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May 5, 2022

New Hampshire Department of Justice  
Attorney General  
33 Capitol Street  
Concord, New Hampshire 03307

To Whom It May Concern:

I am writing to notify you that our client, Salem Fabrication Technologies Group ("Salem"), experienced a data incident involving a New Hampshire resident.

Salem is a global distributor of fabrication tools, supplies and machinery. Salem became aware of suspicious activity on certain company servers on April 7, 2022. The company discovered that files on those servers had been encrypted and, shortly thereafter, Salem was contacted by an individual who asserted responsibility for the encryption and claimed to have stolen data from the company's servers. Salem immediately took steps to restore the security of its systems, notified law enforcement, and began an investigation with the assistance of outside cybersecurity and forensic experts to determine what had occurred. Salem's investigation is ongoing, and it has not yet decisively verified the unauthorized third party's claim that data was taken from the company's servers or determined what data, if any, was stolen.

As part of its investigation, however, Salem has identified evidence that indicates the unauthorized third party had access to systems that contained files that included personal information of its employees, including a New Hampshire resident, between March 17, 2022 and April 7, 2022. The company's investigation has determined that those files included one or more of the following data elements: date of birth, Social Security Number, driver's license number, and bank account number and routing number. At this time, Salem's investigation cannot conclusively determine whether the unauthorized third party actually viewed any of these files, and Salem has no evidence that the personal information included in them has been misused. Nevertheless, Salem is notifying the affected New Hampshire resident by U.S. Mail on May 5, 2022. A sample copy of the individual notification letter is enclosed.

Salem is offering the affected individual one year of complimentary identity protection services through LifeLock. Also in response to the incident, the company has implemented and is evaluating additional security controls for its computer systems.

Thank you for your time and attention to this matter. Please let us know if you have any questions or concerns regarding this notice or the incident.

New Hampshire Department of Justice  
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Very truly yours,

WYRICK ROBBINS YATES & PONTON LLP

A handwritten signature in blue ink, appearing to read "Alex M. Pearce", is written over the typed name.

Alex M. Pearce

Enclosure



<<EmployeeFirstName>> <<EmployeeLastName>>

<<Date>> (Format: Month Day, Year)

<<Address1>>

<<Address2>>

<<City>>, <<State>> <<Zip Code>>

## Notice of Data Breach

Dear Employee,

We are writing to tell you about a data security incident that recently affected Salem Fabrication Technologies Group and may have affected some of your personal information. This notice follows our April Zoom call and email correspondence to alert you to this same matter. This letter describes the incident, what we are doing to address it, and how you can enroll to receive protective services we are offering.

### What happened?

On April 7, 2022 we became aware of suspicious activity on certain company servers, including our email server. We discovered that the files on those servers had been encrypted by an unauthorized third party, and shortly thereafter we were contacted by an individual who asserted responsibility for the encryption and claimed to have stolen data from the servers. We immediately took steps to restore the security of our systems, notified law enforcement, and began an investigation with the assistance of outside cybersecurity and forensic experts to determine what had occurred. That investigation is ongoing, and we are cooperating with law enforcement.

The investigation has not yet decisively verified the unauthorized third party's claim that data was stolen from the company's servers, or what data was stolen. It has uncovered evidence thus far, however, that indicates the unauthorized third party had access to systems that contained files that included your personal information between March 17, 2022 and April 7, 2022.

### What information was involved?

Our investigation has determined that the files on the affected systems included your name, address, date of birth, Social Security Number, driver's license number, and bank account number and routing number. Although our investigation cannot conclusively determine whether the unauthorized party actually viewed any of this personal information, and we do not currently have evidence that any information about you has been misused, we value your trust and are providing this additional notice so that you can take steps to protect yourself.

### What we are doing.

As described above, when we discovered the unauthorized access, we took steps to secure the servers and promptly began an investigation to determine what had occurred. Our investigation is ongoing, and we are continuing to evaluate additional controls for the company's computer systems.

To help relieve concerns following this incident, we have also secured the services of LifeLock to provide identity protection services at no cost to you for one year. These services are described in more detail in the email which was sent to you last month, which also included a LifeLock Member ID for you to use in activating the identity protection services. For more information about LifeLock and your identity protection services, please contact Gale Marett at 336-201-5380.

**What you can do.**

Please review the enclosed "Additional Resources" section included with this letter. This section describes additional steps you can take to help protect yourself, such as remaining vigilant by regularly reviewing your account statements and monitoring credit reports. This enclosure also provides contact details for the Federal Trade Commission and credit reporting agencies as well as information on how to place fraud alerts and security freezes.

**For more information.**

If you have questions or need additional assistance, please call Gale Marett at 336-201-5380.

We regret this incident and apologize for any inconvenience. We trust that the services we are offering to you demonstrate our continued commitment to your security.

Sincerely,

A handwritten signature in cursive script that reads "M.K. Willard".

Mike Willard  
Chief Executive Officer

## ADDITIONAL RESOURCES

### Contact information for the three nationwide credit reporting agencies:

**Equifax**, PO Box 740241, Atlanta, GA 30374, [www.equifax.com](http://www.equifax.com), 1-800-685-1111

**Experian**, PO Box 2104, Allen, TX 75013, [www.experian.com](http://www.experian.com), 1-888-397-3742

**TransUnion**, PO Box 2000, Chester, PA 19016, [www.transunion.com](http://www.transunion.com), 1-800-888-4213

**Free Credit Report.** It is recommended that you remain vigilant by reviewing account statements and monitoring your credit report for unauthorized activity, especially activity that may indicate fraud and identity theft. You may obtain a copy of your credit report, free of charge, once every 12 months from each of the three nationwide credit reporting agencies.

