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February 28, 2019

VIA EMAIL (attorneygeneral@doj.nh.gov)
AND
OVERNIGHT COURIER

Gordon J. MacDonald, Attorney General
Office of the Attorney General
33 Capitol Street
Concord, NH 03301

Re: Notice of Data Security Incident

Dear Attorney General MacDonald:

We are writing on behalf of our client McAvinney Employee Benefit Services LLC (“McAvinney”) to notify you of a security incident involving a New Hampshire resident. By providing this notice, McAvinney does not waive any rights or defenses regarding the applicability of New Hampshire law, the applicability of the New Hampshire data incident notification statutes, or personal jurisdiction.

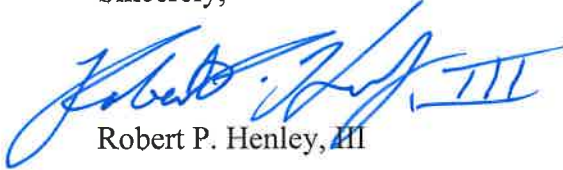
McAvinney believes that it suffered a data security incident on or about February 6, 2019. After becoming aware of a potential data incident, McAvinney immediately commenced an investigation. To date, this investigation indicates that McAvinney’s third-party cloud service data backup site was accessed by an unauthorized third party and McAvinney believes that copies of files may have been copied or removed by that party. McAvinney believes this unauthorized party obtained and used one of McAvinney’s employee’s user names and passwords to access the site.

The data accessed may have included personal information such as the name, social security number, email address and the street address of one (1) New Hampshire resident. On or about February 27, 2019, McAvinney mailed a written notice letter in substantially the same form as the letter attached hereto as *Exhibit A*. McAvinney is offering affected residents one year of complimentary identity theft protection services through Identity Force. McAvinney is also providing a telephone number and other contact information for potentially affected individuals to call with any questions they may have.

As a result of the unauthorized access, McAvinney has changed all its employees’ passwords for all services that McAvinney uses on a routine basis. McAvinney is implementing additional internal controls and safeguards designed to prevent a recurrence of such an attack, and to protect the privacy of personal information.

Please do not hesitate to contact me if you have any questions with respect to this matter.

Sincerely,



Robert P. Henley, III

Exhibit A



(Name and Address)

February_ , 2019

Employee's Name:

McAvinney Employee Benefit Services LLC partnered with **(company name)** to provide employee benefits for its employees. We respect the privacy of your information, which is why, as a precautionary measure, we are writing to let you know about a data security incident that may involve some of your personal information.

What happened?

We suspect the data security incident happened around February 6, 2019. To date, our investigation indicates that our third-party cloud service data backup site was accessed by an unauthorized third party and we believe copies of files may have been copied or removed by that party. We believe this unauthorized party obtained and used one of our employee's user names and passwords to access the site.

What information was involved?

The data accessed may have included personal information such as your name, social security number, email address and street address.

What are we doing?

As a result of the unauthorized access we have changed all our employee's passwords for all services we use on a routine basis. We are implementing additional internal controls and safeguards designed to prevent a recurrence of such an attack, and to protect your privacy.

We are offering one year of complimentary identity theft protection services through Identity Force. Please call us for more information on how to enroll in this program.

What you can do.

To protect yourself from the possibility of identity theft, we recommend that you remain vigilant and review your banking and card statements as well as credit reports and report any suspicious activity to the relevant financial institution.

You should promptly report any fraudulent activity or any suspected incidence of identity theft to proper law enforcement authorities, your state attorney general, and/or the Federal Trade Commission. You can also contact these sources about steps you can take to avoid identity theft.

The New Hampshire Office of the Attorney General can be contacted at 33 Capitol Street, Concord, New Hampshire, or at (603)271-2110. The AG's website can be found at <https://www.doi.nh.gov>

To contact the Federal Trade Commission and file a complaint, go to www.ftc.gov or call 1-877-ID-THEFT (877-438-4338).

You can also contact one of the three major credit bureaus to monitor your credit report for any suspicious activity, and for information about fraud alerts and security freezes. You can order a free copy of your credit report by visiting www.annualcreditreport.com, calling 877-322-8228, or completing the Annual Credit Report Form on the Federal Trade Commission website at <http://www.consumer.ftc.gov/articles/pdf-0093-annual-report-request-form.pdf>.

You should immediately notify the credit bureaus if your credit report shows anything suspicious. The credit bureaus can be contacted as follows:

Equifax	Experian	TransUnion
Phone: 800-525-6285 P.O. Box 740241 Atlanta, GA 30374 www.equifax.com	Phone: 888-397-3742 P.O. Box 9532 Allen, TX 75013 www.experian.com	Phone: 800-680-7289 P.O. Box 6790 Fullerton, CA 92834 www.transunion.com

For more information.

We take consumers' privacy very seriously and are doing everything in our power to enhance our systems and security processes and to ensure that this type of incident will not happen again.

If you have any questions regarding this incident, please contact us by calling us at 540-3730084. Our address is McAvinney Employee Benefit Services LLC, 2300 Fall Hill Avenue, Suite 414, Fredericksburg, VA 22401.

Sincerely,

William J. McAvinney, III
McAvinney Employee Benefit Solutions, LLC