



May 11, 2021

VIA EMAIL ([ATTORNEYGENERAL@DOJ.NH.GOV](mailto:ATTORNEYGENERAL@DOJ.NH.GOV))  
AND FIRST CLASS MAIL

Attorney General Gordon J. MacDonald  
Office of the New Hampshire Attorney General  
33 Capitol Street  
Concord, NH 03301

**RE: Data Security Incident**

Dear Attorney General MacDonald:

I am writing on behalf of Global Advanced Metals USA, Inc. ("GAM") to notify you of a data security incident pursuant to N.H. Rev. Stat. § 359-C:20. This incident potentially affects four (4) residents of New Hampshire understood to be former employees of GAM and/or its successor and their listed dependents. The personal information that may have been involved include names and social security numbers. GAM has no indication at this time that any individual's information has been misused.

On February 23, 2021 GAM discovered a ransomware incident that encrypted and affected its IT systems. IT security consultants were engaged to assist with remediation and with the forensic investigation. As a result of this forensic analysis, it was determined that this incident occurred after a threat actor's unauthorized VPN access via compromised accounts on January 7, 2021, which access was not detected at that time. The threat actor's access to GAM's data is believed to have been limited to a copy of exfiltrated data later returned to GAM along with a representation that it was deleted from its servers, which data was separately reviewed. Additionally, the forensic review identified threat actor access to a directory on a server located at GAM's Pennsylvania facility from a user account through a Universal Naming Convention share. Unconfirmed suspicious third party activity also was detected in September 2020, but considered unrelated to this incident.

After completing the investigation and determining the scope and the nature of the incident, notices were sent to these individuals via First Class Mail as of May 5, 2021 through May 10, 2021. These notices included offers to enroll in a third party identity protection service (IDShield) for 12 months, at no charge. Attached is a sample template of this notice with additional information. This notification was not delayed as a result of notifying law enforcement of the incident.

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Steven M. Millsap, SVP, General Counsel & Secretary  
Global Advanced Metals USA, Inc.  
100 Worcester Street, Suite 200  
Wellesley Hills, MA 02481

Office: 781-996-7330  
Cell: 617-756-0286  
Email: [smillsap@globaladvancedmetals.com](mailto:smillsap@globaladvancedmetals.com)

GAM has contacted various law enforcement and regulatory agencies regarding this incident. It has also instituted technical measures and policies to enhance the security of the Company's IT systems and to help prevent similar incidents from occurring in the future.

Please feel free to contact me with any questions at 617-756-0286 or 781-996-7330.

Sincerely,

*/s/ Steven M. Millsap*

Steven M. Millsap  
SVP, General Counsel & Secretary

Enclosures

## SAMPLE NOTICE

«First\_Name» «Last\_Name»  
«Street\_Address»  
«City», «State» «Zip»

## NOTICE OF DATA BREACH

Dear «First\_Name» «Last\_Name»:

Global Advanced Metals USA, Inc. is committed to the protection of the security and confidentiality of the information in its possession (GAM is a subsidiary of Global Advanced Metals International Pty Ltd). Unfortunately, we are sending you this notice because of a recent data security incident that occurred at Global Advanced Metals USA, Inc. (“GAM”) that may have involved your personal information. If you are an active or former employee of GAM (or the former Cabot Supermetals business), personal information of dependents that you provided to GAM (or Cabot) during your employment may have also been involved in this incident and, if so, GAM will send separate letters to any such dependents.

### WHAT HAPPENED

GAM was the subject of a ransomware attack impacting its IT network systems that was discovered on February 23, 2021. Based on GAM’s subsequent forensic investigation, it has learned that a third party actor had gained unauthorized access to its IT network systems and certain data stored on these systems may have been accessed. This cyber incident has since been terminated and GAM’s systems have been largely restored.

### WHAT INFORMATION WAS INVOLVED

The data accessed may have included personal information such as Name, Address, Date of Birth, and Social Security Number.

### WHAT WE ARE DOING

Please be assured that upon learning of the incident, GAM took immediate steps to both contain and thoroughly investigate the incident, including notifying federal law enforcement and other agencies, and retaining forensic consultants to assist us with our investigation. At this time, GAM is not aware of any misuse of your personal information. GAM has further implemented security measures and procedures enhancements designed to prevent a recurrence of such an attack and to protect the confidentiality of the information stored in our IT network systems.

GAM is continuing to work with law enforcement to ensure the incident is properly addressed.

