

November 1, 2019

## DELIVERED VIA EMAIL TO DOJ-CPB@DOJ.NH.GOV

Consumer Protection Bureau Office of the Attorney General 33 Capitol Street Concord, NH 03301

To Whom It May Concern:

This notice supplements Attunity's July 12, 2019 notice to your office. (See July 12, 2019 Notice attached). As previously stated, this is not a notice of any kind of systemic data breach of Attunity. Rather, Attunity discovered that its back-ups of ex-employee data were made potentially accessible to the public due to an inadvertent misconfiguration of several AWS S3 buckets. There is no evidence that any of this data was accessed by a malicious third party.

As stated in our July 12, 2019 Notice, the initial investigation determined that the potentially exposed AWS buckets contained the personal information of nine New Hampshire residents. Upon subsequent investigation, the personal information of an additional three New Hampshire residents was discovered in the AWS buckets. This information includes names, dates of birth, and social security numbers.

At this point, the investigation is complete. All affected individuals have been notified and offered 2 years of Equifax ID Patrol<sup>®</sup> credit monitoring and identity theft monitoring services free of charge, even though there is no indication that any of the potentially exposed information was accessed by a malicious third party. Therefore, there is no substantial risk of identity theft or fraud, and it is unlikely that any personal information will be misused due to the misconfiguration.

If you have any questions, please contact me at +1 (610) 994-3724 or Deborah.Lofton@qlik.com.

Sincerely,

Deborah Lofton

Chief Legal Officer and Corporate Secretary

Enclosure

# INDIVIDUAL NOTICE TEMPLATE



## **Notice of Data Breach**

# Dear [Current or Former Attunity Employee]:

# 1. What Happened?

We are writing to notify you that, due to an inadvertent misconfiguration of cloud storage tools, back-ups of Attunity employee data were potentially accessible to the public prior to May 16, 2019. Once Attunity became aware of the Incident, Attunity swiftly remedied the situation by closing off public access to the data.

At the current stage of the investigation, while access may have been possible, there is no evidence of access of the data by any malicious third parties. Nonetheless, out of caution, we are writing to inform you of the incident. During the subsequent investigation, we have learned that the relevant data contains backups of ex-employee emails, desktop files and OneDrive files. Therefore, if you are an ex-employee and sent or stored personal data in any of these mediums, any personally identifiable information relating to you in these mediums may be impacted.

## 2. What Information Was Involved?

Based on our investigation, which is ongoing, data contained in work emails, laptops and OneDrive (e.g. Word, Excel) files may have been involved. The data may contain personal details such as your name, Social Security (or local equivalent) number, address(es), date of birth, email, financial information, health information, and information of other individuals contained on your work laptop.

## 3. What Could Be the Consequences?

At the current stage of the investigation, while access may have been possible, there is no evidence of access of the data by any malicious third parties. Nonetheless, out of caution, we are writing to inform you of the incident. If the data was to be accessed by unauthorized parties, it could expose you identity theft or fraud. If you are an ex-employee, as it was back-ups of ex-employee laptop data that was involved, and if you stored or sent personal passwords in your Attunity work email or laptop, there is a risk misuse of your online accounts (if you use the same username and/or password as the one(s) used by you while you worked at Attunity).

# 4. What We Are Doing.

We deeply regret that this incident may affect you. Attunity has taken various measures to address the incident, notably:

- We swiftly shut down public access to the data;
- We launched an investigation into the incident with the assistance of two IT forensic firms to determine the data content and likelihood of malicious access.
- We are providing you with 2 years of free credit monitoring and identity theft monitoring through Equifax ID Patrol® if you wish to use it. A description of this

product is provided in the attached material, which also contains instructions on how to enroll (including your personal activation code).

## 5. What You Can Do.

We encourage you to enroll in the free credit monitoring and identity theft monitoring services offered to you. While our investigation to date has not shown that any credit card or bank information was involved, to prevent unauthorized access to your online accounts, we also recommend that you immediately change your passwords for those accounts if you use the same username and/or password as the one(s) used by you while you worked at Attunity. Further, if you are an ex-employee, to the extent that you did ever use your Attunity work email or documents to store or email any personal passwords, we encourage you to change those passwords.

