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CONSUMER PROTECTION CAMERON G. SHILLING
Direct Dial: 603.628.1351
Email: cameron.shilling@mclane.com
Admitted in NH and MA
900 Elm Street, P.O. Box 326
Manchester, NH 03105-0326
T 603.625.6464
F 603.625.5650

November 4, 2021

Office of the Attorney General
Consumer Protection Bureau
33 Capitol Street
Concord, NH 03302

Re: Data Security Breach

To whom it may concern,

McLane Middleton, Professional Association represents the Kearsarge Regional School District ("District"). We are writing to inform you about a data security breach that has affected potentially up to 3,634 individuals who are or may be residents of the State of New Hampshire.

What Happened: On August 27, 2021, an individual obtained unauthorized access to the District's network. The District immediately retained an outside forensic expert to investigate and determine the scope of the incident. The investigation revealed that the individual accessed, and may have taken, one file containing personal information about 1,829 students and up to 1,805 of the students' parents or guardians. That file is used by the District to administer its meal services.

What Information Was Involved: With respect to the students, the file contained each student's first and last name, date of birth, grade level, home address, home phone number, district identification number, and state assigned student identification number. With respect to the students' parents or guardians, the file contained 1,805 first and last names and (in most instances) one or more email address for one or more parent or guardian. Based on the forensic expert's investigation, the district is not aware, and does not believe, that any other information was compromised.

What the District Has Done: On October 20, 2021, the District notified by email the parents or guardians of the students whose information was in the potentially affected file about this incident. A copy of that notification is included with this letter.

Thank you for your attention to this matter. Please contact us if you have any questions or we can be of any assistance with this matter.

Very truly yours,

/s/ *Cameron G. Shilling*

Cameron G. Shilling

Enclosure

McLane Middleton, Professional Association
Manchester, Concord, Portsmouth, NH | Woburn, Boston, MA

McLane.com

Dear Kearsarge Regional School District Community Member,

We write to inform you about a data security incident experienced by Kearsarge Regional School District that involves you and your student. While the incident involved some identifying information about you and your student, the information was not particularly confidential, and the district is not recommending that you take any action in response. Nonetheless, the district is notifying you to be transparent about this matter.

What Happened: The district has discovered that, on August 27, 2021, an individual obtained unauthorized access to our network. We immediately retained an outside forensic expert to investigate, and determine the scope of the incident. The investigation revealed that the individual accessed, and may have taken, one file containing personal information about certain students and their parents. That file is used by the district to administer our meal services.

What Information Was Involved: The file contained the name of certain students (including your student), the name(s) and email address(es) of the student's parent(s), and the student's date of birth, grade level, home address, home phone number, district identification number, and state assigned student identification number. Based on the forensic expert's investigation, the district is not aware, and does not believe, that any other information was compromised.

What You Should Do: The information in the file at issue is not the type of information that is particularly useful for identity or financial theft. Indeed, much of the information is available on the Internet or in other openly available databases. Similarly, the district identification number and state assigned student identification number cannot be readily used for identity or financial theft. As a result, the district believes that neither you nor your student are at any increased risk, and do not need to take any particular action, as a result of this incident.

For More Information: The attached document contains frequently asked questions for your review. If you still have any questions, please respond to this email, and a district employee will contact you directly. We apologize if this incident causes you any concern, and appreciate your support of your student and our schools.