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CONSUMER PROTECTION

July 14, 2017

Gregory J. Bautista  
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Gregory.Bautista@wilsonelser.com

*Via Regular Mail*

**Attorney General Joseph A. Foster**  
Office of the Attorney General  
33 Capitol Street  
Concord, New Hampshire 03302

Re: Data Security Incident

Dear Attorney General Foster:

We represent Ingis & Company, P.A. ("Ingis") with respect to an incident involving the potential exposure of certain personal information described in detail below.

**1. Nature of the possible security breach or unauthorized use or access**

On May 30, 2017, Ingis became aware of the possibility that some clients' tax information stored within their server may have been accessed by an unknown, unauthorized third-party. After unusual activity on their tax preparation software suggested that there may have been unauthorized access to our network, they immediately contacted the IRS and engaged computer experts to investigate whether their systems were at risk. The investigation determined that clients' personally identifiable information ("PII"), including names, Social Security numbers and other tax information may have been accessed or viewed by an unauthorized third-party.

**2. Number of New Hampshire residents potentially affected**

Approximately 1 New Hampshire resident was affected in this potential incident. Ingis sent the potentially impacted individual a letter notifying him or her of this incident on July 14, 2017. A copy of the notification sent to the potentially impacted individual is included with this letter, which informs this New Hampshire resident about the 12 months of credit monitoring and identity theft protection services that are being offered to him or her.

**3. Steps Ingis has taken or plans to take relating to the potential incident**

Ingis has taken steps to secure client information, including reviewing and revising their policies and procedures, enhancing their security protocols on their server and third-party applications, resetting employees' access credentials and training employees to be aware of threats to this information.

1133 Westchester Avenue • White Plains, NY 10604 • p 914.323.7000 • f 914.323.7001

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Washington, DC • West Palm Beach • White Plains


[wilsonelser.com](http://wilsonelser.com)

**4. Other notification and contact information.**

If you have any additional questions, please contact me at [Gregory.Bautista@wilsonelser.com](mailto:Gregory.Bautista@wilsonelser.com) or (914) 872-7839.

Very Truly Yours,

**Wilson Elser Moskowitz Edelman & Dicker LLP**



Gregory J. Bautista



C/O ID Experts  
10300 SW Greenburg Rd. Suite 570  
Portland, OR 97223

<<First Name>> <<Last Name>>  
<<Address1>> <<Address2>>  
<<City>> <<State>>, <<Zip>>

July 14, 2017

Dear [First Name] [Last name]:

We are writing to inform you of a possible incident that may have put the security of your information, including your name and Social Security number at risk. We take the security of your information very seriously and sincerely regret any inconvenience this may cause you. This letter contains information about steps you can take to protect your information and resources we are making available to help you do that.

**What happened and what information was involved:**

On May 30, 2017, we discovered that your tax information stored within our server may have been accessed by an unknown, unauthorized third-party. After unusual activity on our tax preparation software suggested that there may have been unauthorized access to our network, we immediately contacted the IRS and engaged computer experts to investigate whether our systems were at risk. The investigation determined that your name, address, Social Security number and other tax information may have been accessed by an unauthorized third-party.

**What we are doing and what you can do:**

Because we value you and the safety of your information, we have arranged with ID Experts®, an incident response and recovery services expert, to provide you with MyIDCare™ services at no charge to you. MyIDCare services include:

- 12 months of Credit and CyberScan monitoring;
- \$1,000,000 insurance reimbursement policy;
- Exclusive educational materials; and
- Fully managed Identity Theft Recovery Services (with this protection, MyIDCare will help you resolve issues if your identity is compromised).

We encourage you to contact ID Experts with any questions and to enroll in free MyIDCare services by calling 1-800-939-4170 or going to [www.idexperts.com/protect](http://www.idexperts.com/protect). Please note the deadline to enroll is October 16, 2017.

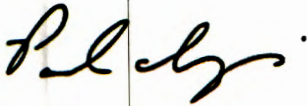
**Your Enrollment Code: [ID Experts will insert]**

We want to assure you that we have continued to take steps to secure your information, including reviewing and revising our policies and procedures, enhancing our security protocols on our server and third-party applications, resetting employees' access credentials and training employees to be aware of threats to this information.

**For more information:**

We sincerely regret any inconvenience that this incident may cause you, and remain dedicated to protecting your personal information. Should you have any questions or concerns, please contact 1-800-939-4170 between 8:00 am and 5:00 pm Pacific or visit [www.idexpertscorp.com/protect](http://www.idexpertscorp.com/protect).

Sincerely,



Paul Ingis  
Ingis & Co.



Rick Ingis  
Ingis & Co.

