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December 29, 2017

**Via Certified Mail,
Return Receipt Requested**
Attorney General Gordon J. MacDonald
Office of the New Hampshire Attorney General
Attn: Security Breach Notification
22 Capitol Street
Concord, NH 03301

Re: Data Breach Notification

Dear Attorney General MacDonald:

This office is legal counsel for the Mid-Atlantic Carpenters' Training Center ("MACTC"). The MACTC runs several apprenticeship and preapprenticeship training programs to train people in the carpenter trades. The MACTC is located in Maryland.

On October 19, 2017, an email account belonging to one of the MACTC's employees was accessed by an unauthorized user, believed to be a hacker located in Nigeria. The unauthorized user had access to this email account for approximately 24 hours. The hackers used personally identifiable information for one individual to attempt to generate a funds transfer on October 19, 2017. This attempt was unsuccessful and the individual was immediately notified. No other email accounts or systems of the MACTC were breached.

The email account that was accessed contained personally identifying information related to apprentices, employees and other individuals connected with the MACTC. The information contained in the email account may have included a combination of the following: name, address, Social Security Number and/or driver's license number.

As soon as the MACTC became aware of the breach, we began working with the MACTC's information technology service provider to implement additional security measures. We have implemented multi-variable email authentication and are ensuring that all email users utilize encryption software for additional data protection. We are also implementing additional

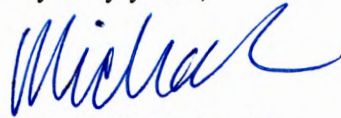
STATE OF NH
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safeguards to improve data security on our web server infrastructure. We have also hired a forensic technology firm to conduct a thorough investigation of the attack and to prevent any further attacks by increasing the MACTC's overall data security.

In addition, the MACTC has engaged a third party vendor to assist with preparing and sending notice of the breach to affected individuals. This vendor has recently informed us that six affected individuals reside in New Hampshire. Therefore, please accept this communication as notification of the security breach, pursuant to New Hampshire law. All individuals affected by the security breach will be notified by a letter being sent on January 3, 2017. A copy of the letter being sent to affected individuals is enclosed with this letter.

Please contact the undersigned with any questions.

Very truly yours,



Rebecca W. Richardson

Enclosure



Mid-Atlantic Carpenters' Training Centers

C/O ID Experts

P.O. Box 10444

Dublin, OH 43017-4044

To Enroll, Please Call:
(888) 684-5092
Or Visit:
www.idexperts.com/protect
Enrollment Code: [XXXXXXXXXX]

[First Name] [Last Name]

[Address1] [Address2]

[City, State Zip]

January 03, 2018

Notice of Data Breach

Dear [Name],

We are contacting you because we have learned of a data security breach that involved some of your personal information.

What Happened: The Mid-Atlantic Carpenters' Training Centers ("MACTC") discovered that one of its employees' email account was breached by an unauthorized user, believed to be a hacking group located outside the United States. The breach occurred on October 19, 2017 and was discovered by the MACTC employee on October 20, 2017. The hackers used personally identifiable information from one individual to attempt to generate a funds transfer on October 19, 2017. This attempt was unsuccessful, and the individual was immediately notified of what had occurred. We have no evidence indicating that any other individual's personally identifiable information has been utilized. No other email accounts or systems of the MACTC were breached.

What Information was Involved: The email account that was accessed contained personally identifying information related to apprentices, employees and other individuals connected with the MACTC. The information contained in the email account may have included a combination of the following: name, address, Social Security Number and/or driver's license number.

What We Are Doing: As soon as the MACTC became aware of the breach, we began working with the MACTC's information technology service provider to implement additional security measures. We have implemented multi-variable email authentication and are ensuring that all email users utilize encryption software for additional data protection. We are also implementing additional safeguards to improve data security on our web server infrastructure. We have also hired a forensic technology firm to conduct a thorough investigation of the attack and to prevent any further attacks by increasing our overall data security.

In addition, we are offering identity theft protection services through ID Experts®, the data breach and recovery services expert, to provide you with MyIDCare™. ID Experts' fully managed recovery services will include: 12 months of Triple Bureau Credit Monitoring, CyberScan Internet Monitoring, a \$1,000,000 insurance reimbursement policy, exclusive educational materials and complete access to their fraud resolution representatives. With this protection, ID Experts will work on your behalf to resolve issues if your identity is compromised.

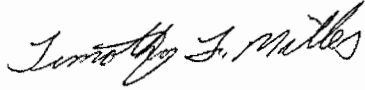
What You Can Do

We encourage you to enroll in these free services by using the enrollment code provided above and going to www.idexperts.com/protect. For enrollment support via phone, ID Experts is available Monday through Friday from 5 am - 5 pm Pacific Time. They can be reached at (888) 684-5092. Please note that the deadline to enroll is April 3, 2018. ID Experts may also provide you with more information about the hack, including what personally identifying information specific to you may have been accessed.

For More Information

You will find detailed instructions for enrollment on the enclosed Recommended Steps document. Also, you will need to reference your enrollment code when calling ID Experts or enrolling on the website, so please do not discard this letter.

Sincerely,

A handwritten signature in cursive script that reads "Timothy J. Miller".

