

P.O. Box 89000  
Baltimore, Maryland  
21289-4430  
4515 Painters Mill Road  
Owings Mills, Maryland  
21117-4903

January 23, 2008

**VIA FACSIMILE AND MAIL**

Kelly A. Ayotte, Esq.  
Attorney General  
New Hampshire Department of Justice  
33 Capitol Street  
Concord, NH 03301

We are writing to inform you that we recently received notification from one of our vendors, CBIZ Benefits & Insurance Services, Inc. ("CBIZ"), that several computers were stolen from its offices in St. Louis, MO between December 24 and 26, 2007. We provide recordkeeping services for retirement plans, such as 401(k) plans, and two of the stolen computers were used by CBIZ to prepare required federal filings for some of our retirement plan clients. As part of the filings, there are schedules that contain specific information on approximately 274 plan participants residing in New Hampshire who left their respective companies during the 2005 plan year and certain participants who left in other years. Certain information about such former employees, including their names and Social Security numbers, are believed to be on the unencrypted hard drives of these two stolen computers. The data on such computers did not include addresses or dates of birth.

Although we review the data security practices of vendors that handle customer personal information, we are working with CBIZ and re-examining existing safeguards to determine whether any changes should be made. Additionally, CBIZ promptly reported the theft to its local law enforcement authorities and is cooperating with them in the investigation of this matter.

We are working with our retirement plan clients to mail letters to their participants, including those who are residents of New Hampshire, notifying them of this incident. We began to mail these letters on January 18<sup>th</sup>. As a precaution, we are offering one year of online credit monitoring at no cost to the participants. The letters also contain information regarding the nationwide credit reporting agencies, as well as resources available through the Federal Trade Commission.

If you have any questions, please feel free to call Karen Nash-Goetz, a member of the T. Rowe Price Legal Department at (410) 345-2260 or me at (410) 345-5590.

Sincerely,



Deborah D. Seidel  
Manager  
Operations Compliance & Risk Management



[Date]

[Name]

[Address]

[Address]

Dear [Name]:

We are writing to inform you about an incident that involves personal information about you in connection with the <plan name> ("Plan") that we service. One of our vendors recently informed us that several computers were stolen from its offices between December 24 and 26, 2007, including two computers that were used in preparing required federal reporting for the retirement plan referenced above. In these filings, specific information is provided regarding participants who left the company during the 2005 plan year and certain participants who left in other years. As a former employee, your address, date of birth, or other personally identifiable information was not included in the records. However, your name and Social Security number are believed to be on the hard drives of these stolen computers, along with the amount of your account balance at the end of the 2006 plan year (if any).

The vendor promptly notified law enforcement authorities and continues to cooperate in the investigation. While we, our vendor, and the Plan have security controls in place to protect personal information, we are reviewing this matter and will continue to work with the vendor to enhance security measures. If you have a current balance with the Plan, please be assured that we are taking additional measures to help secure your account.

We deeply regret that this incident occurred and realize that you may have questions and concerns. One step we have taken is to provide you access to a one-year subscription to an online credit monitoring service through TransUnion. We have included an activation code you can use to obtain this service at no cost to you. Your code is <code number>. You may activate your one-year subscription any time between now and April 30, 2008. To access the service, please visit <http://www.truecredit.com/code> and enter your 16-digit code as shown in the gift certificate code boxes. You will then be guided through a series of screens to verify your identity and to access the following features:

- Unlimited access to your TransUnion credit report and credit score;
- Credit monitoring to alert you by e-mail if critical changes (such as address changes, new inquiries, new accounts, etc.) take place on your TransUnion credit report; and
- Up to \$25,000 of identity theft insurance through American International Group, Inc. (coverage not available to New York residents).

We apologize for this unfortunate event and want to reassure you that T. Rowe Price, our vendor, and the Plan take the security of personal information very seriously. If you would like any further information concerning this incident, please contact the Participant Service Center at 1-866-799-0157, Monday-Friday, 7 a.m. to 10 p.m. ET.

Sincerely,

Steven J. Zients, Senior Vice President

See the reverse side for additional important information.