Please refer to the "Guide to Protecting Yourself from Identity Theft" enclosure for additional actions you can consider taking to reduce the chances of identity theft or fraud.

## For More Information.

We sincerely regret any inconvenience this may cause you. If you have any additional questions or concerns, please contact me, Hadar Bloom, via email at HR\_Attunity@qlik.com or via telephone at +972-9-899-3004.

Sincerely,

Hadar Bloom

VP Human Resources

Attunity, a Division of Qlik



#### **Product Information**

### Equifax ID Patrol® provides you with the following key features:

- 3-Bureau credit file monitoring<sup>1</sup> and alerts of key changes to your Equifax<sup>®</sup>, TransUnion<sup>®</sup> and Experian<sup>®</sup> credit reports
- Access to your Equifax credit report
- One Equifax 3-Bureau credit report
- Wireless alerts (available online only). Data charges may apply.
- Automatic Fraud Alerts<sup>2</sup>. With a fraud alert, potential lenders are encouraged to take extra steps to verify your ID before extending credit (available online only).
- Credit Report Lock<sup>3</sup> Allows users to limit access to their Equifax credit report by third parties, with certain exceptions.
- Internet Scanning<sup>4</sup> Monitors suspicious web sites for your Social Security, Passport, Credit Card, Bank, and Insurance Policy Numbers, and alerts you if your private information is found there.
- Lost Wallet Assistance. If you lose your wallet, we'll help you cancel and re-issue your cards and ID
- Up to \$1 MM in identity theft insurance<sup>5</sup>
- Live agent Customer Service 7 days a week from 8 a.m. to 3 a.m.

## **Enrollment Instructions**

To sign up online for online delivery go to www.myservices.equifax.com/patrol

- 1. Welcome Page: Enter the Activation Code provided above in the "Activation Code" box and click the "Submit" button.
- **2. Register**: Complete the form with your contact information (name, gender, home address, date of birth, Social Security Number and telephone number) and click the "Continue" button.
- **3. Create Account:** Complete the form with your email address, create a User Name and Password, after reviewing the Terms of Use, check the box to accept and click the "Continue" button.
- 4. **Verify ID**: The system will then ask you up to four security questions to verify your identity. Please answer the questions and click the "Submit Order" button.
- **5. Order Confirmation:** This page shows you your completed enrollment. Please click the "View My Product" button to access the product features.

<sup>1</sup>Credit monitoring from Experian® and Transunion® will take several days to begin.

<sup>2</sup>The Automatic Fraud Alert feature made available to consumers by Equifax Information Services LLC and fulfilled on its behalf by Equifax Consumer Services LLC.

<sup>3</sup>Locking your Equifax credit file with Credit Report Control will prevent access to your Equifax credit file by certain third parties, such as credit grantors or other companies and agencies. Credit Report Control will not prevent access to your credit file at any other credit reporting agency, and will not prevent access to your Equifax credit file by companies like Equifax Global Consumer Solutions which provide you with access to your credit report or credit score or monitor your credit file; Federal, state and local government agencies; companies reviewing your application for employment; companies that have a current account or relationship with you, and collection agencies acting on behalf of those whom you owe; for fraud detection and prevention purposes; and companies that wish to make pre-approved offers of credit or insurance to you. To opt out of such pre-approved offers, visit <a href="https://www.optoutprescreen.com">www.optoutprescreen.com</a>.

<sup>4</sup>Internet scanning will scan for your Social Security number (if you choose to), up to 5 bank accounts, up to 6 credit/debit card numbers that you provide, up to 3 email addresses, up to 10 medical ID numbers, and up to 5 passport numbers. Internet Scanning scans thousands of Internet sites where consumers' personal information is suspected of being bought and sold, and is constantly adding new sites to those it searches. However, the Internet addresses of these suspected Internet trading sites are not published and frequently change, so there is no guaranteed that we are able to locate and search every possible Internet site where consumers' personal information is at risk of being traded.

