

Morgan Lewis

Althea R. Day

Partner
+1.202.739.5366
althea.day@morganlewis.com

RECEIVED
JUL 30 2018
CONSUMER PROTECTION

VIA FIRST CLASS MAIL

July 27, 2018

State of New Hampshire
Office of the Attorney General
33 Capitol Street
Concord, NH 03301

Re: Notification of Potential Security Breach

Dear Office of the Attorney General:

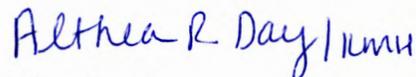
This Firm represents the MEBA Benefit Plans in connection with a situation involving the theft of a report generated by the MEBA Benefit Plans. Specifically, on July 18, 2018, a Sheriff near Sacramento, California contacted the MEBA Plans Office to report that an individual had been apprehended who was in possession of a hard copy report that the MEBA Benefit Plans prepared and mailed to Patriot Contract Services, LLC. It appears that the report was stolen while in the mail to Patriot. The report contained personal information of certain Patriot employees.

MEBA Benefit Plans sent notification letters out to **23** individuals listed in the report. In addition, MEBA Benefit Plans is offering and paying for a one-year subscription to AllClear ID's identity theft and credit monitoring services.

Further information about what MEBA Benefit Plans has done and what we are recommending to the individuals in question can be found in the enclosed notification letter that MEBA Benefit Plans sent to **2** New Hampshire residents.

If you have any questions, please feel free to contact me.

Regards,



Althea R. Day

Enclosures

Morgan, Lewis & Bockius LLP

1111 Pennsylvania Avenue, NW
Washington, DC 20004
United States

T +1.202.739.3000
F +1.202.739.3001



MEBA Benefit Plans

Safeguarding MEBA Members and Families

1007 Eastern Avenue
Baltimore, Maryland 21202-4345
Phone (410) 547-9111
www.mebaplans.org

July 24, 2018

Re: Notice of Unauthorized Access to Personal Information

Dear [REDACTED]:

As you may know, MEBA Benefit Plans administers the MEBA Vacation Plan. We are writing to tell you about a data security incident that may have exposed some of your personal information. While we have no reason to believe that this information has been or will be used inappropriately, we would like to let you know what happened, what information was involved, what we have done to address the situation, and to remind you of what you can do to protect your continued privacy.

What Happened?

On July 18, 2018, a Sheriff near Sacramento, California contacted the MEBA Plans Office to report that an individual had been apprehended who was in possession of a hard copy report that MEBA Benefit Plans prepared and mailed to Patriot Contract Services, LLC. It appears that the report was stolen while in the mail to Patriot.

What Information Was Involved

The report contained the names, addresses, Social Security numbers of, and amounts of vacation pay received by, certain Patriot employees, including you. To date, we have not received any reports of improper use of any of this information.

What We Are Doing

MEBA takes these types of situations very seriously. Since we learned this information, we have been working with Patriot to determine what happened and how we can prevent this situation from happening again. Going forward, MEBA Benefit Plans will transmit the report to Patriot only by encrypted email and not in paper form via US Mail. In addition, we are exploring with Patriot ways to remove personally identifiable information from the report.

What You Can Do

There are several steps you can take to protect your continued privacy and be sure that the information is not used improperly, many of which are good practices in any event.

First, as an added precaution, we have arranged with AllClear Fraud Alerts with Credit Monitoring to provide you a two-year subscription for credit monitoring and identity theft protection services. Please see the enclosed document for information on how to enroll in these complimentary services. You may sign up online at enroll.allclearid.com using the following **redemption code: 1502428822.**

Second, contact any financial institutions that you bank with and advise them of this situation, particularly if any of them use your social security number to identify or verify you. Check your accounts online or via telephone for any potential fraudulent activity. You should check your periodic statements from each such financial institution or credit card company promptly upon receiving them to be sure that no unauthorized transactions have occurred.

Finally, if you feel it necessary, you can contact the three major credit reporting agencies as follows:

Equifax
P.O. Box 740241
Atlanta, GA 30348
1-800-685-1111
www.equifax.com

Experian
P.O. Box 2104
Allen, TX 75013
1-888-397-3742
www.experian.com

TransUnion
P.O. Box 6790
Fullerton, CA 92834-6790
1-877-322-8228
www.transunion.com

For More Information

For general information on protecting your privacy and preventing unauthorized use of your personal information, you may visit the U.S. Federal Trade Commission's Web site, <http://ftc.gov> or contact your state office of consumer affairs or attorney general.

* * *

We are committed to maintaining the security and privacy of the personal information you entrusted to us. We apologize for any inconvenience or concern this incident may cause. If we can be of any further assistance or answer any questions, or you encounter any problems that you believe to be related to this incident please call Ann Gilchrist, Administrator at 800-811-6322.

Sincerely,



Ann S. Gilchrist
Administrator

MB/bms
Enclosure