notify these individuals as described above shortly.

Please do not hesitate to contact me if you have any questions.

Very truly yours,

A handwritten signature in black ink that reads "K. Dort/ba". The signature is written in a cursive, somewhat stylized font.

Kenneth K. Dort

KKD



THE WOODROW WILSON
National Fellowship Foundation

June 18, 2012

Dear

We are writing to inform you that the Woodrow Wilson National Fellowship Foundation recently became aware that some of your personal information may have become publicly accessible. During an update of the Foundation's website in mid April 2012, certain information was inadvertently placed outside the Foundation's internet firewall, resulting in potential temporary public exposure. Specifically, this information, which you submitted as part of your 2011 fellowship application, may have included your name, mailing address, email address, social security number and other application information, such as your grades and letters of recommendation.

The Foundation discovered this error on May 17, 2012, and over the following few days successfully replaced all of the affected information behind its firewall, and effected the removal of all known traces of the information from the internet. Although your information is now protected once again, the Foundation has since performed a follow-up security assessment and determined that the database containing your application information was publicly accessed one time. New Jersey local authorities and, where required, state attorneys general have been notified pursuant to applicable state law. Consistent with its requirement to notify law enforcement officials, the Foundation could not notify you until it received clearance from these law enforcement agencies, resulting in the timing of the current notice. Please be aware, however, that we believe that the potential information exposure occurred due to the Foundation's error and not as the result of a third-party intrusion, and that the Foundation does not have any knowledge that your information has been misused.

The Foundation is committed to maintaining and protecting the confidentiality of applicants' personal information. We regret that this situation has occurred and are currently working to reduce the chances of a similar situation in the future.

Because your social security number may have been accessed by others, there is a risk of identity theft. However, although the Foundation does not have any knowledge that your information has been misused in any way, you should still consider the following precautions.

First, because the Foundation is committed to assuring the security of your data, and to help protect your identity, we are offering (until September 30, 2012) a complimentary one-year membership of Experian's ProtectMyID™ Alert. This product helps detect possible misuse of your personal information and provides you with identity protection services focused on immediate identification and resolution of identity theft.

You Can Activate ProtectMyID Now in Three Easy Steps

1. **MAKE SURE THAT YOU ENROLL NO LATER THAN SEPTEMBER 30, 2012.**
2. **VISIT the ProtectMyID Web Site at www.protectmyid.com/redeem or call 877-371-7902 to enroll in the program.**
3. **PROVIDE YOUR Activation Code -** - when requested.

Once your 12-month membership is activated, you will receive the following services:

- **Credit Report:** A free copy of your Experian credit report
- **Daily 3-Bureau Credit Monitoring:** Alerts you of suspicious activity including new inquiries, newly opened accounts, delinquencies, or medical collections found on your Experian, Equifax and TransUnion credit reports.
- **Identity Theft Resolution:** If you have been a victim of identity theft, you will be assigned a dedicated, U.S.-based Experian Identity Theft Resolution Agent who will walk you through the fraud resolution process, from start to finish.
- **ExtendCARE:** Full access to the same personalized assistance from a highly-trained Fraud Resolution Agent even after your initial ProtectMyID membership expires.
- **\$1 Million Identity Theft Insurance¹:** As a ProtectMyID member, you are immediately covered by a \$1 Million insurance policy that can help you cover certain costs including, lost wages, private investigator fees, and unauthorized electronic fund transfers.

Once your enrollment in ProtectMyID is complete, you should carefully review your credit report for inaccurate or suspicious items. If you have any questions about ProtectMyID, need help understanding something on your credit report or suspect that an item on your credit report may be fraudulent, please contact Experian's customer care team at 877-371-7902.

Second, you may contact any of the three credit bureaus to inquire about any of their other services, such as security freezes for your credit file, or to inquire about data security or identity theft issues. Their contact information is listed below:

Bureau	Contact Number	Security Freeze Information
Equifax	800-525-6285	https://help.equifax.com/app/answers/detail/a_id/75/~/~/security-freeze-fees-and-requirements
Experian	888-397-3742	http://www.experian.com/consumer/security_freeze.html
TransUnion	800-680-7289	http://www.transunion.com/personal-credit/credit-disputes/credit-freezes.page

¹ Identity theft insurance is underwritten by insurance company subsidiaries or affiliates of Chartis, Inc. The description herein is a summary and intended for informational purposes only and does not include all terms, conditions and exclusions of the policies described. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.

When you are in contact with the agencies, be prepared to supply certain personal information to them for identification purposes (including your date of birth and social security number).

Third, you may simply want to check your credit report for any signs of fraud without enrolling in the above program. You have a right to receive an annual credit report free of charge from each of the three major credit bureaus. These reports can be requested online at www.annualcreditreport.com. If you request a credit report, you should review it carefully and look for accounts you did not open and for inquiries from creditors that you did not initiate. If you see any suspicious activity, call the credit bureau at the telephone number on the report.

Fourth, if you do find suspicious activity on your credit reports, you should call your local police or state attorney general and file a report. You should request a copy of the report because creditors may need the report to clear your records.

If you would like to learn more about identity theft and security freezes, you may also visit the Federal Trade Commission website at www.ftc.gov/category/consumer-topics/identity-theft-and-privacy-resources, or contact the Federal Trade Commission via phone at 1-877-ID-THEFT or via U.S. mail at:

Federal Trade Commission
Consumer Response Center
600 Pennsylvania Avenue, N.W.
Washington, DC 20580

The Foundation sincerely apologizes for any inconvenience this situation may have caused for you. If you have any questions, please feel free to contact Jane Foran, the Foundation's representative who is prepared to answer any questions you may have. She can be reached toll-free at (800)899-9963, or by email at information@woodrow.org.

Very truly yours,



Raymond J. Clark
Senior Vice President, Administration and Finance/Treasurer