<sup>5</sup> Identity theft insurance is underwritten by American Bankers Insurance Company of Florida or its affiliates. The description herein is a summary and intended for informational purposes only and does not include all terms, conditions and exclusions of the policies described. Please refer to the actual policies for terms, conditions and exclusions of coverage. Coverage may not be available in all jurisdictions.

Experian® and TransUnion® are registered trademarks of their respective owners. Equifax® and ID Patrol® are registered trademarks. ©2017 Equifax Inc., Atlanta, Georgia. All rights reserved.



# **Guide to Protecting Yourself from Identity Theft**

Please review the following information which will assist you incombating the possibility of identity theft or fraud.

Order Your Free Credit Report. To order your free credit report, visit www.annualcreditreport.com, call toll-free at 1-877-322-8228, or complete the Annual Credit Report Request Form on the U.S. Federal Trade Commission's ("FTC") website at www.consumer.ftc.gov and mail it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348-5281. The three consumer reporting agencies provide free annual credit reports only through the website, toll-free number or request form.

When you receive your credit report, review it carefully. Look for accounts you did not open. Look in the "inquiries" section for names of creditors from whom you haven't requested credit. Some companies bill under names other than their store or commercial names. The consumer reporting agency will be able to tell you when that is the case. Look in the "personal information" section for any inaccuracies in your information (such as home address and Social Security number). If you see anything you do not understand, call the consumer reporting agency at the telephone number on the report. Errors in this information may be a warning sign of possible identity theft. You should notify the consumer reporting agencies of any inaccuracies in your report, whether due to error or fraud, as soon as possible so the information can be investigated and, if found to be in error, corrected. If there are accounts or charges you did not authorize, immediately notify the appropriate consumer reporting agency by telephone and in writing. Consumer reporting agency staff will review your report with you. If the information can't be explained, then you will need to call the creditors involved. Information that can't be explained also should be reported to your local police or sheriff's office because it may signal criminal activity.

**Report Incidents.** Remain vigilant and monitor your account statements. If you detect any unauthorized transactions in a financial account, promptly notify your payment card company or financial institution. If you detect any incident of identity theft or fraud, promptly report the incident to law enforcement, the FTC and your state Attorney General. If you believe your identity has been stolen, the FTC recommends that you take these steps:

- Place an initial fraud alert.
- Order your credit reports.
- Create an FTC Identity Theft Affidavit by submitting a report about the theft at http://www.ftc.gov/complaint or by calling the FTC.
- File a police report about the identity theft and get a copy of the police report or the report number. Bring your FTC Identity Theft Affidavit with you when you file the police report.
- Your Identity Theft Report is your FTC Identity Theft Affidavit plus your police report. You may be able to use your Identity Theft Report to remove fraudulent information from your credit report, prevent companies from refurnishing fraudulent information to a consumer reporting agency, stop a company from collecting a debt that resulted from identity theft, place an extended seven-year fraud alert with consumer reporting agencies,

and obtain information from companies about accounts the identity thief opened or misused.

You can contact the FTC to learn more about how to protect yourself from becoming a victim of identity theft and how to repair identity theft:

Federal Trade Commission Consumer Response Center 600 Pennsylvania Avenue, NW Washington, DC 20580 1-877-IDTHEFT (438-4338) www.ftc.gov/idtheft/

Consumers Have The Right To Obtain A Security Freeze You have a right to place a "security freeze" on your credit report, which will prohibit a consumer reporting agency from releasing information in your credit report without your express authorization. The security freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a security freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit.

As an alternative to a security freeze, you have the right to place an initial or extended fraud alert on your credit file at no cost. An initial fraud alert is a 1-year alert that is placed on a consumer's credit file. Upon seeing a fraud alert display on a consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting 7 years. See below for more details on placing a fraud alert on your credit file.