### WHAT YOU CAN DO

As noted above, there is no indication at this time that your personal information has been misused. Nevertheless, as an added precaution, GAM is offering identity theft protection and credit monitoring services through IDShield at no cost to you. IDShield’s services include: monitoring of sensitive information such as credit score, Social Security number, bank accounts, credit cards, and social media accounts; \$1,000,000 of identity fraud insurance coverage; and identity recovery and restoration services. With this protection, IDShield is available to help you resolve issues if your identity is compromised.

If you are not already enrolled under GAM's plan with IDShield, please find enclosed an enrollment request form with additional information. **Note that the deadline to enroll is ninety (90) calendar days from the date of this letter.** Once enrolled, you should receive a letter sent to your home from IDShield with your member ID number and information on setting up your monitoring account. Please look for this important correspondence. Once you have enrolled, if you do not receive a letter from IDShield or need assistance with activating your account, please contact GAM's Human Resources Department (feel free to place your phone call collect), at the information below.

It is important to remain vigilant for fraud and identity theft, to review account statements, and to monitor free credit reports. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it. To that end, please also find attached additional important information regarding protection of your identity.

**FOR MORE INFORMATION**

For further information and assistance, please contact:

Kelly Thater: telephone 610-369-8548 kthater@globaladvancedmetals.com	Sherry Guy: telephone 610-369-8327 sguy@globaladvancedmetals.com
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We deeply regret any concern or inconvenience that this incident may cause you. If you have any further questions or concerns, please contact Sherry Guy or me at the information listed above.

Thank you.

Sincerely,

Kelly Thater  
Global Human Resources Manager

## ATTACHMENT A

### ADDITIONAL INFORMATION TO PROTECT YOUR INDENTITY

You may also place a security freeze on your credit reports, free of charge. A security freeze prohibits a credit reporting agency from releasing any information from a consumer's credit report without written authorization. However, please be aware that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing or other services. Under federal law, you cannot be charged to place, lift, or remove a security freeze.

You may place your request for a freeze with each of the three major consumer reporting agencies: Equifax ([www.equifax.com](http://www.equifax.com)); Experian ([www.experian.com](http://www.experian.com)); and TransUnion ([www.transunion.com](http://www.transunion.com)). To place a security freeze on your credit report, you may send a written request by regular, certified or overnight mail at the addresses below. You may also place a security freeze through each of the consumer reporting agencies' websites or over the phone, using the contact information below:

Equifax Security Freeze P.O. Box 105788 Atlanta, GA 30348 1-800-349-9960 <a href="https://www.equifax.com/personal/credit-report-services/">https://www.equifax.com/personal/credit-report-services/</a>	Experian Security Freeze P.O. Box 9554 Allen, TX 75013 1-888-397-3742 <a href="https://www.experian.com/freeze/center.html">https://www.experian.com/freeze/center.html</a>	TransUnion Security Freeze P.O. Box 160 Woodlyn, PA 19094 1-888-909-8872 <a href="https://www.transunion.com/credit-freeze">https://www.transunion.com/credit-freeze</a>
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In order to request a security freeze, you will need to provide some or all of the following information to the credit reporting agency, depending on whether you do so online, by phone, or by mail:

1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security Number;
3. Date of birth;
4. If you have moved in the past five (5) years, the addresses where you have lived over the prior five years;
5. Proof of current address, such as a current utility bill, telephone bill, rental agreement, or deed;
6. A legible photocopy of a government issued identification card (state driver's license or ID card, military identification, etc.);
7. Social Security Card, pay stub, or W2;
8. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft.

The credit reporting agencies have one (1) to three (3) business days after receiving your request to place a security freeze on your credit report, based upon the method of your request. The credit bureaus must also send written confirmation to you within five (5) business days and provide you with a unique personal identification number (PIN) or password (or both) that can be used by you to authorize the removal or lifting of the security freeze. It is important to maintain this PIN/password in a secure place, as you will need it to lift or remove the security freeze.

To lift the security freeze in order to allow a specific entity or individual access to your credit report, you must make a request to each of the credit reporting agencies by mail, through their website, or by phone (using the contact information above). You must provide proper identification (including name, address, and social security number) and the PIN number or password provided to you when you placed the security freeze, as well as the identities of those entities or individuals you would like to receive your credit report.

You may also temporarily lift a security freeze for a specified period of time rather than for a specific entity or individual, using the same contact information above. The credit bureaus have between one (1) hour (for requests made online) and three (3) business days (for request made by mail) after receiving your request to lift the security freeze for those identified entities or for the specified period of time.

