



CITGO Petroleum Corporation

P.O. Box 4689
Houston, TX 77210-4689

December 6, 2013

The Honorable Joseph Foster
Attorney General
Office of the Attorney General
33 Capitol Street
Concord, NH 03301

Re: Recent CITGO Petroleum Corporation Data Security Incident

Dear Attorney General Foster:

We are writing to inform you of a personal data security incident affecting New Hampshire residents.


On October 9, 2013, CITGO discovered unencrypted personal information relating to two (2) New Hampshire residents in a shared network drive. The personal information included social security numbers and financial information. Unfortunately, this information was available to all of CITGO's employees. Storing this data in that location was not in accordance with CITGO's procedures for handling this type of information.

CITGO has not found any indication of an actual unauthorized access or use, or misuse of the personal information, and it has no reason to believe that this type of incident will occur in the future. CITGO has already restricted access to these documents to only those employees who have a legitimate need to access such documents.

Because of the potential unauthorized employee access to this personal information, and to provide our employees with protection against potential risk to their personal data, CITGO notified those affected individuals by mail on November 27, 2013. CITGO is also providing these individuals with a complimentary one-year credit monitoring service.

Please do not hesitate to contact me if I can provide you with any additional information at any time.

Best regards,



Judith A. Colbert
Senior Corporate Counsel

Enclosure