A security freeze does not apply to a person or entity, or its affiliates, or collection agencies acting on behalf of the person or entity, with which you have an existing account that requests information in your credit report for the purposes of reviewing or collecting the account. Reviewing the account includes activities related to account maintenance, monitoring, credit line increases, and account upgrades and enhancements.

How to Place A Security Freeze on Your Credit File. Placing, temporarily lifting, and removing a security freeze (also known as a "credit freeze") are free of charge. To place, temporarily lift, or remove a security freeze on/from your credit file, you must make a request with each of the three nationwide consumer reporting agency individually. For more information on security freezes, you may contact the three nationwide consumer reporting agencies as described below or the FTC as described above. As the instructions for establishing a security freeze differ from state to state, please contact the three nationwide consumer reporting agencies to find out more information.

The consumer reporting agencies may require proper identification prior to honoring your request. For example, you may be asked to provide:

• Your full name with middle initial and generation (such as Jr., Sr., II, III)

- Your Social Security number
- Your date of birth
- Addresses where you have lived over the past five years
- A legible copy of a government-issued identification card (such as a state driver's license or military ID card)
- Proof of your current residential address (such as a current utility bill or account statement)

Consider Placing a Fraud Alert on Your Credit File. To protect yourself from possible identity theft, consider placing a fraud alert on your credit file. A fraud alert helps protect you against the possibility of an identity thief opening new credit accounts in your name. When a merchant checks the credit history of someone applying for credit, the merchant gets a notice that the applicant may be the victim of identity theft. The alert notifies the merchant to take steps to verify the identity of the applicant. You can place a fraud alert on your credit report by calling any one of the toll-free numbers provided below. You will reach an automated telephone system that allows you to flag your file with a fraud alert at all three consumer reporting agencies. For more information on fraud alerts, you also may contact the FTC as described above.

Equifax	Equifax Credit Information	1-800-525-6285	www.equifax.com
	Services, Inc.	(Fraud Alert)	
	P.O. Box 740241	1-800-349-9960	
	Atlanta, GA 30374	(Credit Freeze)	
Experian	Experian Inc.	1-888-397-3742	www.experian.com
	P.O. Box 9554		
	Allen, TX 75013		
TransUnion	TransUnion LLC	1-800-680-7289	www.transunion.com
	P.O. Box 2000	(Fraud Alert)	
	Chester, PA 19016	1-888-909-8872	
		(Credit Freeze)	

<u>For Maryland Residents.</u> You can obtain information from the Maryland Office of the Attorney General about steps you can take to avoid identity theft. You may contact the Maryland Attorney General at:

Maryland Office of the Attorney General Consumer Protection Division 200 St. Paul Place Baltimore, MD 21202 (888) 743-0023 (toll-free in Maryland) (410) 576-6300 www.oag.state.md.us

<u>For North Carolina Residents.</u> You can obtain information from the North Carolina Attorney General's Office about preventing identity theft. You can contact the North Carolina Attorney General at:

North Carolina Attorney General's Office 9001 Mail Service Center Raleigh, NC 27699-9001 (877) 566-7226 (toll-free in North Carolina) (919) 716-6400 www.ncdoj.gov

<u>For Oregon Residents</u>. You can obtain information from the Oregon Attorney General's Office about preventing identity theft. You can contact the Oregon Attorney General at:

Oregon Department of Justice 1162 Court St. NE Salem, OR 97301 1-(877) 877-9392 (toll-free) https://www.doj.state.or.us/

**For Rhode Island Residents.** You can obtain information from the Rhode Island Attorney General's Office about preventing identity theft. You can contact the Rhode Island Attorney General at:

Rhode Island Attorney General's Office 150 South Main Street Providence, RI 02903 (401) 274-4400 www.riag.ri.gov



November 1, 2019

## DELIVERED VIA EMAIL TO DOJ-CPB@DOJ.NH.GOV

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To Whom It May Concern:

This notice supplements Attunity's July 12, 2019 notice to your office. (See July 12, 2019 Notice attached). As previously stated, this is not a notice of any kind of systemic data breach of Attunity. Rather, Attunity discovered that its back-ups of ex-employee data were made potentially accessible to the public due to an inadvertent misconfiguration of several AWS S3 buckets. There is no evidence that any of this data was accessed by a malicious third party.