To remove the security freeze, you must make a request to each of the credit reporting agencies by mail, through their website, or by phone (using the contact information above). You must provide proper identification (name, address, and social security number) and the PIN number or password provided to you when you placed the security freeze. The credit bureaus have between one (1) hour (for requests made online) and three (3) business days (for requests made by mail) after receiving your request to remove the security freeze.

Additional information regarding identity theft, fraud alerts, credit freezes, and the steps you can take to protect your personal information is available by contacting the consumer reporting bureaus, the Federal Trade Commission, or your state Attorney General. The Federal Trade Commission may be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580; [www.identitytheft.gov](http://www.identitytheft.gov); 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261.

Under Massachusetts law, to the extent applicable, you also have the right to obtain any police report filed in regard to this incident.

Maryland residents may also wish to review information provided by the Maryland Attorney General on how to avoid identity theft at <http://www.marylandattorneygeneral.gov/Pages/IdentityTheft/default.aspx>, or by sending an email to [idtheft@oag.state.md.us](mailto:idtheft@oag.state.md.us), or calling 410-576-6491.

New York residents may contact the Attorney General at: Office of the Attorney General, The Capitol, Albany, NY 12224-0341; 1-800-771-7755; <https://ag.ny.gov/>.

North Carolina residents may obtain information about steps you can take to prevent identity theft from the North Carolina Attorney General at <https://ncdoj.gov/protecting-consumers/protecting-your-identity/protect-yourself-from-id-theft/> or at:

North Carolina Attorney General's Office  
Consumer Protection Division  
9001 Mail Service Center  
Raleigh, NC 27699-9001

877-566-7226 (Toll-free within North Carolina); 919-716-6000

**ATTACHMENT B**

Request for IDShield Enrollment Form



**IDSHIELD IDENTITY PROTECTION PLAN  
ENROLLMENT REQUEST FORM**

This form was enclosed in a separate letter sent by Global Advanced Metals USA, Inc. (“GAM”) regarding a recent data security incident (“GAM Notice”) that extended an offer to the letter recipient to enroll in an IDShield identity theft protection (“Plan”) with 12 months of Plan protection at no cost to the enrollee and subject to the separate terms and conditions of IDShield, a third party service provider engaged by GAM to offer this Plan protection.

**GAM’s offer to submit this form for enrollment in the Plan protection expires 90 calendar days of the date of the GAM Notice.** Enclosed with the GAM Notice and this form is a brochure from IDShield with more information about the Plan.

For any former and active GAM employee (“Employee”) who received the GAM Notice along with a dependent who also received a GAM Notice in the dependent’s name (“Eligible Dependents”), this form can be completed on behalf of the Employee and the Eligible Dependents for family coverage under the Plan (“Family Coverage”). For the avoidance of doubt, GAM’s offer to enroll in the Plan only extends to Eligible Dependents and not to any other dependent(s) of the Employee who did not separately receive a GAM Notice.

By completing this form, the undersigned is requesting that GAM submit the information below for the Employee and Eligible Dependents listed below to IDShield for further enrollment processing in the Plan. The Employee understands that the requested enrollment in the Plan is not completed until confirmed by IDShield in a separate communication. The Employee agrees that, once enrolled in the Plan, IDShield will be the exclusive provider of services under the Plan and not GAM.

**1. Indicate who you are requesting GAM enroll in the Plan - please select one of the two options below:**

Choose “Self Coverage” only if you received the GAM Notice and offer to enroll in the Plan and do not have Eligible Dependents to request enrollment for Family Coverage.

**Self Coverage** - please complete question 2 only below (and skip question 3)

Choose “Family Coverage” only if you and one or more of your Eligible dependents also received a GAM Notice and wish to request enrollment together for Family Coverage.

