



July 27, 2020

Name
Address
Address

Notice of a Data Breach

Dear:

Please read this letter in its entirety.

What happened?

We recently became aware of a situation where an unauthorized party accessed one of our employee's email accounts. We discovered this situation on April 12, 2020 and took immediate steps to shut down access to the account. We promptly engaged our IT support to help us investigate, evaluate and respond to the situation.

What information was involved?

Based on their review of the situation and a thorough examination of the impacted email account, it is possible that some personal data belonging to you was potentially exposed to the unauthorized intruder. This data may have included personally identifiable information (PII) with some combination of your name, address, social security number and mother's-maiden-name.

While we have no evidence that any of your personal information was compromised or misused in any manner, we are taking appropriate precautionary measures to ensure your financial security and help alleviate concerns you may have.

What are we doing to address this situation?

Indigo Beam has made immediate enhancements to our systems, security and practices. Additionally, we have engaged appropriate experts to assist us in conducting a full review of our security practices and systems to ensure that appropriate security protocols are in place going forward. We are committed to helping those people who may have been impacted by this unfortunate situation. That's why Indigo Beam is providing you with access to Single Bureau Credit Monitoring/Single Bureau Credit Report* services at no charge. These services provide you with alerts for twelve months from the date of enrollment when changes occur to your Experian credit file. This notification is sent to you the same day that the change or update takes place with the bureau. In addition, we are providing you with proactive fraud assistance to help with any questions that you might have. These services will be provided by CyberScout, a company that specializes in identity theft education and resolution.

To enroll in Credit Monitoring* services at no charge, please log on to <https://www.myidmanager.com> and follow the instructions provided. When prompted please provide the following unique code to receive services: **<CODE HERE.>** You have 90 days from the date of this letter to enroll in services.

For guidance with the **CyberScout** services, or to obtain additional information about these services, please call the CyberScout help line 1-800-405-6108 and supply the fraud specialist with your unique code. Representatives are available to assist you from 8:00 am to 5:00 pm Central time, Monday through Friday.

* Services marked with an "*" require an internet connection and e-mail account and may not be available to minors under the age of 18 years of age. Please note that when signing up for monitoring services, you may be asked to verify personal information for your own protection to confirm your identity.



What you can do to address this situation

CyberScout has been retained to help you with any questions or problems you may encounter, including assisting you with obtaining a credit report and placing fraud alerts. However, if you choose not to use these services, we are strongly urging all customers to do the following:

If you choose to place a fraud alert on your own, you will need to contact one of the three major credit agencies directly at:

Experian (1-888-397-3742)
P.O. Box 4500
Allen, TX 75013
www.experian.com

Equifax (1-800-525-6285)
P.O. Box 740241
Atlanta, GA 30374
www.equifax.com

TransUnion (1-800-680-7289)
P.O. Box 2000
Chester, PA 19016
www.transunion.com

Also, should you wish to obtain a credit report and monitor it on your own:

- **IMMEDIATELY** obtain free copies of your credit report and monitor them upon receipt for any suspicious activity. You can obtain your free copies by going to the following website: www.annualcreditreport.com or by calling them toll-free at 1-877-322-8228. (Hearing impaired consumers can access their TDD service at 1-877-730-4204.
- **Upon receipt of your credit report**, we recommend that you review it carefully for any suspicious activity.
- Be sure to promptly report any suspicious activity to Indigo Beam or CyberScout

Other Important Information

You can also obtain more information from the Federal Trade Commission (FTC) about identity theft and ways to protect yourself. The FTC has an identity theft hotline: 877-438-4338; TTY: 1-866-653-4261. They also provide information on-line at www.ftc.gov/idtheft.

If you are a resident of Maryland, you can also obtain more information from the Maryland Office of the Attorney General about identity theft and ways to protect yourself.

Maryland Office of the Attorney General
200 St. Paul Place
Baltimore, MD 21202

Toll-Free: 1-888-743-0023
TTY: Dial 7-1-1 or 800-735-2258
<https://www.marylandattorneygeneral.gov/>

For more information

While CyberScout should be able to provide thorough assistance and answer most of your questions, you may still feel the need to speak with Indigo Beam regarding this incident. If so, please call Elana Hannah at 713.385.4780 from 9:00 am – 5:00 pm Central Time, Monday through Friday.

At Indigo Beam we take our responsibilities to protect your personal information very seriously. We are deeply disturbed by this situation and apologize for any inconvenience.

Sincerely,

Adarsh Karia
Managing Partner