As stated in our July 12, 2019 Notice, the initial investigation determined that the potentially exposed AWS buckets contained the personal information of nine New Hampshire residents. Upon subsequent investigation, the personal information of an additional three New Hampshire residents was discovered in the AWS buckets. This information includes names, dates of birth, and social security numbers.

At this point, the investigation is complete. All affected individuals have been notified and offered 2 years of Equifax ID Patrol<sup>®</sup> credit monitoring and identity theft monitoring services free of charge, even though there is no indication that any of the potentially exposed information was accessed by a malicious third party. Therefore, there is no substantial risk of identity theft or fraud, and it is unlikely that any personal information will be misused due to the misconfiguration.

If you have any questions, please contact me at +1 (610) 994-3724 or Deborah.Lofton@qlik.com.

Sincerely,

Deborah Lofton

Chief Legal Officer and Corporate Secretary

Enclosure



July 12, 2019

# DELIVERED VIA EMAIL TO DOJ-CPB@DOJ.NH.GOV

Consumer Protection Bureau Office of the Attorney General 33 Capitol Street Concord, NH 03301

To Whom It May Concern:

This is not a notice of any kind of systemic data breach of Attunity. Rather, pursuant to N.H. Rev. Stat. Ann. § 359-C: 19 *et seq.*, I write to notify you that Attunity recently discovered that its back-ups of ex-employee data were made potentially accessible to the public due to an inadvertent misconfiguration of several AWS S3 buckets.

As background, Attunity (www.attunity.com) is a business-to-business ("B2B") software company selling On-Premise software to business customers. Attunity customers deploy and operate the software directly in their own environments. As such, Attunity does not host or store data on behalf of customers. The Attunity group was acquired by the Qlik group (www.qlik.com) on May 6, 2019.

UpGuard, an IT security firm unaffiliated with Attunity, notified Attunity that several AWS S3 buckets were publically accessible on May 16, 2019. Attunity swiftly remedied the situation by closing off public access to the data. Attunity launched a forensic investigation with the assistance of two third-party IT security firms to determine the content of the data, in particular to identify whether there was any sensitive data. On June 27, 2019, Attunity determined that the potential exposure collectively affected nine of its former and current employees based in New Hampshire. The data includes names, dates of birth, and social security numbers. Given the size of the overall data (1.7 Terabits), this investigation is ongoing.

Our forensic investigation is also working to determine the likelihood of whether any malicious third party accessed or downloaded the data. At the current stage of the investigation, there is no evidence of access by any malicious third parties. UpGuard stated that it had no evidence that any third party accessed the data and its Chief Operating Officer and confirmed that it has deleted the data and did not share it with any third parties. No additional report has been made to law enforcement.

Qlik has also applied its security safeguards and governance processes to Attunity data processes, and is implementing further employee training and awareness to protect against future incidents. Qlik's information security program provides comprehensive and evolving security enforcement.

To reiterate, this was not a breach of Attunity's systems. Although the likelihood of risk to impacted individuals is low as there is no evidence of malicious third party access, identity theft, fraud, or financial loss, as a precaution, we are offering 2 years of Equifax ID Patrol® credit monitoring and identity theft monitoring services for the impacted individuals free of charge. Attached for your reference is a sample of the notice to the affected individuals, which we are sending as expeditiously as possible via first class mail.

If you have any questions, please contact me at +1 (610) 994-3724 or Deborah.Lofton@qlik.com.

Sincerely,

Deborah Lofton

Chief Legal Officer and Corporate Secretary

Enclosure

# INDIVIDUAL NOTICE TEMPLATE



## **Notice of Data Breach**

# Dear [Current or Former Attunity Employee]:

# 1. What Happened?

We are writing to notify you that, due to an inadvertent misconfiguration of cloud storage tools, back-ups of Attunity employee data were potentially accessible to the public prior to May 16, 2019. Once Attunity became aware of the Incident, Attunity swiftly remedied the situation by closing off public access to the data.

