



SAU 93

603-352-6955

600 Old Homestead Highway, Swanzey NH 03446

www.mrsd.org

June 5, 2015

Office of the Attorney General
Consumer Protection and Antitrust Bureau
33 Capital Street
Concord, NH 03301

Re: Information Security Breach Notification

Dear Sir or Madam:

This letter is for the purpose of notifying your office that the Monadnock Regional School District had a data breach event involving the theft of a laptop from the residence of one of our employees. The laptop potentially contained the unencrypted personal information of 54 students.

Nature of the Security Breach:

On April 30th 2015 between the hours of 2330 and 0500 May 1st 2015, a laptop assigned to an employee of the Monadnock Regional School District was stolen from an unsecured vehicle located at the residence of the employee. The employee notified law enforcement upon discovery of the theft. It is believed that this laptop was stolen for the purpose of exchanging for narcotics.

This employee was authorized to use the laptop at home. As part of his responsibilities this employee handles personal information of students on his case load. The laptop is password protected however it was not encrypted. The electronic personal information involved in this incident is believed to potentially contain first name, last name, Social Security number, OT evaluations, and some medical information.

Number of New Hampshire Residents Affected:

A total of 54 New Hampshire residents had personal information that may have been exposed as a result of this incident. All of the impacted individuals have been sent a letter pursuant to NH RSA 359-C:20 notifying them of the incident. Those notices were mailed between June 5 and June 13, 2015. I have enclosed a sample copy of the notice with this letter.

Mitigating Controls:

Upon receiving notification of this event and the data contained on the laptop the Office of Information Technology began the process of encrypting every laptop in use by the Monadnock Regional School District.

As stated previously, we have no evidence that any of the personal information contained on the laptop has been either accessed or misused. The theft was reported to the police when the employee discovered it.

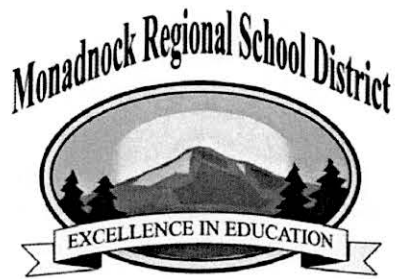
Keith Pfeifer, D Ed.
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STATE OF NH
DEPT OF JUSTICE
2015 JUN 11 4 7



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Office of the Attorney General
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Contact Information:

Please do not hesitate to contact us should you need any additional information.

Sincerely,

Neal Richardson
Director of Technology and Emergency Management
SAU 93 / Monadnock Regional School District
600 Old Homestead Highway
Swanzey, NH 03446
Phone: 603-352-6955

Enclosure

Cc: Commissioner of Education State of New Hampshire

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June 5, 2015

Dear Parent or Guardian,

Re: Computer security incident

I am writing to inform you of a computer security incident which may have resulted in the potential compromise of your child's personal information, including first name, last name, date of birth, social security number, medical history, and OT evaluations. A laptop belonging to an employee was stolen from their vehicle on the evening of April 30th or the early hours of May 1st. This laptop was password protected but not encrypted.

We want to apologize to you and help alleviate concerns you may have about this incident. First the Monadnock Regional School District takes confidentiality seriously. Maintaining your child's privacy is one of our highest priorities. We have taken steps to address and correct this situation and to prevent it from happening again.

We apologize again for any inconvenience or concern that this incident has caused you. If you have any further questions, please contact me by calling 603-352-6955 x6967.

Sincerely,

Troy Kennett

Director of Student Services

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