

STATE OF NH
DEPT OF JUSTICE
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April 12, 2016

FIRST CLASS MAIL

Attorney General Joseph Foster
Office of the Attorney General
NH Department of Justice
33 Capitol Street
Concord, NH 03301

Re: Trinity Solar Data Breach

Dear Attorney General Foster:

My firm represents Trinity Heating & Air, Inc. DBA: Trinity Solar (hereafter, "Trinity Solar"). Pursuant to N.H. Rev. Stat 359-C:20(b), I am writing to notify you of a breach of security involving the unauthorized distribution of personal information involving five (5) New Hampshire residents.

On Tuesday, April 5th, 2016, Trinity Solar, headquartered at 2211 Allenwood Rd, Wall Township, NJ 07719, learned that on March 11, 2016, an employee sent 1,156 employee W-2's to an e-mail account that appeared to belong to a company executive, but was in fact an unauthorized outside party. Of these 1,156 employees, 5 reside in New Hampshire. It is believed that the imposter requested the W-2 forms and the employee complied with what she believed to be an authentic request from a superior. The unencrypted W-2 statements contained employee names, addresses and social security numbers. Local law enforcement in Wall Township, New Jersey, were notified on Wednesday, April 6, 2016.

The impacted New Hampshire residents will shortly receive notice of the data breach pursuant to N.H. Rev. Stat 359-C:20(III), by mail at their home addresses. The mailing will be sent on April 13, 2016 and will be received by the recipients in the ordinary course by First Class U.S. mail. A template of the notice sent to each impacted resident is attached hereto as Exhibit A.

My client informs me that they believe the stolen information is already being used for fraudulent purposes. Since the data breach incident, several employees report that they are unable to file their tax returns, presumably because an imposter already submitted tax returns

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using the stolen information in a fraudulent attempt to obtain the individuals' tax returns. As explained in the attached notice letter, Trinity Solar is offering each impacted employee free credit monitoring services for the next twelve months. Trinity Solar will educate its employees on the growing threat of "spear fishing" attacks such as this so that future attempts to gain access to personal information will be unsuccessful.

The Office of the Attorney General may contact me directly on behalf of my client, Trinity Solar, if any additional information can be provided.

Sincerely,

ARCHER & GREINER
A Professional Corporation

BY: 
Jason F. Cotter

Attachment

Exhibit A

[COMPANY LETTERHEAD]

Trinity Solar
2211 Allenwood Rd.
Wall Township, NJ 07719
(732) 780-3779
[INSERT TOLL FREE NUMBER, IF AVAILABLE]

[EMPLOYEE ADDRESS]

Dear [EMPLOYEE]:

Recently, our company was subject to a data breach event that resulted in the disclosure of your name, address and social security number to an unauthorized third party. This event occurred in mid-March of this year. At this point, we believe there are no ongoing threats to your personal information in our systems. We are actively engaged with law enforcement as we lend assistance to their efforts to investigate this crime.

In order to reduce the risk that this data breach will harm any of our impacted employees, we have taken steps to retain the services of LifeLock, Inc. to provide twelve months of free credit monitoring. Enrollment in this program is simple. The enclosed brochure explains how to enroll in this service that is being provided at our expense. We highly recommend that each of our employees take advantage of this service.

The following notices are provided to you in order to obtain additional information about the steps you can take to avoid identity theft:

For residents of Illinois, Maryland and North Carolina:

State laws require us to tell you that you can obtain information from the Federal Trade Commission about steps you can take to avoid identity theft (including how to place a fraud alert or security freeze.) If you are a Maryland or North Carolina resident, you may also be able to obtain this information from your state's Attorney General.

MD Attorney General's Office
Consumer Protection Division
200 St. Paul Place
Baltimore, MD 21202
1-888-743-0023
www.oag.state.md.us

NC Attorney General's Office
Consumer Protection Division
9001 Mail Service Center
Raleigh, NC 27699-9001
1-877-566-7226
<http://www.ncdoj.gov/>

Federal Trade Commission
Consumer Response Center
600 Pennsylvania Avenue, NW
Washington, DC 20580
1-877-IDTHEFT (438-4338)
www.ftc.gov/bcp/edu/microsites/idtheft/

For residents of California, Hawaii, Illinois, Iowa, Maryland, Michigan, Missouri, North Carolina, Oregon, Vermont, Virginia, West Virginia, and Wyoming:

It is recommended by state law that you remain vigilant for incidents of fraud and identity theft by reviewing credit card account statements and monitoring your credit report for unauthorized activity. You may obtain a copy of your credit report, free of charge, whether or not you suspect any unauthorized activity on your account by contacting any one or more of the national consumer reporting agencies listed below. They can also provide you with information about fraud alerts and security freezes.

Equifax
P.O. Box 740241
Atlanta, GA 30348
1-800-685-1111
www.equifax.com

Experian
P.O. Box 2104
Allen, TX 75013
1-888-397-3742
www.experian.com

TransUnion
P.O. Box 6790
Fullerton, CA 92834-6790
1-877-322-8228
www.transunion.com

For residents of Massachusetts and West Virginia:

State law require us to inform you of your right to obtain a police report if you a victim of identity theft. You also have the right to place a security freeze on your credit report. A security freeze is intended to prevent credit, loans and services from being approved in your name without your consent; however, using a security freeze may delay your ability to obtain credit.

To place a security freeze on your credit report, you need to send a request to a consumer reporting agency by certified mail, overnight mail, or regular stamped mail. The following information must be included when requesting a security freeze (note that if you are requesting a credit report for your spouse, this information must be provided for him/her as well): (1) full name, with middle initial and any suffixes; (2) Social Security number; (3) date of birth; (4) current address and any previous addresses for the past five years; and (5) any applicable incident report or complaint with a law enforcement agency or the Registry of Motor Vehicles. The request must also include a copy of a government-issued identification card and a copy of a recent utility bill or bank or insurance statement. It is essential that each copy be legible, display your name and current mailing address, and the date of issue. The consumer reporting agency may charge a fee of up to \$5.00 to place a freeze or lift or remove a freeze, unless you are a victim of identity theft or the spouse of a victim of identity theft, and you have submitted a valid police report relating to the identity theft incident to the consumer reporting agency.

Equifax Security Freeze
P.O. Box 105788
Atlanta, GA 30348
www.equifax.com

Experian Security Freeze
P.O. Box 9554
Allen, TX 75013
www.experian.com

TransUnion (FVAD)
P.O. Box 6790
Fullerton, CA 92834-6790
www.transunion.com

We deeply regret any inconvenience this incident may cause and we remain committed to helping you reduce the likelihood of identity theft. If you should have any questions, please

reach out to our designated Trinity Solar contact for this matter at [address]
@trinitysolarsystems.com.

Sincerely,

[NAME}