Timothy Miller
Director of the Mid-Atlantic Carpenters' Training Centers

(Enclosure)



Recommended Steps to help Protect your Information

Please Note: Minors, under the age of 18, should not have a credit history established and are under the age to secure credit. Therefore credit monitoring may not be applicable at this time. All other services provided in the membership will apply. No one is allowed to place a fraud alert on your credit report except you, please follow the instructions below to place the alert.

1. Website and Enrollment. Go to www.idexperts.com/protect and follow the instructions for enrollment using your enrollment code provided above. Once you have completed your enrollment, you will receive a welcome letter by email (or by mail if you do not provide an email address when you sign up). The welcome letter will direct you to the exclusive ID Experts' Member Website where you will find other valuable educational information.

2. Activate the credit monitoring provided as part of your membership with ID Experts, which is paid for by MACTC. Credit monitoring and CyberScan monitoring are included in the membership, but you must personally activate it for it to be effective. Note: You must have established credit and access to a computer and the internet to use this service. If you need assistance, ID Experts will be able to assist you.

3. Telephone. Contact ID Experts at (888) 684-5092 to gain additional information about the membership and speak with knowledgeable representatives about the appropriate steps to take to protect your credit identity.

4. Review your credit reports. We recommend that you remain vigilant by reviewing account statements and monitoring credit reports. Under federal law, you also are entitled every 12 months to one free copy of your credit report from each of the three major credit reporting companies. To obtain a free annual credit report, go to www.annualcreditreport.com or call 1-877-322-8228. You may wish to stagger your requests so that you receive a free report by one of the three credit bureaus every four months.

If you discover any suspicious items and have enrolled with ID Experts, notify them immediately by calling or by visiting their Member website and filing a theft report.

If you file a theft report with ID Experts, you will be contacted by a member of the Recovery Department who will help you determine the cause of the suspicious items. In the unlikely event that you fall victim to identity theft as a consequence of this incident, you will be assigned an ID Experts Recovery Advocate who will work on your behalf to identify, stop and reverse the damage quickly.

You should also know that you have the right to file a police report if you ever experience identity fraud. Please note that in order to file a crime report or incident report with law enforcement for identity theft, you will likely need to provide some kind of proof that you have been a victim. A police report is often required to dispute fraudulent items. You can report suspected incidents of identity theft to local law enforcement or to the Attorney General.

5. Place Fraud Alerts with the three credit bureaus. If you choose to place a fraud alert, we recommend you do this after activating your credit monitoring. You can place a fraud alert at one of the three major credit bureaus by phone and also via Experian's or Equifax's website. A fraud alert tells creditors to follow certain procedures, including contacting you, before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit. The contact information for all three bureaus is as follows:

Credit Bureaus

Equifax Fraud Reporting
1-800-525-6285
P.O. Box 740241
Atlanta, GA 30374-0241
www.alerts.equifax.com

Experian Fraud Reporting
1-888-397-3742
P.O. Box 9554
Allen, TX 75013
www.experian.com

TransUnion Fraud Reporting
1-800-680-7289
P.O. Box 2000
Chester, PA 19022-2000
www.transunion.com

It is necessary to contact only ONE of these bureaus and use only ONE of these methods. As soon as one of the three bureaus confirms your fraud alert, the others are notified to place alerts on their records as well. You will receive confirmation letters in the mail and will then be able to order all three credit reports, free of charge, for your review.

6. Security Freeze. By placing a security freeze, someone who fraudulently acquires your personal identifying information will not be able to use that information to open new accounts or borrow money in your name. You will need to contact the three national credit reporting bureaus listed above in writing to place the freeze. Keep in mind that when you place the freeze, you will not be able to borrow money, obtain instant credit, or get a new credit card until you temporarily lift or permanently remove the freeze. The cost of placing the freeze varies by the state you live in and for each credit reporting bureau. The Credit Bureau may charge a fee of up to \$5.00 to place a freeze, lift, or remove a freeze. However, if you are a victim of identity theft and have filed a report with your local law enforcement agency or submitted an ID Theft Complaint Form with the Federal Trade Commission, there may be no charge to place the freeze.

7. You can obtain additional information about the steps you can take to avoid identity theft from the following agencies. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them.

California Residents: Visit the California Office of Privacy Protection (www.privacy.ca.gov) for additional information on protection against identity theft.

Kentucky Residents: Office of the Attorney General of Kentucky, 700 Capitol Avenue, Suite 118 Frankfort, Kentucky 40601, www.ag.ky.gov, Telephone: 1-502-696-5300.

Maryland Residents: Office of the Attorney General of Maryland, Consumer Protection Division 200 St. Paul Place Baltimore, MD 21202, www.oag.state.md.us/Consumer, Telephone: 1-888-743-0023.

North Carolina Residents: Office of the Attorney General of North Carolina, 9001 Mail Service Center Raleigh, NC 27699-9001, www.ncdoj.com/, Telephone: 1-919-716-6400.

Oregon Residents: Oregon Department of Justice, 1162 Court Street NE, Salem, OR 97301-4096, www.doj.state.or.us/, Telephone: 877-877-9392.

Rhode Island Residents: Office of the Attorney General, 150 South Main Street, Providence, Rhode Island 02903, www.riag.ri.gov, Telephone: 401-274-4400.

All US Residents: Identity Theft Clearinghouse, Federal Trade Commission, 600 Pennsylvania Avenue, NW Washington, DC 20580, www.consumer.gov/idtheft, 1-877-IDTHEFT (438-4338), TTY: 1-866-653-4261.