

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL
CHARITABLE TRUSTS UNIT**

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SOLICITATION NOTICE

This Solicitation Notice and **\$200.00** fee must be filed with the Department of Justice, Office of the Attorney General, Charitable Trusts Unit, prior to the start of each solicitation campaign. The solicitation campaign may begin no earlier than the **eleventh** business day after receipt in the Charitable Trusts Unit of this solicitation notice. **ANSWER ALL QUESTIONS; LEAVE NO BLANKS.** Mail or deliver the completed Solicitation Notice and attachments to: Department of Justice, Office of the Attorney General, Charitable Trusts Unit, 33 Capitol Street, Concord, N.H. 03301-6397. Make the check payable to **State of New Hampshire.**

Do you have a Certificate of Registration as a paid solicitor from the Attorney General, Charitable Trusts Unit, in full force and effect?

Yes _____ Registration # _____ No _____

If no, you must complete an Application for Registration (*PFR #4*) prior to the submission of this Solicitation Notice.

- | | | |
|--|---|---|
| 1. Name and address of paid solicitor: | * | 2. Name and address of organization on whose behalf the solicitation will be conducted: |
| _____ | * | _____ |
| _____ | * | _____ |
| _____ | * | _____ |

_____ **Check here** if organization is a police, law enforcement or firefighters association (see attachment entitled "*Solicitations by Police, Law Enforcement and Firefighters Associations*")

3. Date soliciting begins: _____ * 4. Date soliciting ends: _____

5. Soliciting will be conducted by: (check all that apply) telephone _____ mail _____ electronic media (TV, radio, on-line computer) _____ print media (newspapers, magazines) _____ other (describe): _____

6. If persons soliciting will be contacted by both telephone **and** mail, how will the initial contact be made? telephone _____ mail _____

7. If soliciting will be conducted by telephone, state the address and telephone number for each location from which calls will be made, and the name and **residence** address of the office manager or other person in charge at each location. (If more than two locations, continue on a separate sheet.)

(a) _____	*	(b) _____
_____	*	_____
street		street
_____	*	_____
city state zip		city state zip
telephone (____)_____	*	telephone (____)_____
Manager: _____	*	Manager: _____
residence address: _____	*	residence address: _____
_____	*	_____
_____	*	_____

8. Will the solicitation campaign include the sale of goods or services? Yes _____ No _____
If yes, check one or more of the following that apply:
_____ tickets to an event or performance
_____ advertising space in a program book, journal or other publication
_____ other (describe: _____)

9. If tickets to an event or performance will be sold, state:
date of event: _____ nature of event: _____
location of event (street/city/state): _____
If tickets are to be donated for use by another, please state the names and addresses of the charitable organizations which have agreed to accept the donated tickets: _____

10. State the account number and location of each bank account where the paid solicitor will deposit contributions in its' custody. (If more than two accounts, continue on a separate sheet).
IF PAID SOLICITOR DOES NOT HAVE CUSTODY AND CONTROL OF THESE

FUNDS, THE CONTRACT SHALL SPECIFICALLY STATE THAT THE CHARITABLE ORGANIZATION WILL HAVE SOLE CUSTODY AND CONTROL OF ALL DONATIONS RECEIVED.

(a) account number: _____ * (b) account number: _____
bank name: _____ * bank name: _____
bank address: _____ * bank address: _____

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Name **and** address of person(s) authorized to withdraw from account(s):

* _____
* _____

11. List the names and **residence** addresses of all individuals who will solicit during the campaign. If more space is needed please continue on a separate sheet. As additional employees are added, please complete and submit form *PFR-5A*.

<u>Names</u>	<u>Addresses</u>
_____	_____
_____	_____
_____	_____
_____	_____

12. Have any of the persons listed in response to #7 or #11 been convicted by a court of any state or the United States of any felony, or of any misdemeanor involving dishonesty or arising from the conduct of a solicitation for a charitable organization or purpose?

Yes _____ No _____ If yes, attach a detailed explanation.

13. Describe fully the charitable program for which the solicitation campaign is being carried out. If solicitation will be through the distribution (including mailing) of printed material, attach a sample of each piece.

14. If solicitation will be made orally, attach a summary of the language to be used describing the charitable program as well as the method by which disclosure of the paid solicitor's status as a fundraiser will be made.

15. A copy of the contract between the paid solicitor and the charitable organization, police, law enforcement, or firefighters association (or a *Notice of Contract* on forms prescribed by the Attorney General) must accompany this Solicitation Notice.

16. Are any of the directors or principal officers of the paid solicitor a director or principal employee of the organization for which the solicitation is being conducted?

Yes _____ No _____ If yes, please attach an explanation.

Any changes to the information provided in this Solicitation Notice must be reported to the Department of Justice, Office of the Attorney General, Charitable Trusts Unit, in writing signed by both the paid solicitor and the charity within seven (7) days of the change.

Signature of paid solicitor officer Title Date

STATE OF
COUNTY OF

Before me personally appeared _____, the signer of the foregoing Solicitation Notice, who has acknowledged him/herself as such officer of the said organization, and as such officer being authorized to do so, has read the foregoing application, and has before me deposed and said that the above statements, and all attachments, are true and correct to the best of his/her knowledge and belief.

(seal) Date: _____
Notary Public
My commission expires: _____

**CERTIFICATION OF CHARITABLE ORGANIZATION, POLICE, LAW ENFORCEMENT,
OR FIREFIGHTERS ASSOCIATION**

I, _____, _____, of
(print name) (title)

_____, under penalty of false statement, (name of organization/association) hereby certify that I am authorized to sign this certification and that the statements made in the foregoing application and all attachments, including samples of printed solicitation material and the text or script of any oral solicitation, are true and accurate to the best of my knowledge and belief.

Signed: _____ Date: _____

Title:

SOLICITATIONS BY POLICE, LAW ENFORCEMENT AND FIREFIGHTERS ASSOCIATIONS

Amendments to the charitable solicitations law effective July 1, 1992 require paid solicitors to file solicitation notices and comply with the other provisions of RSA 7:28-c when they conduct fundraising campaigns on behalf of “a police, law enforcement or firefighters association.” The fundraising campaigns affected by the amendment are those conducted by a professional fundraiser for police, law enforcement and firefighting personnel whose purposes are not exclusively or primarily charitable.

The amendments do not:

- (1) Require any non-profit organization to register with the Attorney General after July 1, 1992 if it was not required to register prior to that date as a charitable trust.
- (2) Impose any special requirements on professional fundraisers for police, law enforcement and firefighters groups.
- (3) Impose any special conditions on police, law enforcement or firefighters solicitations.