

STATE OF NH
DEPT OF JUSTICE
2017 FEB 16 AM 11:29



MULLEN
COUGHLIN^{LLC}

Ryan C. Loughlin
Office: 267-930-4786
Fax: 267-930-4771
Email: rloughlin@mullen.law

1275 Drummers Lane, Suite 302
Wayne, PA 19087

February 10, 2017

VIA U.S. MAIL

Attorney General Joseph Foster
Office of the New Hampshire Attorney General
Attn: Security Breach Notification
33 Capitol Street
Concord, NH 03301

Re: Notice of Data Event

Dear Attorney General Foster:

We represent Boulrice & Wood, CPAs, PC ("Boulrice & Wood"), 4549 Route 9, Plattsburgh, NY 12901, and are writing to notify your office of an incident that may affect the security of personal information relating to two (2) New Hampshire residents. The investigation into this event is ongoing, and this notice will be supplemented with any new significant facts learned subsequent to its submission. By providing this notice, Boulrice & Wood does not waive any rights or defenses regarding the applicability of New Hampshire law or personal jurisdiction.

Nature of the Data Event

On Tuesday, January 31, 2017, Boulrice & Wood received notification that fraudulent tax returns had been filed for certain individuals and businesses whose prior tax returns had been filed by Boulrice & Wood. Boulrice & Wood immediately began an investigation into the nature and the scope of this incident. After an investigation, Boulrice & Wood discovered unauthorized access to a tax program, utilized by Boulrice & Wood, between January 7, 2017 and January 17, 2017. Boulrice & Wood have been working tirelessly to investigate and to mitigate the impact of the unauthorized access. The following information was potentially impacted by this incident: name, address, wage information and withholding information, bank account information and Social Security number.

Notice to New Hampshire Residents

On February 10, 2017, Boulrice & Wood will begin providing written notice of this incident to all affected individuals, which includes two (2) New Hampshire residents. Written notice will be provided in substantially the same form as the letter attached here as *Exhibit A*.

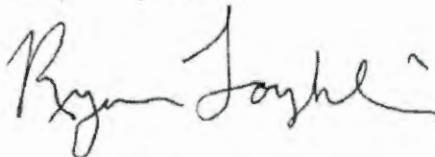
Other Steps Taken and to Be Taken

Upon discovering the fraudulent nature of the email, Boulrice & Wood moved quickly to identify those that may be affected, to put in place resources to assist them, and to provide them with notice of this incident. Boulrice & Wood is providing all potentially affected individuals access to two (2) free years of credit and identity monitoring services, including identity restoration services, through AllClear ID, and has established a dedicated hotline for potentially affected individuals to contact with questions or concerns regarding this incident. Additionally, Boulrice & Wood is providing potentially impacted individuals with guidance on how to better protect against identity theft and fraud, including information on how to place a fraud alert and security freeze on one's credit file, information on protecting against tax fraud, the contact details for the national consumer reporting agencies, information on how to obtain a free credit report, a reminder to remain vigilant for incidents of fraud and identity theft by reviewing account statements and monitoring free credit reports, and encouragement to contact the Federal Trade Commission, their state Attorney General, and law enforcement to report attempted or actual identity theft and fraud. Boulrice & Wood is also providing written notice of this incident to other state regulators as necessary. Boulrice & Wood has provided notice of this incident to the IRS and will be notifying the FBI.

Contact Information

Should you have any questions regarding this notification or other aspects of the data security event, please contact us at 267-930-4786.

Very Truly Yours,



Ryan C. Loughlin of
MULLEN COUGHLIN LLC

RCL:mj
Enclosure

BOULRICE & WOOD CPAS, P.C.

Certified Public Accountants

Processing Center • P.O. BOX 141578 • Austin, TX 78714

STATE OF NH
DEPT OF JUSTICE

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00002
ACD1234

00105
JOHN Q. SAMPLE
1234 MAIN STREET
ANYTOWN US 12345-6789

February 10, 2017

Re: Notice of Data Breach

Dear John Sample:

We are writing to make you aware of an incident that may affect the security of your personal information. We take this incident very seriously and are providing you with information and access to resources so that you can protect your personal information, should you feel it is appropriate to do so.

What Happened? On Tuesday, January 31, 2017, Boulrice & Wood CPAs, PC (“Boulrice & Wood”) received notification that fraudulent tax returns had been filed for certain individuals and businesses whose prior tax returns had been filed by Boulrice & Wood. We immediately began an investigation into the nature and the scope of this incident. After an investigation, we discovered unauthorized access to a tax program, utilized by our company, between January 7, 2017 and January 17, 2017. We have been working tirelessly to investigate and to mitigate the impact of the unauthorized access. You may be receiving this letter because you were listed as a dependent in a tax filing that was previously filed by Boulrice & Wood.

What Information Was Involved? The tax program stored the following categories of information related to you: name, address, bank account information, and Social Security number.

What We Are Doing. The confidentiality, privacy, and security of our client information is one of our highest priorities. Boulrice & Wood has stringent security measures in place to protect the security of information in our possession. Our IT team is assessing the security and soundness of our systems. In addition, as part of our ongoing commitment to the security of personal information in our care, we are working to implement additional safeguards regarding the privacy and security of information on our systems. We have contacted the IRS and FBI and will be contacting the relevant state Attorneys General.

