



STATE OF NH
DEPT OF JUSTICE
2015 JUL 23 AM

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July 21, 2015

The Honorable Joseph Foster
Office of the Attorney General
33 Capitol Street
Concord, NH 03301

Dear Attorney General Foster:

This office represents Scient Federal Credit Union, which is headquartered in Groton, Connecticut (the "Credit Union"). On behalf of the Credit Union, we are writing to notify you pursuant to N.H. Rev. Stat. §§ 359 of an incident of unauthorized access to personal information of 1 New Hampshire resident.

NATURE OF UNAUTHORIZED ACCESS INCIDENT

On Tuesday, July 14, 2015, as a result of human error, certain information pertaining to Credit Union employees was transmitted by a Credit Union employee via secure email to an individual outside of the Credit Union. The individual who received the information is a prospective employee of the Credit Union. The following employee information, which was in electronic form, was disclosed: name, social security number, home address, amount or percentage of 401K contribution, and year-to-date hours and pay.

NUMBER OF RESIDENTS AFFECTED

Information pertaining to one (1) Credit Union employee who resides in New Hampshire was disclosed.

STEPS TAKEN OR PLANNED IN RESPONSE TO THE INCIDENT

The erroneous email was discovered shortly after it was sent and the Credit Union took the following action to address this error. The Credit Union immediately contacted the individual to whom the information was sent and requested that she delete the email and the information provided with it. This individual verbally indicated that she would delete the information and later confirmed that she had. She has also signed a notarized affidavit, prepared by this office, confirming that she deleted this information and that she did not download or in any other way keep or transfer this information. Since the Credit Union believes the incident did not involve intentional wrongdoing, no law enforcement authorities were contacted. Notice of this incident was mailed to the affected employee today. Notice was not delayed because of a law enforcement investigation. The Credit Union is offering 12 months of credit monitoring to the affected employee. The Credit Union will review its policies, procedures and controls (particularly regarding electronic correspondence involving personal information) and train staff, as appropriate, on compliance with such policies, procedures and controls.

If you have any questions or need additional information, please contact me at 860-331-2624 or acorey@hinckleyallen.com.

Sincerely,

Arthur T. Corey

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