

STATE OF RH  
DEPT OF JUSTICE  
2017 FEB -1 11:11:19

LINN F. FREEDMAN

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Also admitted in Massachusetts

Sent via first-class mail

January 27, 2017

Attorney General Joseph Foster  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301

**RE: Breach Notification**

Dear Attorney General Foster:

Please be advised that we represent the Dracut Public Schools. Pursuant to RSA § 359-C:20, we are reporting to you that we notified 90 New Hampshire residents of a breach of their personal information.

On January 12, 2017, one of the district's employees received a phishing e-mail where a hacker posed as the superintendent and requested that the employee forward copies of our employees' W2s. She responded to the email. The employee alerted administration officials shortly after there was a suspicion of a breach. The district was able to freeze the e-mail account from which the phishing e-mail came. The information disclosed included W-2s, which contain name, address, Social Security number and income information. No bank account information, payroll information or direct deposit information was involved.

We promptly contacted the Dracut Police Department and the Cyber Crime Unit in the Federal Bureau of Investigation. The investigation is currently ongoing.

The New Hampshire residents affected by this incident have received the enclosed notice pursuant to RSA § 359-C:20. We are offering the affected individuals credit monitoring at no charge for a period of 12 months.

# Robinson+Cole

If you have any questions or need further information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Linn F. Freedman". The signature is written in a cursive style with a long horizontal stroke at the end.

Linn F. Freedman

Enclosure

cc: Steven Stone, Superintendent of the Dracut Public Schools (without enclosure)

«FName» «LName»  
«Address»  
«M\_2nd\_address»  
«City», «State» «Zip»





DRACUT PUBLIC SCHOOLS  
2063 Lakeview Avenue  
Dracut, Massachusetts 01826  
Phone: (978) 957-2660 Fax: (978) 957-2682  
www.dracutps.org

STATE OF MASSACHUSETTS  
DEPT OF JUSTICE  
2017 FEB 1 AM 11:20

*Steven Stone*  
**Superintendent of Schools**

«FName» «LName»  
«Address»  
«M\_2nd\_address»  
«City», «State» «Zip»

January 27, 2017

**RE: Your personal information**

Dear «FName» «LName»:

The Dracut Public Schools is committed to protecting the confidentiality of our employees' information. Regrettably, we are writing to inform you of an incident that occurred on January 12, 2017 where a human resources employee was the victim of a sophisticated e-mail phishing scheme that involved disclosure of your W-2 information, which includes your name, address, Social Security number and income information. Your bank account information, payroll information and direct deposit information were not involved.

While we have no knowledge that your information has been misused, out of an abundance of caution, we are offering complimentary credit monitoring services for 12-months. We are providing you with access to **Triple Bureau Credit Monitoring/Triple Bureau Credit Report and public records monitoring\*** services at no charge. These services provide you with alerts for twelve months from the date of enrollment when changes occur to any of one of your Experian, Equifax or TransUnion credit files. This notification is sent to you the same day that the change or update takes place with the bureau. Also, the following public records will be monitored: Change of Address, Court Records, Social Security number trace, Sex Offender, Payday Loan and Cyber monitoring. Identity theft expense reimbursement coverage of \$25,000 is also included. These services will be provided by **CyberScout**, formerly IDT911, a company that specializes in identity theft education and resolution.

**How do I enroll for the free services?**

To enroll in **Credit Monitoring\*** services at no charge, please log on to [https://www.myidmanager.com/promo\\_code.html](https://www.myidmanager.com/promo_code.html) and follow the instructions provided. **When prompted please provide the following unique code to receive services: «code»**

For guidance with enrolling, or to obtain additional information about these services, **please call the CyberScout help line 1-800-405-6108** and supply the fraud specialist with your unique code.

Please note that if you have been a victim of identity theft, and you provide the credit reporting agency with a valid police report, it cannot charge you to place, lift or remove a security freeze. In all other cases, a credit reporting agency may charge you up to \$5.00 each to place, temporarily lift, or permanently remove a security freeze.

To place a security freeze on your credit report, you must send a written request to each of the three major consumer reporting agencies: Equifax ([www.equifax.com](http://www.equifax.com)); Experian ([www.experian.com](http://www.experian.com)); and TransUnion ([www.transunion.com](http://www.transunion.com)) by regular, certified or overnight mail at the addresses below:

\* Services marked with an "\*" require an internet connection and e-mail account and may not be available to minors under the age of 18 years of age. Please note that when signing up for monitoring services, you may be asked to verify personal information for your own protection and in order to confirm your identity.

Equifax Security Freeze  
P.O. Box 105788  
Atlanta, GA 30348

Experian Security Freeze  
P.O. Box 9554  
Allen, TX 75013

TransUnion Security Freeze  
Fraud Victim Assistance Department  
P.O. Box 2000  
Chester, PA 19022-2000

In order to request a security freeze, you will need to provide the following information:

1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security Number;
3. Date of birth;
4. If you have moved in the past five (5) years, provide the addresses where you have lived over the prior five years;
5. Proof of current address such as a current utility bill or telephone bill;
6. A legible photocopy of a government issued identification card (state driver's license or ID card, military identification, etc.);
7. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft;
8. If you are not a victim of identity theft, include payment by check, money order, or credit card (Visa, MasterCard, American Express or Discover only). Do not send cash through the mail.

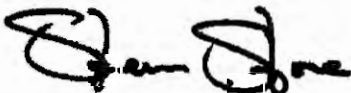
The credit reporting agencies have three (3) business days after receiving your request to place a security freeze on your credit report. The credit bureaus must also send written confirmation to you within five (5) business days and provide you with a unique personal identification number (PIN) or password, or both that can be used by you to authorize the removal or lifting of the security freeze.

To lift the security freeze in order to allow a specific entity or individual access to your credit report, you must call or send a written request to the credit reporting agencies by mail and include proper identification (name, address, and social security number) and the PIN number or password provided to you when you placed the security freeze as well as the identities of those entities or individuals you would like to receive your credit report or the specific period of time you want the credit report available. The credit reporting agencies have three (3) business days after receiving your request to lift the security freeze for those identified entities or for the specified period of time.

To remove the security freeze, you must send a written request to each of the three credit bureaus by mail and include proper identification (name, address, and social security number) and the PIN number or password provided to you when you placed the security freeze. The credit bureaus have three (3) business days after receiving your request to remove the security freeze.

We regret any inconvenience this may cause you. If you have any questions, please do not hesitate to call CyberScout at (800) 405-6108.

Sincerely,



Steven Stone  
Superintendent of Schools

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