At the current stage of the investigation, while access may have been possible, there is no evidence of access of the data by any malicious third parties. Nonetheless, out of caution, we are writing to inform you of the incident. During the subsequent investigation, we have learned that the relevant data contains backups of ex-employee emails, desktop files and OneDrive files. Therefore, if you are an ex-employee and sent or stored personal data in any of these mediums, any personally identifiable information relating to you in these mediums may be impacted.

## 2. What Information Was Involved?

Based on our investigation, which is ongoing, data contained in work emails, laptops and OneDrive (e.g. Word, Excel) files may have been involved. The data may contain personal details such as your name, Social Security (or local equivalent) number, address(es), date of birth, email, financial information, health information, and information of other individuals contained on your work laptop.

## 3. What Could Be the Consequences?

At the current stage of the investigation, while access may have been possible, there is no evidence of access of the data by any malicious third parties. Nonetheless, out of caution, we are writing to inform you of the incident. If the data was to be accessed by unauthorized parties, it could expose you identity theft or fraud. If you are an ex-employee, as it was back-ups of ex-employee laptop data that was involved, and if you stored or sent personal passwords in your Attunity work email or laptop, there is a risk misuse of your online accounts (if you use the same username and/or password as the one(s) used by you while you worked at Attunity).

## 4. What We Are Doing.

We deeply regret that this incident may affect you. Attunity has taken various measures to address the incident, notably:

- We swiftly shut down public access to the data;
- We launched an investigation into the incident with the assistance of two IT forensic firms to determine the data content and likelihood of malicious access.
- We are providing you with 2 years of free credit monitoring and identity theft monitoring through Equifax ID Patrol® if you wish to use it. A description of this

product is provided in the attached material, which also contains instructions on how to enroll (including your personal activation code).

## 5. What You Can Do.

We encourage you to enroll in the free credit monitoring and identity theft monitoring services offered to you. While our investigation to date has not shown that any credit card or bank information was involved, to prevent unauthorized access to your online accounts, we also recommend that you immediately change your passwords for those accounts if you use the same username and/or password as the one(s) used by you while you worked at Attunity. Further, if you are an ex-employee, to the extent that you did ever use your Attunity work email or documents to store or email any personal passwords, we encourage you to change those passwords.

Please refer to the "Guide to Protecting Yourself from Identity Theft" enclosure for additional actions you can consider taking to reduce the chances of identity theft or fraud.

#### For More Information.

We sincerely regret any inconvenience this may cause you. If you have any additional questions or concerns, please contact me, Hadar Bloom, via email at HR\_Attunity@qlik.com or via telephone at +972-9-899-3004.

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VP Human Resources

Attunity, a Division of Qlik



#### **Product Information**

### Equifax ID Patrol® provides you with the following key features:

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- Lost Wallet Assistance. If you lose your wallet, we'll help you cancel and re-issue your cards and ID
- Up to \$1 MM in identity theft insurance<sup>5</sup>
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## **Enrollment Instructions**

To sign up online for online delivery go to www.myservices.equifax.com/patrol

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<sup>3</sup>Locking your Equifax credit file with Credit Report Control will prevent access to your Equifax credit file by certain third parties, such as credit grantors or other companies and agencies. Credit Report Control will not prevent access to your credit file at any other credit reporting agency, and will not prevent access to your Equifax credit file by companies like Equifax Global Consumer Solutions which provide you with access to your credit report or credit score or monitor your credit file; Federal, state and local government agencies; companies reviewing your application for employment; companies that have a current account or relationship with you, and collection agencies acting on behalf of those whom you owe; for fraud detection and prevention purposes; and companies that wish to make pre-approved offers of credit or insurance to you. To opt out of such pre-approved offers, visit www.optoutprescreen.com.

