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April 14, 2020

By e-mail to: DOJ-CPB@doj.nh.gov

Attorney General Gordon J. MacDonald
New Hampshire Department of Justice
33 Capitol Street
Concord, NH 03301

Re: Notice of Data Security Incident

To the Office of the Attorney General:

I am writing on behalf of my client The Hallen Construction Company, Inc. to notify your office of an incident that involves the personal information of one (1) New Hampshire resident.

On March 17, 2020, a thief stole a laptop computer from a Hallen executive. Hallen discovered the theft that same day, after which Hallen promptly notified law enforcement and initiated an investigation. Hallen believes the thief was seeking physical property, not electronic data, and Hallen is not aware of any misuse of any of the information that was stored on the computer.

Several files with data from Hallen's employment records for present and former employees were stored on the computer. This data includes the individual's name, email and/or physical address, Social Security number, date of birth, and payroll data (including bank account number if used for direct deposit).

Hallen has arranged for ID Experts to provide identity protection services including credit monitoring at no charge to all affected individuals for twenty-four (24) months.

This was an isolated incident, and Hallen has taken measures to confirm the security of personal information stored on other laptop computers used for Hallen business. In addition, Hallen continues to review available resources for any indication that the exposed information has been improperly accessed or misused.

Hallen is sending letters by U.S. mail to all affected individuals today. A sample notification letter is attached.

Please do not hesitate to contact me if you have any questions or if you would like to discuss the matter further.

Respectfully submitted,



Bart Huffman

Encl.

cc: Haylie Treas (firm)



C/O ID Experts
10300 SW Greenburg Rd., Suite 570
Portland, OR 97223

To Enroll, Please Call: 1-800-939-4170 Or Visit: https://app.myidcare.com/account-creation/protect Enrollment Code: <<XXXXXXXXXX>>
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<<First Name>> <<Last Name>>
<<Address1>> <<Address2>>
<<City>>, <<State>> <<Zip>>

April 14, 2020

Re: Notice of Data Security Incident

Dear <<First Name>> <<Last Name>>,

The Hallen Construction Company respects your privacy, and we are writing to let you know about a recent incident that involves your personal information.

What Happened

On March 17, 2020, a thief stole a laptop computer used, in part, for processing payroll-related files. We discovered the theft that same day, and we promptly notified law enforcement and initiated an investigation. We believe the thief was seeking physical property, not electronic data, and we are not aware of any misuse of any of the information that was stored on the computer.

What Information Was Involved

Several files with data from Hallen's employment records for present and former employees were stored on the computer. We believe this data includes your name, email and/or physical address, Social Security Number, date of birth, and payroll data (including bank account number if used for direct deposit).

What We Are Doing

We take the security of your personal information very seriously. This was an isolated incident, and we have taken measures to confirm the security of personal information stored on other laptop computers used for Hallen business. We continue to review available sources for any indication that the information involved in this incident has been improperly accessed or misused.

As an added precaution, we have arranged for ID Experts to protect your identity and help you recover from potential identity theft. ID Experts will provide this service for 24 months at no cost to you. Part of this benefit is automatic and there is no need for you to enroll. This automatic benefit consists of fully managed identity resolution services. If you have an identity theft issue, simply call ID Experts at (800) 939-4170 for assistance. Other services require that you actively enroll with ID Experts (again, at no cost to you). These optional services are described in more detail below. You must enroll by July 14, 2020 to obtain these optional services.

What You Can Do

You should read the additional Information About Identity Theft Protection that is included with this letter.

We also encourage you to take advantage of the following identity recovery and protection services for 24 months from ID Experts that we have obtained for you: credit monitoring and CyberScan monitoring assistance; fully managed identity theft recovery services; and a \$1,000,000 insurance reimbursement policy. These services, which are further described in the Additional Product Information enclosed with this letter, are available through ID Experts and are provided as a complimentary 24-month membership. To enroll and start monitoring your personal information and obtain insurance coverage please follow the steps below:

- Visit the MyIDCare™ website to enroll: <https://app.myidcare.com/account-creation/protect>.
- Call MyIDCare to enroll: (800) 939-4170. MyIDCare experts are available Monday through Friday from 9 am - 9 pm Eastern Time.
- Your enrollment deadline is July 14, 2020.

Again, you are automatically covered for the fully managed identity resolution services, so there is no need to enroll for this benefit. If you have an identity theft issue, simply call ID Experts at (800) 939-4170 for immediate assistance.

In addition, please be on the lookout for any scams that attempt to lure you into providing personal information in connection with this incident. Hallen will NOT call you or send you any email messages asking for your personal information or credit card information, or send you any email messages asking you to “click” on any links to activate credit monitoring. You should not provide information in response to any such calls or email messages, and you should not click on any links within any such email messages. The ONLY ways to set up the credit monitoring we have obtained for you or to contact ID Experts are set forth in this letter.

For More Information

For additional information and assistance, please call (800) 939-4170.

* * *

Hallen sincerely regrets any inconvenience to you. We are committed to protecting your personal information and we will continue to look for ways to improve our efforts.