As an added precaution, we have arranged to have AllClear ID protect your identity for twenty-four (24) months at no cost to you. The following identity protection services start on the date of this notice and you can use them at any time during the next twenty-four (24) months.



01-02-2-00

AllClear Identity Repair: This service is automatically available to you with no enrollment required. If a problem arises, simply call 1-855-725-6827 and a dedicated investigator will help recover financial losses, restore your credit and make sure your identity is returned to its proper condition.

AllClear Credit Monitoring: This service offers additional layers of protection including credit monitoring and a \$1 million identity theft insurance policy. To use this service, you will need to provide your personal information to AllClear ID. You may sign up online at enroll.allclearid.com or by phone by calling 1-855-725-6827 using the following redemption code: Redemption Code.

Please note: Additional steps may be required by you in order to activate your phone alerts and monitoring options.

What You Can Do. You can review the enclosed "Steps You Can Take to Prevent Identity Theft and Fraud." You can also enroll to receive the free credit monitoring and identity restoration services described above. In addition, if you have not already done so, we encourage you to file your 2016 tax return as soon as possible.

For More Information. We understand that you may have questions about this incident that are not addressed in this letter. If you have additional questions, please call our dedicated assistance line at 1-855-725-6827 (toll free), Monday through Saturday, 9:00 a.m. to 9:00 p.m. EST (excluding U.S. holidays).

Boulrice & Wood takes the privacy and security of the personal information in our care seriously. We sincerely regret any inconvenience or concern this incident has caused you.

Sincerely,

Boulrice & Wood CPAs, PC

STEPS YOU CAN TAKE TO PREVENT IDENTITY THEFT AND FRAUD

While we continue to investigate, you may take direct action to further protect against possible identity theft or financial loss.

We encourage you to file your tax return as soon as possible, if you have not already done so. You can also contact the IRS at www.irs.gov/Individuals/Identity-Protection for helpful information and guidance on steps you can take to prevent a fraudulent tax return from being filed in your name and what to do if you become the victim of such fraud. You can also visit www.irs.gov/uac/Taxpayer-Guide-to-Identity-Theft for more information.

We encourage you to remain vigilant against incidents of identity theft and fraud, to review your account statements, and to monitor your credit reports and explanation of benefits forms for suspicious activity. Under U.S. law, you are entitled to one free credit report annually from each of the three major credit reporting bureaus. To order your free credit report, visit www.annualcreditreport.com or call, toll-free, 1-877-322-8228. You may also contact the three major credit bureaus directly to request a free copy of your credit report.

At no charge, you can also have these credit bureaus place a "fraud alert" on your file that alerts creditors to take additional steps to verify your identity prior to granting credit in your name. Note, however, that because it tells creditors to follow certain procedures to protect you, it may also delay your ability to obtain credit while the agency verifies your identity. As soon as one credit bureau confirms your fraud alert, the others are notified to place fraud alerts on your file. Should you wish to place a fraud alert, or should you have any questions regarding your credit report, please contact any one of the agencies listed below.

Equifax
P.O. Box 105069
Atlanta, GA 30348
1-800-525-6285
www.equifax.com

Experian
P.O. Box 2002
Allen, TX 75013
1-888-397-3742
www.experian.com

TransUnion
P.O. Box 2000
Chester, PA 19106
1-800-680-7289
www.transunion.com

You may also place a security freeze on your credit reports. A security freeze prohibits a credit bureau from releasing any information from a consumer's credit report without the consumer's written authorization. However, please be advised that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing, or other services. If you have been a victim of identity theft and you provide the credit bureau with a valid police report, it cannot charge you to place, lift, or remove a security freeze. In all other cases, a credit bureau may charge you a fee to place, temporarily lift, or permanently remove a security freeze. You will need to place a security freeze separately with each of the three major credit bureaus listed above if you wish to place a freeze on all of your credit files. To find out more on how to place a security freeze, you can use the following contact information:



Equifax Security Freeze
P.O. Box 105788
Atlanta, GA 30348
1-800-685-1111

Experian Security Freeze
P.O. Box 9554
Allen, TX 75013
1-888-397-3742

TransUnion
P.O. Box 2000
Chester, PA 19016
1-888-909-8872

<https://www.freeze.equifax.com> www.experian.com/freeze/ www.transunion.com/

You can further educate yourself regarding identity theft, fraud alerts, and the steps you can take to protect yourself, by contacting the Federal Trade Commission or your state Attorney General. The Federal Trade Commission can be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580; www.identitytheft.gov; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. **For Maryland residents**, the Attorney General can be reached at: 200 St. Paul Place, 16th Floor, Baltimore, MD 21202; 1-888-743-0023; and www.oag.state.md.us. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. You can obtain further information on how to file such a complaint by way of the contact information listed above. You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a crime report or incident report with law enforcement for identity theft, you will likely need to provide some kind of proof that they have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement. This notice has not been delayed by law enforcement.