## Additional Information on Protecting Yourself

There are other steps that you can take to help further protect yourself. Remain vigilant and watch for any unusual activity on your account and credit card statements. You may wish to contact your credit card issuers and financial institutions and inform them of the incident. Promptly report incidents of suspected identity theft or fraud to your local law enforcement agency, your financial institution, and to one of the three nationwide consumer reporting agencies listed below. Other options include:

- Periodically obtaining credit reports from each of the three nationwide credit reporting agencies and having information relating to fraudulent transactions deleted. Under federal law, you are entitled to one free copy of your credit report every 12 months from each of the major credit reporting agencies. You may obtain a free copy of your credit report by going on the Internet to [www.AnnualCreditReport.com](http://www.AnnualCreditReport.com) or by calling 1-877-322-8228. If you would rather write, a request form is available on [www.AnnualCreditReport.com](http://www.AnnualCreditReport.com). You may want to obtain copies of your credit reports to ensure the accuracy of the report information.

You may also contact the fraud departments of any of the three major credit reporting agencies. They will discuss your options with you, such as placing a 90-day “fraud alert” in your file or longer-term alerts if fraudulent transactions have occurred. A fraud alert can make it more difficult for someone to get credit in your name because it tells creditors to follow certain procedures to protect you. It also may delay your ability to obtain credit. The contact information for each of the three major credit reporting agencies is listed below:

Equifax  
P.O. Box 740256  
Atlanta, GA 30374  
1-800-685-1111

Experian  
P.O. Box 1017  
Allen, TX 75002  
1-888-397-3742

TransUnion  
P.O. Box 6790  
Fullerton, CA 92834  
1-800-680-7289

The Federal Trade Commission also provides information about these options and additional steps you can take. To learn more, you can go to [www.consumer.gov/idtheft](http://www.consumer.gov/idtheft) or [www.ftc.gov/credit](http://www.ftc.gov/credit), or call 1-877-IDTHEFT (1-877-438-4338). In addition, you may also contact the Federal Trade Commission to report incidents of identity theft.

[Date]

P.O. Box 17349  
Baltimore, Maryland 21285

[Name]  
[Address]  
[Address]

4515 Painters Mill Road  
Owings Mills, Maryland 21117

Dear [Name]:

T. Rowe Price and Sterling Commerce, Inc. are providing you this notice about an incident that involves your personal information in connection with the Sterling Commerce, Inc. Savings and Security Plan serviced by T. Rowe Price. A T. Rowe Price vendor recently informed us that several computers were stolen from its offices between December 24 and 26, 2007, including two computers that were used in preparing required federal reporting for your retirement plan (referenced above).

In these filings, specific information is provided regarding participants who left Sterling during the 2005 plan year and certain participants who left in other years. Your address, date of birth, or other personally identifiable information was not included in the records. However, your name and Social Security number are believed to be on the hard drives of these stolen computers, along with the amount of your account balance, if any, at the end of the 2006 plan year.

The vendor promptly notified law enforcement authorities and continues to cooperate in the investigation. While we, our vendor, and the Plan have security controls in place to protect personal information, both T. Rowe Price and Sterling are reviewing this matter and will continue to work together with the vendor to enhance security measures. If you have a current balance with the Plan, please be assured that we are taking additional measures to help secure your account.

We deeply regret that this incident occurred and realize that you may have questions and concerns. One step we have taken is to provide you access to a one-year subscription to an online credit monitoring service through TransUnion. We have included an activation code you can use to obtain this service at no cost to you. Your code is xxxxxxxxxxxxxxxxxxxx. You may activate your one-year subscription any time between now and April 30, 2008. To access the service, please visit <http://www.truecredit.com/code> and enter your 16-digit code as shown in the gift certificate code boxes. You will then be guided through a series of screens to verify your identity and to access the following features:

- Unlimited access to your TransUnion credit report and credit score;
- Credit monitoring to alert you by e-mail if critical changes (such as address changes, new inquiries, new accounts, etc.) take place on your TransUnion credit report; and
- Up to \$25,000 of identity theft insurance through American International Group, Inc. (coverage not available to New York residents).

We apologize for this unfortunate event and want to reassure you that T. Rowe Price, Sterling Commerce, and the vendor take the security of personal information very seriously. If you would like any further information concerning this incident, please contact the Participant Service Center at 1-866-799-0157, Monday- Friday, 7 a.m. to 10 p.m. ET.

Sincerely,  
Steven J. Zients, Senior Vice President



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<b>Equifax</b>	<b>Experian</b>	<b>TransUnion</b>
P.O. Box 740256	P.O. Box 1017	P.O. Box 6790
Atlanta, GA 30374	Allen, TX 75002	Fullerton, CA 92834
1-800-685-1111	1-888-397-3742	1-800-680-7289

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