**Family Coverage** - please complete questions 2 and 3 below.

**2. Personal Information – Employees only:**

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_



**3. Eligible Dependent information for Family Coverage:** If you checked Family Coverage in question 1 above, list the following information for Eligible Dependents that you are requesting to enroll under the Plan along with yourself (attach paperwork for Eligible Dependent information if additional space is required):

Name: \_\_\_\_\_  
Last First Date of Birth

Name: \_\_\_\_\_  
Last First Date of Birth

Name: \_\_\_\_\_  
Last First Date of Birth

Name: \_\_\_\_\_  
Last First Date of Birth

**EMPLOYEE/PLAN APPLICANT: BY MY SIGNATURE BELOW, I HEREBY AGREE TO THE FOREGOING AND REQUEST THAT GAM SUBMIT THIS FORM TO IDSHIELD FOR FURTHER ENROLLMENT PROCESSING UNDER THE PLAN FOR THE INDIVIDUALS LISTED ABOVE AND ACKNOWLEDGE THE TERMS AND CONDITIONS STATED ABOVE.**

PRINTED NAME:

DATE:

\_\_\_\_\_

\_\_\_\_\_

SIGNATURE:

\_\_\_\_\_

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**PLEASE SUBMIT A SIGNED AND COMPLETED COPY OF THIS FORM TO GAM'S HUMAN RESOURCES DEPARTMENT AS FOLLOWS:**

1. VIA EMAIL:

Kelly Thater: <a href="mailto:kthater@globaladvancedmetals.com">kthater@globaladvancedmetals.com</a>	Sherry Guy: <a href="mailto:sguy@globaladvancedmetals.com">sguy@globaladvancedmetals.com</a>
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OR

2. VIA MAIL:

Global Advanced Metals USA, Inc.  
1223 County Line Road  
Boyertown, PA 19512-1608  
Attn: Human Resources

## SAMPLE NOTICE

May «Date», 2021

«First\_Name» «Last\_Name»

«Street\_Address»

«City», «State» «Zip»

## NOTICE OF DATA BREACH

Dear «First\_Name» «Last\_Name»:

Global Advanced Metals USA, Inc. is committed to the protection of the security and confidentiality of the information in its possession (GAM is a subsidiary of Global Advanced Metals International Pty Ltd). As a named dependent of a current or former employee of GAM (or the former Cabot Supermetals business), this data security incident may have involved your personal information. This notice is intended to be reviewed in consultation with a parent or guardian, including any contractual offers or legal matters that requires parental or guardian consent.

### WHAT HAPPENED

GAM was the subject of a ransomware attack impacting its IT network systems that was discovered on February 23, 2021. Based on GAM's subsequent forensic investigation, it has learned that a third party actor had gained unauthorized access to its IT network systems and certain data stored on these systems may have been accessed. This cyber incident has since been terminated and GAM's systems have been largely restored.

### WHAT INFORMATION WAS INVOLVED

The data accessed may have included personal information such as Name, Address, Date of Birth, and Social Security Number.

### WHAT WE ARE DOING

Please be assured that upon learning of the incident, GAM took immediate steps to both contain and thoroughly investigate the incident, including notifying federal law enforcement and other agencies, and retaining forensic consultants to assist us with our investigation. At this time, GAM is not aware of any misuse of your personal information. GAM has further implemented security measures and procedures enhancements designed to prevent a recurrence of such an attack and to protect the confidentiality of the information stored in our IT network systems.

GAM is continuing to work with law enforcement to ensure the incident is properly addressed.

### WHAT YOU CAN DO

As noted above, there is no indication at this time that your personal information has been misused. Nevertheless, as an added precaution, GAM is offering identity theft protection and credit monitoring services through IDShield at no cost to you (and as a family coverage option to each parent or guardian who receives a separate notice regarding this incident). IDShield's services include: monitoring of sensitive

information such as credit score, Social Security number, bank accounts, credit cards, and social media accounts; \$1,000,000 of identity fraud insurance coverage; and identity recovery and restoration services. With this protection, IDShield is available to help you resolve issues if your identity is compromised.

If you are not already enrolled under a Family Coverage plan with IDShield by your parent or guardian, please find enclosed an enrollment request form to review, as applicable, with a parent or guardian. **Note that the deadline to enroll is ninety (90) calendar days from the date of this letter.** Once enrolled, you should receive a letter sent to your home from IDShield with your member ID number and information on setting up your monitoring account. Please look for this important correspondence. Once you have enrolled, if you do not receive a letter from IDShield or need assistance with activating your account, you or your parent or guardian should please contact GAM's Human Resources Department (feel free to place your phone call collect), at the information below.

It is important to remain vigilant for fraud and identity theft, to review account statements, and to monitor free credit reports. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it. To that end, please also find attached additional important information regarding protection of your identity.

**FOR MORE INFORMATION**

For further information and assistance, please contact:

Kelly Thater: telephone 610-369-8548 kthater@globaladvancedmetals.com	Sherry Guy: telephone 610-369-8327 sguy@globaladvancedmetals.com
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We deeply regret any concern or inconvenience that this incident may cause you. If you have any further questions or concerns, you or your parent or guardian may contact Sherry Guy or me at the information listed above.

