

STATE OF NH
DEPT OF JUSTICE

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March 15, 2017

FEDERAL EXPRESS

Office of the Attorney General
33 Capitol Street
Concord, New Hampshire 03301

To the Office of the Attorney General:

VWSE Productions, LLC is writing to inform you that on January 23, 2017 we were notified that a company laptop and removable disc drive were stolen from one of our employees. In the weeks that followed, we have been conducting an internal investigation into the facts and circumstances surrounding the incident. Both law enforcement and the FBI are aware of this incident.

We have identified that the laptop computer and removable disc drive may have contained files with some of our employees' and contractors' personal information, including first and last name, social security number and in some cases, address. To our knowledge, none of the files on these devices have been accessed.

We are continuing to monitor the situation and to help prevent something like this from happening in the future, we are reviewing our information security protocols. We are also enhancing our policies and employee/contractor procedures regarding the safeguarding of personal information.

Notice is being provided as quickly as possible, but no later than March 16, 2017, to the one (1) New Hampshire resident affected.

Please do not hesitate to contact me if you have any questions regarding this matter. You can reach me at (212) 699-8430 or via email spretsfelder@vanwagner.com.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. S. Pretsfelder'.

Steven S. Pretsfelder
General Counsel

VWSE PRODUCTIONS, LLC

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