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May 3, 2021

VIA E-MAIL (DOJ-CPB@DOJ.NH.GOV)

Attorney General Gordon MacDonald
Office of the Attorney General
33 Capitol Street
Concord, NH 03301

Re: Incident Notification

Dear Attorney General MacDonald:

We are writing on behalf of our client, Resources for the Future (“RFF”), to notify you of a security incident involving one New Hampshire resident. RFF is a nonprofit organization that conducts independent research into environmental, energy, and natural resource issues located in Washington, D.C.

On April 27, 2021, RFF concluded its investigation of a data security incident that disrupted the operations of its IT systems. Upon identifying suspicious activity, RFF immediately secured the systems involved and commenced an investigation with the assistance of a computer forensics firm. Through this investigation, RFF determined that an unauthorized party accessed a limited number of folders on its servers between April 15, 2021 and April 20, 2021.

The investigation was unable to determine whether the unauthorized party viewed any files in the folders on RFF’s servers. However, out of an abundance of caution, RFF conducted a comprehensive review of the files in the folders that were accessed to identify individuals whose information may have been accessible to the unauthorized party. On April 27, 2021, RFF determined that a document(s) contained the name and one or more of: address, date of birth, Social Security number and a copy of the employment verification identification documentation that was supplied to RFF, such as passport number or driver’s license number.

On May 3, 2021, in accordance with N.H. Rev. Stat. Ann. § 359-C:20, RFF is providing written notice via United States Postal Service mail to the New Hampshire resident whose personal

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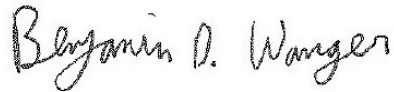
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information was potentially accessed by the unauthorized party.¹ To help monitor for any potential misuse of personal information, RFF is offering a complimentary one-year membership in credit monitoring and identity theft protection services through Experian to the New Hampshire resident involved in this incident. The notice letter also provides contact information for notice recipients for any questions they may have.

To help prevent a similar incident from occurring in the future, RFF is implementing additional security measures to further enhance the security of our network.

Please do not hesitate to contact me if you have any questions regarding this matter.

Sincerely,

A handwritten signature in black ink that reads "Benjamin D. Wanger". The signature is written in a cursive, slightly slanted style.

Benjamin D. Wanger
Counsel

Enclosure

¹ This notice does not waive RFF's objection that New Hampshire lacks personal jurisdiction over it regarding any claims related to this incident.



May 3, 2021

FIRST LAST
ADDRESS
CITY, STATE ZIP

Dear FIRST:

Resources for the Future (“RFF”) is committed to protecting the confidentiality of the information we maintain. We are writing to inform you of a data security incident that disrupted the operations of our IT systems and may have involved some of your information. This notice explains the incident, measures we have taken, and some steps you may consider taking in response.

Though we are still in the process of investigating the nature and scope of this incident, we discovered that between April 15, 2021 and April 20, 2021, an unauthorized party may have accessed certain folders on our servers that contained copies of Employment Eligibility Verification Form I-9 documentation for current and former RFF personnel. We maintain these forms for all personnel and they contain each individual’s name, address, date of birth, Social Security number, and a copy of the employment verification identification documentation that each individual supplied, such as passport number or driver’s license number.

While we have no indication that any information from our servers has been misused, we want to inform you that this happened and assure you that we take it very seriously. In an abundance of caution, we recommend that you remain vigilant to the possibility of fraud by reviewing your financial account and payment card statements. You should immediately report any suspicious activity to your financial institution. In addition, we are offering you a complimentary one-year membership in Experian’s IdentityWorksSM. This product helps detect possible misuse of your information and provides you with identity protection support focused on immediate identification and resolution of identity theft. IdentityWorks is free and enrolling in this program will not hurt your credit score. **For more information on IdentityWorks, including instructions on how to activate your complimentary one-year membership, as well as some additional steps you can take to protect your information, please see the pages that follow this letter.**

We regret any inconvenience or concern this may cause you. To help prevent a similar incident from occurring in the future, RFF is implementing additional security measures to further enhance the security of our network. If you have any questions or concerns, please reach out to me at mollen@rff.org.