<sup>4</sup>Internet scanning will scan for your Social Security number (if you choose to), up to 5 bank accounts, up to 6 credit/debit card numbers that you provide, up to 3 email addresses, up to 10 medical ID numbers, and up to 5 passport numbers. Internet Scanning scans thousands of Internet sites where consumers' personal information is suspected of being bought and sold, and is constantly adding new sites to those it searches. However, the Internet addresses of these suspected Internet trading sites are not published and frequently change, so there is no guaranteed that we are able to locate and search every possible Internet site where consumers' personal information is at risk of being traded.

<sup>5</sup> Identity theft insurance is underwritten by American Bankers Insurance Company of Florida or its affiliates. The description herein is a summary and intended for informational purposes only and does not include all terms, conditions and exclusions of the policies described. Please refer to the actual policies for terms, conditions and exclusions of coverage. Coverage may not be available in all jurisdictions.

Experian® and TransUnion® are registered trademarks of their respective owners. Equifax® and ID Patrol® are registered trademarks. ©2017 Equifax Inc., Atlanta, Georgia. All rights reserved.



## **Guide to Protecting Yourself from Identity Theft**

Please review the following information which will assist you incombating the possibility of identity theft or fraud.

<u>Order Your Free Credit Report.</u> To order your free credit report, visit www.annualcreditreport.com, call toll-free at 1-877-322-8228, or complete the Annual Credit Report Request Form on the U.S. Federal Trade Commission's ("FTC") website at www.consumer.ftc.gov and mail it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348-5281. The three consumer reporting agencies provide free annual credit reports only through the website, toll-free number or request form.

When you receive your credit report, review it carefully. Look for accounts you did not open. Look in the "inquiries" section for names of creditors from whom you haven't requested credit. Some companies bill under names other than their store or commercial names. The consumer reporting agency will be able to tell you when that is the case. Look in the "personal information" section for any inaccuracies in your information (such as home address and Social Security number). If you see anything you do not understand, call the consumer reporting agency at the telephone number on the report. Errors in this information may be a warning sign of possible identity theft. You should notify the consumer reporting agencies of any inaccuracies in your report, whether due to error or fraud, as soon as possible so the information can be investigated and, if found to be in error, corrected. If there are accounts or charges you did not authorize, immediately notify the appropriate consumer reporting agency by telephone and in writing. Consumer reporting agency staff will review your report with you. If the information can't be explained, then you will need to call the creditors involved. Information that can't be explained also should be reported to your local police or sheriff's office because it may signal criminal activity.

**Report Incidents.** Remain vigilant and monitor your account statements. If you detect any unauthorized transactions in a financial account, promptly notify your payment card company or financial institution. If you detect any incident of identity theft or fraud, promptly report the incident to law enforcement, the FTC and your state Attorney General. If you believe your identity has been stolen, the FTC recommends that you take these steps:

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- File a police report about the identity theft and get a copy of the police report or the report number. Bring your FTC Identity Theft Affidavit with you when you file the police report.
- Your Identity Theft Report is your FTC Identity Theft Affidavit plus your police report. You may be able to use your Identity Theft Report to remove fraudulent information from your credit report, prevent companies from refurnishing fraudulent information to a consumer reporting agency, stop a company from collecting a debt that resulted from identity theft, place an extended seven-year fraud alert with consumer reporting agencies,

and obtain information from companies about accounts the identity thief opened or misused.

You can contact the FTC to learn more about how to protect yourself from becoming a victim of identity theft and how to repair identity theft:

Federal Trade Commission Consumer Response Center 600 Pennsylvania Avenue, NW Washington, DC 20580 1-877-IDTHEFT (438-4338) www.ftc.gov/idtheft/

Consumers Have The Right To Obtain A Security Freeze You have a right to place a "security freeze" on your credit report, which will prohibit a consumer reporting agency from releasing information in your credit report without your express authorization. The security freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a security freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit.

