



# Dartmouth College

Office of Risk and Internal Controls Services

Catherine Lark  
Director

November 22, 2010

Office of the New Hampshire Attorney General  
33 Capitol Street  
Concord, NH 03301

**Re: Dartmouth College**

To Whom It May Concern:

We are contacting the Office of the New Hampshire Attorney General regarding a recent incident at Dartmouth College ("Dartmouth") and the potential breach of some of Dartmouth students' and/or parents' Personal Information ("PI"), specifically credit card account information.

Dartmouth determined that, on or about November 8, 2010, an external data storage device was stolen from a secure room within the College. The stolen device contained information relative to 147 credit card holders. The device contained a combination of student name and/or parent name, phone number(s), Visa or MasterCard credit card number and expiration dates. This information was given by 147 Dartmouth freshman students and/or their parents and/or guardians and collected for the Dartmouth Outdoor Club First Year Trips Program. This Program related to the incoming freshman, Class of 2014.

After a thorough and immediate investigation of the incident and report to local law enforcement and campus safety and security department, Dartmouth has found no evidence to suggest the information stored on the device has been accessed or misused to date. Dartmouth officials have confirmed that no Social Security numbers, driver's license numbers, medical information or academic history were contained on the device. In addition, Visa and MasterCard have been alerted to this incident.

Although Dartmouth does not have any evidence that the credit card account information has been improperly accessed or misused to date, Dartmouth has provided notice of the incident to the two (2) affected individuals residing in New Hampshire. We also wanted to make you aware of the incident and explain the steps Dartmouth is taking to safeguard against identity fraud.

Dartmouth has recommended that the cardholder immediately contact the issuing entity of their Visa or MasterCard, depending on which credit card was provided for the Dartmouth Outdoor Club First Year Trips Program.

In addition, Dartmouth has provided, to all affected cardholders that reside in your state, a complimentary 12-month membership in an online 3-bureau credit monitoring service provided by TransUnion Interactive. Whether or not the individual chooses to use the credit monitoring services, we also recommended that the individual place an initial fraud alert on their credit

files. We have also encouraged all impacted individuals to carefully review their credit reports and credit card statements.

Dartmouth takes this situation very seriously. Maintaining the integrity of confidential information is extremely important to Dartmouth and we continue to take appropriate measures to safeguard the security of personal data. Please be assured that Dartmouth is taking steps to ensure that a breach of this nature will not happen in the future.

If you have any further questions, please contact me at .

Sincerely,

A handwritten signature in cursive script that reads "Catherine Lark".

Catherine Lark  
Director of Risk and Internal Controls Services  
Dartmouth College

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