Sincerely,



Dennis Springer, Senior Vice President
The Hallen Construction Company, Inc.
11 Commercial Street
Plainview, NY 11803
<<Variable Field 1>>

Information About Identity Theft Protection

We recommend that you regularly review statements from your accounts and periodically obtain your credit report from one or more of the national credit reporting companies. You may obtain a free copy of your credit report online at www.annualcreditreport.com, by calling toll-free 1-877-322-8228, or by mailing an Annual Credit Report Request Form (available at www.annualcreditreport.com) to: Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA, 30348- 5281. Purchase a copy of your credit report by contacting the national credit reporting agencies listed below.

Equifax: P.O. Box 740241, Atlanta, GA 30374, 1-866-349-5191, www.equifax.com

Experian: P.O. Box 9532, Allen, TX 75013, 1-888-397-3742, www.experian.com

TransUnion: P.O. Box 1000, Chester, PA 19016, 1-800-888-4213, www.transunion.com

When you receive your credit reports, review them carefully. Look for accounts or creditor inquiries that you do not recognize. Look for inaccurate information, such as home address or Social Security number. If you see anything you do not understand or that looks incorrect, call the credit reporting agency at the telephone number on the report.

We recommend you vigilantly review your account statements and credit reports and promptly report any suspicious activity or suspected identity theft to law enforcement authorities, including local law enforcement, your state's attorney general and/or the Federal Trade Commission (FTC). You may contact the FTC or your state's regulatory authority to obtain information about avoiding identity theft. Contact the FTC at Federal Trade Commission, Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, DC 20580, 1-877-IDTHEFT (438-4338), www.ftc.gov/idtheft.

For California residents: Two individuals in California were affected by this incident. Pursuant to California law, please take note that this notice was not delayed as the result of a law enforcement investigation.

For New York residents: You may obtain information regarding security breach response and identity theft prevention and protection from the New York Department of State, Division of Consumer Protection, 1-800-697-1220, http://www.dos.ny.gov/consumerprotection/identity_theft/.

For North Carolina residents: You may obtain information about preventing and avoiding identity theft from the North Carolina Attorney General's Office: North Carolina Attorney General's Office, Consumer Protection Division, 9001 Mail Service Center, Raleigh, NC 27699, 1-877-5-NO-SCAM (66-7226), www.ncdoj.gov.

For Rhode Island residents: One individual in Rhode Island was affected by this incident. Under Rhode Island law, you have the right to obtain any police report filed in regard to this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it. You may also obtain information about preventing and avoiding identity theft from the Rhode Island Office of the Attorney General: Rhode Island Office of the Attorney General, 150 South Main Street, RI 02903, 401-274-4400, <http://www.riag.ri.gov/>.

Fraud Alerts: You can place two types of fraud alerts on your credit report to notify creditors: an initial alert and an extended alert. You may place an initial fraud alert on your credit report if you suspect you have been, or are about to be, a victim of identity theft. An initial fraud alert lasts for one year. You may place an extended alert on your credit report by mail if you have been a victim of identity theft with the appropriate documentary proof. An extended fraud alert lasts for seven years. You can place a fraud alert on your credit report by calling the toll-free fraud number or visiting the website of any of the three national credit reporting agencies listed below. You only need to notify one agency, because it must notify the other two agencies.

Equifax: 1-800-525-6285, www.equifax.com/personal/education/identity-theft/fraud-alert-security-freeze-credit-lock/

Experian: 1-888-397-3742, www.experian.com/fraud/

TransUnion: 1-888-909-8872, fraud.transunion.com

Credit Freezes: You may put a credit freeze, also known as a security freeze, on your credit file, so that no new credit can be opened in your name without the use of a PIN number and/or password that may be issued to you when you initiate a freeze. A credit freeze is designed to prevent potential credit grantors from accessing your credit report without your consent. If you place a credit freeze, potential creditors and other third parties will not be able to access your credit report unless you lift the freeze. Therefore, using a credit freeze may delay your ability to obtain credit. There is no fee to place, lift and/or remove a credit freeze. *Unlike a fraud alert, you must separately place a credit freeze on your credit file at each credit reporting agency.* Contact the three major credit reporting agencies to place a credit freeze and learn more information:

Equifax Security Freeze

P.O. Box 105788

Atlanta, GA 30348

800-685-1111

www.equifax.com/personal/credit-report-services/

Experian Security Freeze

P.O. Box 9554

Allen, TX 75013

888-397-3742

www.experian.com/freeze/

Trans Union Security Freeze

P.O. Box 2000

Chester, PA 19022-2000

888-909-8872

www.transunion.com/credit-freeze

You can obtain more information about fraud alerts and credit freezes by contacting the FTC or one of the national credit reporting agencies listed above.



Additional Product Information from ID Experts

- 1. Website and Enrollment.** Go to <https://app.myidcare.com/account-creation/protect> and follow the instructions for enrollment using your Enrollment Code provided at the top of the letter.
- 2. Activate the credit monitoring** provided as part of your MyIDCare membership. The monitoring included in the membership must be activated to be effective. Note: You must have established credit, and you must have access to a computer and the internet to use this service. If you need assistance, MyIDCare will be able to assist you.
- 3. Telephone.** Contact MyIDCare at (800) 939-4170 to gain additional information about this incident and speak with knowledgeable representatives about the appropriate steps to take to protect your credit and identity.