Thank you.

Sincerely,

Kelly Thater  
Global Human Resources Manager

## ATTACHMENT A

### ADDITIONAL INFORMATION TO PROTECT YOUR INDENTITY

You may also place a security freeze on your credit reports, free of charge. A security freeze prohibits a credit reporting agency from releasing any information from a consumer's credit report without written authorization. However, please be aware that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing or other services. Under federal law, you cannot be charged to place, lift, or remove a security freeze.

You may place your request for a freeze with each of the three major consumer reporting agencies: Equifax ([www.equifax.com](http://www.equifax.com)); Experian ([www.experian.com](http://www.experian.com)); and TransUnion ([www.transunion.com](http://www.transunion.com)). To place a security freeze on your credit report, you may send a written request by regular, certified or overnight mail at the addresses below. You may also place a security freeze through each of the consumer reporting agencies' websites or over the phone, using the contact information below:

Equifax Security Freeze P.O. Box 105788 Atlanta, GA 30348 1-800-349-9960 <a href="https://www.equifax.com/personal/credit-report-services/">https://www.equifax.com/personal/credit-report-services/</a>	Experian Security Freeze P.O. Box 9554 Allen, TX 75013 1-888-397-3742 <a href="https://www.experian.com/freeze/center.html">https://www.experian.com/freeze/center.html</a>	TransUnion Security Freeze P.O. Box 160 Woodlyn, PA 19094 1-888-909-8872 <a href="https://www.transunion.com/credit-freeze">https://www.transunion.com/credit-freeze</a>
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In order to request a security freeze, you will need to provide some or all of the following information to the credit reporting agency, depending on whether you do so online, by phone, or by mail:

1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security Number;
3. Date of birth;
4. If you have moved in the past five (5) years, the addresses where you have lived over the prior five years;
5. Proof of current address, such as a current utility bill, telephone bill, rental agreement, or deed;
6. A legible photocopy of a government issued identification card (as applicable, state driver's license or ID card, military identification, or other suitable means appropriate for your age);
7. Social Security Card, pay stub, or W2;
8. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft.

The credit reporting agencies have one (1) to three (3) business days after receiving your request to place a security freeze on your credit report, based upon the method of your request. The credit bureaus must also send written confirmation to you within five (5) business days and provide you with a unique personal identification number (PIN) or password (or both) that can be used by you to authorize the removal or lifting of the security freeze. It is important to maintain this PIN/password in a secure place, as you will need it to lift or remove the security freeze.

To lift the security freeze in order to allow a specific entity or individual access to your credit report, you must make a request to each of the credit reporting agencies by mail, through their website, or by phone (using the contact information above). You must provide proper identification (including name, address, and social security number) and the PIN number or password provided to you when you placed the security freeze, as well as the identities of those entities or individuals you would like to receive your credit report.

You may also temporarily lift a security freeze for a specified period of time rather than for a specific entity or individual, using the same contact information above. The credit bureaus have between one (1) hour (for requests made online) and three (3) business days (for request made by mail) after receiving your request to lift the security freeze for those identified entities or for the specified period of time.

To remove the security freeze, you must make a request to each of the credit reporting agencies by mail, through their website, or by phone (using the contact information above). You must provide proper identification (name, address, and social security number) and the PIN number or password provided to you when you placed the security freeze. The credit bureaus have between one (1) hour (for requests made online) and three (3) business days (for requests made by mail) after receiving your request to remove the security freeze.

Additional information regarding identity theft, fraud alerts, credit freezes, and the steps you can take to protect your personal information is available by contacting the consumer reporting bureaus, the Federal Trade Commission, or your state Attorney General. The Federal Trade Commission may be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580; [www.identitytheft.gov](http://www.identitytheft.gov); 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261.

Under Massachusetts law, to the extent applicable, you also have the right to obtain any police report filed in regard to this incident.

Maryland residents may also wish to review information provided by the Maryland Attorney General on how to avoid identity theft at <http://www.marylandattorneygeneral.gov/Pages/IdentityTheft/default.aspx>, or by sending an email to [idtheft@oag.state.md.us](mailto:idtheft@oag.state.md.us), or calling 410-576-6491.

New York residents may contact the Attorney General at: Office of the Attorney General, The Capitol, Albany, NY 12224-0341; 1-800-771-7755; <https://ag.ny.gov/>.