To order your annual free credit report please visit [www.annualcreditreport.com](http://www.annualcreditreport.com) or call toll free at **1-877-322-8228**.

You can also order your annual free credit report by mailing a completed Annual Credit Report Request Form (available from the U.S. Federal Trade Commission's ("FTC") website at [www.consumer.ftc.gov](http://www.consumer.ftc.gov)) to:

Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348-5281.

### **For Colorado, Georgia, Maine, Maryland, Massachusetts, New Jersey, Puerto Rico, and Vermont residents:**

You may obtain one or more (depending on the state) additional copies of your credit report, free of charge. You must contact each of the credit reporting agencies directly to obtain such additional report(s).

**Fraud Alerts.** There are two types of fraud alerts you can place on your credit report to put your creditors on notice that you may be a victim of fraud—an initial alert and an extended alert. You may ask that an initial fraud alert be placed on your credit report if you suspect you have been, or are about to be, a victim of identity theft. An initial fraud alert stays on your credit report for at least one year. You may have an extended alert placed on your credit report if you have already been a victim of identity theft and you have the appropriate documentary proof. An extended fraud alert stays on your credit report for seven years. You can place a fraud alert on your credit report by contacting any of the three national credit reporting agencies.

**Security Freeze.** Pursuant to 15 U.S.C. § 1681c-1, you have the ability to place a security freeze, also known as a credit freeze, on your credit report free of charge.

A security freeze is intended to prevent credit, loans and services from being approved in your name without your consent. To place a security freeze on your credit report, you may use an online process, an automated telephone line, or submit a written request to any of the three credit reporting agencies listed above. The following information must be included when requesting a security freeze (note that, if you are requesting a credit report for your spouse, this information must be provided for him/her as well): (1) full name, with middle initial and any suffixes; (2) Social Security number; (3) date of birth; (4) current address and any previous addresses for the past 5 years; and (5) any applicable incident report or complaint with a law enforcement agency or the Registry of Motor Vehicles. The request must also include a copy of a government-issued identification card and a copy of a recent utility bill or bank or insurance statement. It is essential that each copy be legible, and display your name, current mailing address, and the date of issue.

**Federal Trade Commission and State Attorneys General Offices.** If you believe you are the victim of identity theft or have reason to believe your personal information has been misused, you should immediately contact the Federal Trade Commission and/or the Attorney General's office in your home state. You may also contact these agencies for information on how to prevent or minimize the risks of identity theft.

You may contact the **Federal Trade Commission**, Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, DC 20580, [www.ftc.gov/bcp/edu/microsites/idtheft/](http://www.ftc.gov/bcp/edu/microsites/idtheft/), 1-877-IDTHEFT (438-4338).

**For Maryland residents:** You may contact the Maryland Office of the Attorney General, Consumer Protection Division, 200 St. Paul Place, Baltimore, MD 21202, [www.oag.state.md.us](http://www.oag.state.md.us), 1-888-743-0023.

**For North Carolina residents:** You may contact the North Carolina Office of the Attorney General, Consumer Protection Division, 9001 Mail Service Center, Raleigh, NC 27699-9001, [www.ncdoj.gov](http://www.ncdoj.gov), 1-877-566-7226.

**For Washington, D.C. residents:** You may contact the Office of the Attorney General for the District of Columbia, 400 6<sup>th</sup> Street NW, Washington, D.C. 20001, [www.oag.dc.gov](http://www.oag.dc.gov), 1-202-727-3400.

**For New York residents:** The Attorney General may be contacted at: Office of the Attorney General, The

Salem Fabrication Technologies Group, Inc., 5901 Gun Club Road, Winston Salem, North Carolina, 27103,  
Ph: 800-234-1982, <https://www.salemftg.com/>

Capitol, Albany, NY 12224-0341; 1-800-771-7755; <https://ag.ny.gov/>.

**For Connecticut residents:** You may contact the Connecticut Office of the Attorney General, 165 Capitol Avenue, Hartford, CT 06106, 1-860-808-5318, [www.ct.gov/ag](http://www.ct.gov/ag).

**For Massachusetts residents:** You may contact the Office of the Massachusetts Attorney General, 1 Ashburton Place, Boston, MA 02108, 1-617-727-8400, [www.mass.gov/ago/contact-us.html](http://www.mass.gov/ago/contact-us.html).

**For Rhode Island residents:** You may contact the Rhode Island Attorney General, 150 South Main Street, Providence, Rhode Island, 02903, 1-401-274-4400, [www.riag.ri.gov](http://www.riag.ri.gov).

#### **Reporting of identity theft and obtaining a police report.**

**For Iowa residents:** You are advised to report any suspected identity theft to law enforcement or to the Iowa Attorney General.

**For Massachusetts residents:** You have the right to obtain a police report if you are a victim of identity theft.

**For Oregon residents:** You are advised to report any suspected identity theft to law enforcement, the Federal Trade Commission, and the Oregon Attorney General.

**For Rhode Island residents:** To file a police report or request any police reports that are available, contact law enforcement.

**Summary of Your Rights Under the Fair Credit Reporting Act:** The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Your major rights under the FCRA are summarized below. For more information, including information about additional rights, go to [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore) or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, D.C. 20552.

- You must be told if information in your file has been used against you.
- You have the right to know what is in your file.
- You have the right to ask for a credit score.
- You have the right to dispute incomplete or inaccurate information.
- Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.
- Consumer reporting agencies may not report outdated negative information.
- Access to your file is limited.
- You must give your consent for reports to be provided to employers.
- You may limit "prescreened" offers of credit and insurance you get based on information in your credit report.
- You have a right to place a "security freeze" on your credit report, which will prohibit a consumer reporting agency from releasing information in your credit report without your express authorization.
- You may seek damages from violators.
- Identity theft victims and active duty personnel have additional rights.