STATE OF NEW HAMPSHIRE
DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL
CHARITABLE TRUSTS UNIT

SOLICITATION NOTICE

This Solicitation Notice and $200.00 fee must be filed with the Department of Justice, Office of the Attorney General, Charitable Trusts Unit, prior to the start of each solicitation campaign. The solicitation campaign may begin no earlier than the eleventh business day after receipt in the Charitable Trusts Unit of this solicitation notice. ANSWER ALL QUESTIONS; LEAVE NO BLANKS. Mail or deliver the completed Solicitation Notice and attachments to: Department of Justice, Office of the Attorney General, Charitable Trusts Unit, 33 Capitol Street, Concord, N.H. 03301-6397. Make the check payable to State of New Hampshire.

___________________________________________________

Do you have a Certificate of Registration as a paid solicitor from the Attorney General, Charitable Trusts Unit, in full force and effect?
Yes_______ Registration #______________ No___________

If no, you must complete an Application for Registration (PFR #4) prior to the submission of this Solicitation Notice.

1. Name and address of paid solicitor: *
2. Name and address of organization on whose behalf the solicitation will be conducted:

____________________________________ *
____________________________________ *
____________________________________ *

Check here if organization is a police, law enforcement or firefighters association (see attachment entitled “Solicitations by Police, Law Enforcement and Firefighters Associations”)

3. Date soliciting begins: ______________ *
4. Date soliciting ends: _____________

5. Soliciting will be conducted by: (check all that apply) telephone _______ mail _______
electronic media (TV, radio, on-line computer) _______ print media (newspapers, magazines) _______ other (describe):________________________________________

6. If persons soliciting will be contacted by both telephone and mail, how will the initial contact be made? telephone___________ mail____________
7. If soliciting will be conducted by telephone, state the address and telephone number for each location from which calls will be made, and the name and residence address of the office manager or other person in charge at each location. (If more than two locations, continue on a separate sheet.)

(a) __________________________ * (b) __________________________

_________________________ * __________________________
street

________________________ * __________________________
city          state          zip   city            state          zip
telephone (___)___________ *  telephone (___)______________

Manager: ________________________ * Manager: ______________________
residence address:  residence address:

_________________________ * _______________________________
_________________________ * _______________________________

8. Will the solicitation campaign include the sale of goods or services? Yes _____ No_____ If yes, check one or more of the following that apply:

_______ tickets to an event or performance
_______ advertising space in a program book, journal or other publication
_______ other (describe:___________________________________________________)

9. If tickets to an event or performance will be sold, state:

date of event:____________  nature of event: ___________________________________
location of event (street/city/state):____________________________________________

If tickets are to be donated for use by another, please state the names and addresses of the charitable organizations which have agreed to accept the donated tickets:_____________

________________________________________________________________________

10. State the account number and location of each bank account where the paid solicitor will deposit contributions in its’ custody. (If more than two accounts, continue on a separate sheet).

**IF PAID SOLICITOR DOES NOT HAVE CUSTODY AND CONTROL OF THESE**
FUNDS, THE CONTRACT SHALL SPECIFICALLY STATE THAT THE CHARITABLE ORGANIZATION WILL HAVE SOLE CUSTODY AND CONTROL OF ALL DONATIONS RECEIVED.

(a) account number:__________________  *  (b) account number:__________________  
  bank name:_____________________  *  bank name:_____________________  
  bank address:___________________  *  bank address:___________________

Name and address of person(s) authorized to withdraw from account(s):

_____________________________________  *
_____________________________________  *
_____________________________________  *

11. List the names and residence addresses of all individuals who will solicit during the campaign. If more space is needed please continue on a separate sheet. As additional employees are added, please complete and submit form PFR-5A.

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12. Have any of the persons listed in response to #7 or #11 been convicted by a court of any state or the United States of any felony, or of any misdemeanor involving dishonesty or arising from the conduct of a solicitation for a charitable organization or purpose?
Yes_______ No_______  If yes, attach a detailed explanation.

13. Describe fully the charitable program for which the solicitation campaign is being carried out. If solicitation will be through the distribution (including mailing) of printed material, attach a sample of each piece.

14. If solicitation will be made orally, attach a summary of the language to be used describing the charitable program as well as the method by which disclosure of the paid solicitor’s status as a fundraiser will be made.

15. A copy of the contract between the paid solicitor and the charitable organization, police, law enforcement, or firefighters association (or a Notice of Contract on forms prescribed by the Attorney General) must accompany this Solicitation Notice.
16. Are any of the directors or principal officers of the paid solicitor a director or principal employee of the organization for which the solicitation is being conducted?
Yes _______ No _________ If yes, please attach an explanation.

Any changes to the information provided in this Solicitation Notice must be reported to the Department of Justice, Office of the Attorney General, Charitable Trusts Unit, in writing signed by both the paid solicitor and the charity within seven (7) days of the change.

Signature of paid solicitor officer ___________________________ Title __________________________ Date __________________________

STATE OF
COUNTY OF

Before me personally appeared _____________________________, the signer of the foregoing Solicitation Notice, who has acknowledged him/herself as such officer of the said organization, and as such officer being authorized to do so, has read the foregoing application, and has before me deposed and said that the above statements, and all attachments, are true and correct to the best of his/her knowledge and belief.

___________________________________(seal)    Date: __________________________

Notary Public
My commission expires: __________________________

CERTIFICATION OF CHARITABLE ORGANIZATION, POLICE, LAW ENFORCEMENT, OR FIREFIGHTERS ASSOCIATION

I,________________________________________, ______________________________________, of __________________________, __________________________, under penalty of false statement, (name of organization/association) hereby certify that I am authorized to sign this certification and that the statements made in the foregoing application and all attachments, including samples of printed solicitation material and the text or script of any oral solicitation, are true and accurate to the best of my knowledge and belief.

Signed: __________________________    Date: __________________________

Title: __________________________

PFR-5 (4889-1.doc) (7/1/03)
Amendments to the charitable solicitations law effective July 1, 1992 require paid solicitors to file solicitation notices and comply with the other provisions of RSA 7:28-c when they conduct fundraising campaigns on behalf of “a police, law enforcement or firefighters association.” The fundraising campaigns affected by the amendment are those conducted by a professional fundraiser for police, law enforcement and firefighting personnel whose purposes are not exclusively or primarily charitable.

The amendments do not:

(1) Require any non-profit organization to register with the Attorney General after July 1, 1992 if it was not required to register prior to that date as a charitable trust.

(2) Impose any special requirements on professional fundraisers for police, law enforcement and firefighters groups.

(3) Impose any special conditions on police, law enforcement or firefighters solicitations.