### Additional Important Information

**For residents of Hawaii, Michigan, Missouri, Virginia, Vermont, and North Carolina:** It is recommended by state law that you remain vigilant for incidents of fraud and identity theft by reviewing credit card account statements and monitoring your credit report for unauthorized activity.

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**For residents of Illinois, Iowa, Maryland, Missouri, North Carolina, Oregon, and West Virginia:**

It is required by state laws to inform you that you may obtain a copy of your credit report, free of charge, whether or not you suspect any unauthorized activity on your account. You may obtain a free copy of your credit report from each of the nationwide three credit reporting agencies. To order your free credit report, please visit [www.annualcreditreport.com](http://www.annualcreditreport.com), or call toll-free at 1-877-322-8228. You can also order your annual free credit report by mailing a completed Annual Credit Report Request Form (available at <https://www.consumer.ftc.gov/articles/0155-free-credit-reports>) to: Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA, 30348-5281.

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**For residents of Iowa:**

State law advises you to report any suspected identity theft to law enforcement or to the Attorney General.

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**For residents of Oregon:**

State laws advise you to report any suspected identity theft to law enforcement, including the Attorney General, and the Federal Trade Commission.

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**For residents of Maryland, Rhode Island, Illinois, and North Carolina:**

You can obtain information from the Maryland and North Carolina Offices of the Attorneys General and the Federal Trade Commission about fraud alerts, security freezes, and steps you can take toward preventing identity theft.

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**Maryland Office of the  
Attorney General**  
Consumer Protection Division  
200 St. Paul Place  
Baltimore, MD 21202  
1-888-743-0023  
[www.oag.state.md.us](http://www.oag.state.md.us)

**Rhode Island Office of the  
Attorney General**  
Consumer Protection  
150 South Main Street  
Providence RI 02903  
1-401-274-4400  
[www.riag.ri.gov](http://www.riag.ri.gov)

**North Carolina Office of the  
Attorney General**  
Consumer Protection Division  
9001 Mail Service Center  
Raleigh, NC 27699-9001  
1-877-566-7226  
[www.ncdoj.com](http://www.ncdoj.com)

**Federal Trade Commission**  
Consumer Response Center  
600 Pennsylvania Ave, NW  
Washington, DC 20580  
1-877-IDTHEFT (438-4338)  
[www.ftc.gov/bcp/edu/microsites/idtheft](http://www.ftc.gov/bcp/edu/microsites/idtheft)

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**For residents of Massachusetts:** It is required by state law that you are informed of your right to obtain a police report if you are a victim of identity theft

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**For residents of all states:**

**Fraud Alerts:** You can place fraud alerts with the three credit bureaus at one of the three major credit bureaus by phone and also via Experian's or Equifax's website. A fraud alert tells creditors to follow certain procedures, including contacting you, before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit. The contact information for all three credit bureaus is below:

**Monitoring:** You should always remain vigilant and monitor your accounts for suspicious or unusual activity.

**Security Freeze:** You also have the right to place a security freeze on your credit report. A security freeze is intended to prevent credit, loans and services from being approved in your name without your consent. To place a security freeze on your credit report, you need to make a request to each consumer reporting agency. You may make that request by certified mail, overnight mail, or regular stamped mail, or by following the instructions found at the websites listed below. The following information must be included when requesting a security freeze (note that if you are requesting a credit report for your spouse, this information must be provided for him/her as well): (1) full name, with middle initial and any suffixes; (2) Social Security number; (3) date of birth; (4) current address and any previous addresses for the past five years; and (5) any applicable incident report or complaint with a law enforcement agency or the Registry of Motor Vehicles. The request must also include a copy of a government-issued identification card and a copy of a recent utility bill or bank or insurance statement. It is essential that each copy be legible, display your name and current mailing address, and the date of issue. The consumer reporting agency may charge a small fee to place, lift, or remove a freeze, but is free if you are a victim of identity theft or the spouse of a victim of identity theft, and you have submitted a valid police report relating to the identity theft incident to the consumer reporting agency. You may obtain a security freeze by contacting any one or more of the following national consumer reporting agencies:

**Equifax Security Freeze**  
P.O. Box 105788  
Atlanta, GA 30348  
[www.freeze.equifax.com](http://www.freeze.equifax.com)  
800-525-6285

**Experian Security Freeze**  
P.O. Box 9554  
Allen, TX 75013  
[www.experian.com/freeze](http://www.experian.com/freeze)  
888-397-3742

**TransUnion (FVAD)**  
P.O. Box 2000  
Chester, PA 19022  
[www.transunion.com](http://www.transunion.com)  
888-680-7289

More information can also be obtained by contacting the Federal Trade Commission listed above.  
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