As an alternative to a security freeze, you have the right to place an initial or extended fraud alert on your credit file at no cost. An initial fraud alert is a 1-year alert that is placed on a consumer's credit file. Upon seeing a fraud alert display on a consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting 7 years. See below for more details on placing a fraud alert on your credit file.

A security freeze does not apply to a person or entity, or its affiliates, or collection agencies acting on behalf of the person or entity, with which you have an existing account that requests information in your credit report for the purposes of reviewing or collecting the account. Reviewing the account includes activities related to account maintenance, monitoring, credit line increases, and account upgrades and enhancements.

How to Place A Security Freeze on Your Credit File. Placing, temporarily lifting, and removing a security freeze (also known as a "credit freeze") are free of charge. To place, temporarily lift, or remove a security freeze on/from your credit file, you must make a request with each of the three nationwide consumer reporting agency individually. For more information on security freezes, you may contact the three nationwide consumer reporting agencies as described below or the FTC as described above. As the instructions for establishing a security freeze differ from state to state, please contact the three nationwide consumer reporting agencies to find out more information.

The consumer reporting agencies may require proper identification prior to honoring your request. For example, you may be asked to provide:

• Your full name with middle initial and generation (such as Jr., Sr., II, III)

- Your Social Security number
- Your date of birth
- Addresses where you have lived over the past five years
- A legible copy of a government-issued identification card (such as a state driver's license or military ID card)
- Proof of your current residential address (such as a current utility bill or account statement)

Consider Placing a Fraud Alert on Your Credit File. To protect yourself from possible identity theft, consider placing a fraud alert on your credit file. A fraud alert helps protect you against the possibility of an identity thief opening new credit accounts in your name. When a merchant checks the credit history of someone applying for credit, the merchant gets a notice that the applicant may be the victim of identity theft. The alert notifies the merchant to take steps to verify the identity of the applicant. You can place a fraud alert on your credit report by calling any one of the toll-free numbers provided below. You will reach an automated telephone system that allows you to flag your file with a fraud alert at all three consumer reporting agencies. For more information on fraud alerts, you also may contact the FTC as described above.

Equifax	Equifax Credit Information	1-800-525-6285	www.equifax.com
	Services, Inc.	(Fraud Alert)	
	P.O. Box 740241	1-800-349-9960	
	Atlanta, GA 30374	(Credit Freeze)	
Experian	Experian Inc.	1-888-397-3742	www.experian.com
	P.O. Box 9554		
	Allen, TX 75013		
TransUnion	TransUnion LLC	1-800-680-7289	www.transunion.com
	P.O. Box 2000	(Fraud Alert)	
	Chester, PA 19016	1-888-909-8872	
		(Credit Freeze)	

<u>For Maryland Residents.</u> You can obtain information from the Maryland Office of the Attorney General about steps you can take to avoid identity theft. You may contact the Maryland Attorney General at:

Maryland Office of the Attorney General Consumer Protection Division 200 St. Paul Place Baltimore, MD 21202 (888) 743-0023 (toll-free in Maryland) (410) 576-6300 www.oag.state.md.us

<u>For North Carolina Residents.</u> You can obtain information from the North Carolina Attorney General's Office about preventing identity theft. You can contact the North Carolina Attorney General at:

North Carolina Attorney General's Office 9001 Mail Service Center Raleigh, NC 27699-9001 (877) 566-7226 (toll-free in North Carolina) (919) 716-6400 www.ncdoj.gov

<u>For Oregon Residents</u>. You can obtain information from the Oregon Attorney General's Office about preventing identity theft. You can contact the Oregon Attorney General at:

Oregon Department of Justice 1162 Court St. NE Salem, OR 97301 1-(877) 877-9392 (toll-free) https://www.doj.state.or.us/

**For Rhode Island Residents.** You can obtain information from the Rhode Island Attorney General's Office about preventing identity theft. You can contact the Rhode Island Attorney General at:

Rhode Island Attorney General's Office 150 South Main Street Providence, RI 02903 (401) 274-4400 www.riag.ri.gov