North Carolina residents may obtain information about steps you can take to prevent identity theft from the North Carolina Attorney General at <https://ncdoj.gov/protecting-consumers/protecting-your-identity/protect-yourself-from-id-theft/> or at:

North Carolina Attorney General's Office  
Consumer Protection Division  
9001 Mail Service Center  
Raleigh, NC 27699-9001  
877-566-7226 (Toll-free within North Carolina); 919-716-6000

**ATTACHMENT B**

Request for IDShield Enrollment Form

TO BE REVIEWED WITH A PARENT OR GUARDIAN



**IDSHIELD IDENTITY PROTECTION PLAN  
ENROLLMENT REQUEST FORM**

This form was enclosed in a separate letter sent by Global Advanced Metals USA, Inc. (“GAM”) regarding a recent data security incident (“GAM Notice”) that extended an offer to the letter recipient to enroll in an IDShield identity theft protection (“Plan”) with 12 months of Plan protection at no cost to the enrollee and subject to the separate terms and conditions of IDShield, a third party service provider engaged by GAM to offer this Plan protection.

**GAM’s offer to submit this form for enrollment in the Plan protection expires 90 calendar days of the date of the GAM Notice.** Enclosed with the GAM Notice and this form is a brochure from IDShield with more information about the Plan.

For any former and active GAM employee (“Employee”) who received the GAM Notice along with a dependent who also received a GAM Notice in the dependent’s name (“Eligible Dependents”), this form can be completed on behalf of the Employee and the Eligible Dependents for family coverage under the Plan (“Family Coverage”). For the avoidance of doubt, GAM’s offer to enroll in the Plan only extends to Eligible Dependents and not to any other dependent(s) of the Employee who did not separately receive a GAM Notice.

By completing this form, the undersigned is requesting that GAM submit the information below for the Employee and Eligible Dependents listed below to IDShield for further enrollment processing in the Plan. The Employee understands that the requested enrollment in the Plan is not completed until confirmed by IDShield in a separate communication. The Employee agrees that, once enrolled in the Plan, IDShield will be the exclusive provider of services under the Plan and not GAM.

**1. Indicate who you are requesting GAM enroll in the Plan - please select one of the two options below:**

Choose “Self Coverage” only if you received the GAM Notice and offer to enroll in the Plan and do not have Eligible Dependents to request enrollment for Family Coverage.

**Self Coverage** - please complete question 2 only below (and skip question 3)

Choose “Family Coverage” only if you and one or more of your Eligible dependents also received a GAM Notice and wish to request enrollment together for Family Coverage.

**Family Coverage** - please complete questions 2 and 3 below.

**2. Personal Information – Employees only:**

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**3. Eligible Dependent information for Family Coverage:** If you checked Family Coverage in question 1 above, list the following information for Eligible Dependents that you are requesting to enroll under the Plan along with yourself (attach paperwork for Eligible Dependent information if additional space is required):

Name: \_\_\_\_\_  
Last First Date of Birth

Name: \_\_\_\_\_  
Last First Date of Birth

Name: \_\_\_\_\_  
Last First Date of Birth

Name: \_\_\_\_\_  
Last First Date of Birth

**EMPLOYEE/PLAN APPLICANT: BY MY SIGNATURE BELOW, I HEREBY AGREE TO THE FOREGOING AND REQUEST THAT GAM SUBMIT THIS FORM TO IDSHIELD FOR FURTHER ENROLLMENT PROCESSING UNDER THE PLAN FOR THE INDIVIDUALS LISTED ABOVE AND ACKNOWLEDGE THE TERMS AND CONDITIONS STATED ABOVE.**

PRINTED NAME:

DATE:

\_\_\_\_\_

\_\_\_\_\_

SIGNATURE:

\_\_\_\_\_

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**PLEASE SUBMIT A SIGNED AND COMPLETED COPY OF THIS FORM TO GAM'S HUMAN RESOURCES DEPARTMENT AS FOLLOWS:**

1. VIA EMAIL:

Kelly Thater: <a href="mailto:kthater@globaladvancedmetals.com">kthater@globaladvancedmetals.com</a>	Sherry Guy: <a href="mailto:sguy@globaladvancedmetals.com">sguy@globaladvancedmetals.com</a>
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OR

2. VIA MAIL:

Global Advanced Metals USA, Inc.  
1223 County Line Road  
Boyertown, PA 19512-1608  
Attn: Human Resources