Thank you,

A handwritten signature in dark blue ink that reads "Carolyn M Mollen". The signature is written in a cursive style with a large, prominent "C" at the beginning.

Carolyn Mollen
Vice President for Finance & Administration and Treasurer

ENROLLMENT INSTRUCTIONS

To help protect your identity, we are offering a **complimentary** one-year membership of Experian IdentityWorksSM Credit 3B. This product helps detect possible misuse of your personal information and provides you with superior identity protection support focused on immediate identification and resolution of identity theft.

Activate IdentityWorks Credit 3B Now in Three Easy Steps

1. ENROLL by: **July 27, 2021** (Your code will not work after this date.)
2. VISIT the **Experian IdentityWorks website** to enroll: <https://www.experianidworks.com/3bcredit>
3. PROVIDE the **Activation Code: CODE**

If you have questions about the product, need assistance with identity restoration or would like an alternative to enrolling in Experian IdentityWorks online, please contact Experian's customer care team at **877-288-8057**. The enrollment helpline is staffed Monday through Friday from 9:00 AM to 11:00 PM Eastern Time and Saturday and Sunday 11:00 AM to 8:00 PM Eastern Time. Be prepared to provide engagement number **NUMBER** as proof of eligibility for the identity restoration services by Experian.

ADDITIONAL DETAILS REGARDING YOUR ONE-YEAR EXPERIAN IDENTITYWORKS CREDIT 3B MEMBERSHIP:

You can contact Experian **immediately** regarding any fraud issues, and have access to the following features once you enroll in Experian IdentityWorks:

- **Experian credit report at signup:** See what information is associated with your credit file. Daily credit reports are available for online members only.*
- **Credit Monitoring:** Actively monitors Experian, Equifax and Transunion files for indicators of fraud.
- **Identity Restoration:** Identity Restoration specialists are immediately available to help you address credit and non-credit related fraud.
- **Experian IdentityWorks ExtendCARETM:** You receive the same high-level of Identity Restoration support even after your Experian IdentityWorks membership has expired.
- **Up to \$1 Million Identity Theft Insurance^{**}:** Provides coverage for certain costs and unauthorized electronic fund transfers.

If you believe there was fraudulent use of your information and would like to discuss how you may be able to resolve those issues, please reach out to an Experian agent at **877-288-8057**. If, after discussing your situation with an agent, it is determined that Identity Restoration support is needed, then an Experian Identity Restoration agent is available to work with you to investigate and resolve each incident of fraud that occurred (including, as appropriate, helping you with contacting credit grantors to dispute charges and close accounts; assisting you in placing a freeze on your credit file with the three major credit bureaus; and assisting you with contacting government agencies to help restore your identity to its proper condition).

Please note that this Identity Restoration support is available to you for one year from the date of this letter and does not require any action on your part at this time. The Terms and Conditions for this offer are located at www.ExperianIDWorks.com/restoration. You will also find self-help tips and information about identity protection at this site.

* Offline members will be eligible to call for additional reports quarterly after enrolling

** The Identity Theft Insurance is underwritten and administered by American Bankers Insurance Company of Florida, an Assurant company. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions

ADDITIONAL STEPS YOU CAN TAKE

We remind you it is always advisable to be vigilant for incidents of fraud or identity theft by reviewing your account statements and free credit reports for any unauthorized activity. You may obtain a copy of your credit report, free of charge, once every 12 months from each of the three nationwide credit reporting companies. To order your annual free credit report, please visit www.annualcreditreport.com or call toll free at 1-877-322-8228. Contact information for the three nationwide credit reporting companies is as follows:

- *Equifax*, PO Box 740241, Atlanta, GA 30374, www.equifax.com, 1-800-685-1111
- *Experian*, PO Box 2002, Allen, TX 75013, www.experian.com, 1-888-397-3742
- *TransUnion*, PO Box 2000, Chester, PA 19016, www.transunion.com, 1-800-916-8800

If you believe you are the victim of identity theft or have reason to believe your personal information has been misused, you should immediately contact the Federal Trade Commission and/or the Attorney General's office in your state. You can obtain information from these sources about steps an individual can take to avoid identity theft as well as information about fraud alerts and security freezes. You should also contact your local law enforcement authorities and file a police report. Obtain a copy of the police report in case you are asked to provide copies to creditors to correct your records. Contact information for the Federal Trade Commission is as follows:

- *Federal Trade Commission*, Consumer Response Center, 600 Pennsylvania Avenue NW, Washington, DC 20580, 1-877-IDTHEFT (438-4338), www.ftc.gov/idtheft

Fraud Alerts: There are two types of general fraud alerts you can place on your credit report to put your creditors on notice that you may be a victim of fraud—an initial alert and an extended alert. You may ask that an initial fraud alert be placed on your credit report if you suspect you have been, or are about to be, a victim of identity theft. An initial fraud alert stays on your credit report for one year. You may have an extended alert placed on your credit report if you have already been a victim of identity theft with the appropriate documentary proof. An extended fraud alert stays on your credit report for seven years. To place a fraud alert on your credit reports, contact one of the nationwide credit bureaus. A fraud alert is free. The credit bureau you contact must tell the other two, and all three will place an alert on their versions of your report. For those in the military who want to protect their credit while deployed, an Active Duty Military Fraud Alert lasts for one year and can be renewed for the length of your deployment. The credit bureaus will also take you off their marketing lists for pre-screened credit card offers for two years, unless you ask them not to.

Credit or Security Freezes: You have the right to put a credit freeze, also known as a security freeze, on your credit file, free of charge, which makes it more difficult for identity thieves to open new accounts in your name. That's because most creditors need to see your credit report before they approve a new account. If they can't see your report, they may not extend the credit.

How do I place a freeze on my credit reports? There is no fee to place or lift a security freeze. Unlike a fraud alert, you must separately place a security freeze on your credit file at each credit reporting company. For information and instructions to place a security freeze, contact each of the credit reporting agencies at the addresses below:

- **Experian Security Freeze**, PO Box 9554, Allen, TX 75013, www.experian.com
- **TransUnion Security Freeze**, PO Box 2000, Chester, PA 19016, www.transunion.com
- **Equifax Security Freeze**, PO Box 105788, Atlanta, GA 30348, www.equifax.com

You'll need to supply your name, address, date of birth, Social Security number and other personal information. After receiving your freeze request, each credit bureau will provide you with a unique PIN (personal identification number) or password. Keep the PIN or password in a safe place. You will need it if you choose to lift the freeze.

How do I lift a freeze? A freeze remains in place until you ask the credit bureau to temporarily lift it or remove it altogether. If the request is made online or by phone, a credit bureau must lift a freeze within one hour. If the request is made by mail, then the bureau must lift the freeze no later than three business days after getting your request.

If you opt for a temporary lift because you are applying for credit or a job, and you can find out which credit bureau the business will contact for your file, you can save some time by lifting the freeze only at that particular credit bureau. Otherwise, you need to make the request with all three credit bureaus.

Resources for the Future's address is 1616 P St NW, Suite 600 Washington DC, 20036 and its telephone number is 202-328-5000.

Additional Information for Residents of the Following States

Maryland: You may contact and obtain information from your state attorney general at: *Maryland Attorney General's Office*, 200 St. Paul Place, Baltimore, MD 21202, 1-888-743-0023 / 1-410-576-6300, www.oag.state.md.us

New York: You may contact and obtain information from these state agencies:

- *New York Department of State Division of Consumer Protection*, One Commerce Plaza, 99 Washington Ave., Albany, NY 12231-0001, 518-474-8583 / 1-800-697-1220, <http://www.dos.ny.gov/consumerprotection>; and
- *New York State Office of the Attorney General*, The Capitol, Albany, NY 12224-0341, 1-800-771-7755, <https://ag.ny.gov>

North Carolina: You may contact and obtain information from your state attorney general at: *North Carolina Attorney General's Office*, 9001 Mail Service Centre, Raleigh, NC 27699, 1-919-716-6000 / 1-877-566-7226, www.ncdoj.gov