

APPENDIX Q



Board of Directors Meeting
May 26, 2021
Zoom Meeting

Attending: Gail Fisher, President; Suzanna Phinney Vice President; Dave Thatcher, Treasurer; Mike Burtneck, Secretary; Frank Sawicki, Maggie Fitzgerald, Sharon Belleville
Guest: Kate Hanna
Staff: Jose Zirena, CFO, Sergio Zullich, Kermit Brunelle, Medical Director
Absent: Myriam Beauchesne, Linda Lomasney
Corr: Billie Paquette

Agenda item	Action	Discussion
Call to Order	<ul style="list-style-type: none">Meeting was called to order at 5:00 pm.	None
Approve/Modify Agenda	<ul style="list-style-type: none">Frank made a motion to approve the agenda as presented, Seconded by Maggie, Motion carried.	
Consent Agenda	<ul style="list-style-type: none">Motion made by Suzanne to accept the Consent Agenda; Ratify Vote of Board meeting minutes of April 28, 2021 and Board Quality Committee minutes April 21, 2021, Seconded by Maggie, Motion carried.	
Board Member Recusal Due to Conflict of Interest.		<ul style="list-style-type: none">Gail asked if any Board member had a conflict of interest and had to recuse themselves. All said no.
New Board Member	<ul style="list-style-type: none">Motion made by Suzanne to approve Sharon Belleville as Board member of Indian Stream Health Center Board of Directors, seconded by Maggie, Motion carried.	



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Definitive Agreement	<ul style="list-style-type: none"> • Motion made to approve the Definitive Agreement made by Suzanne, Seconded by Frank, Motion carried with one abstention. 	
Board QI Committee Credentialing: Paula Troie, RPH Kinson Woo, M Policies: 410.15 Unscheduled Electronic Down Time 505.5 Emergency Mgmt. Plan 502.1 Behavioral Health Screening Policy 505.10 Employee Medical Records Access	<ul style="list-style-type: none"> • Motion made by Maggie to approve Paula Troie, RPh for re-credentialing and Kinson Woo, MD for credentialing, seconded by Suzanne, Motion carried • Motion made by Maggie to approve policy 410.15 Unscheduled Electronic Down Time, seconded by Mike, Motion carried. • Motion made by Maggie to approve policy 505.5 Emergency Management Plan, seconded by Mike, Motion carried. • Motion made by Maggie to approve policy 502.1 Behavioral Health Screening Policy, seconded by Frank, Motion carried. • Motion made by Maggie to approve policy 505.10 Employee Medical Records, seconded by Maggie, Motion carried. 	<ul style="list-style-type: none"> •
Board Finance Committee		<ul style="list-style-type: none"> • Jose will rework the H8F budget and submit it to the board tomorrow afternoon. The board will respond by 9am Friday with their approval. • The April Financials are not available yet. • There was a hurdle with the PPP submission and Jose is calling Courtney to work it out. • The audit still has some outstanding items but has put this aside in order to get the H8F budget completed.



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Governance Committee	<ul style="list-style-type: none"> • Motion made by Mike to adopt the new wording into the By-Laws regarding the current officers keeping their positions, seconded by Frank, motion carried. 	<ul style="list-style-type: none"> • Proposing to make a change to the By-Laws to allow the current slate of officers to stay in their positions during the merger. • The Personnel and Governance Committees have been merged into the Executive Committee.
Merger Discussion		<ul style="list-style-type: none"> • The merger agreement was voted on at the beginning of the meeting with the following votes: <ul style="list-style-type: none"> ○ Gail Fisher – yes ○ Suzanne Phinney – yes ○ Dave Thatcher – yes ○ Frank Sawicki – yes ○ Maggie Fitzgerald – yes ○ Mike Burtnick – yes ○ Myriam Beauchesne – absent ○ Linda Lomasney – absent ○ Sharon Belleville – abstain • The next step will be the Standards of Certification that all Board members need to sign. Billie will send this out and once collected Billie will send to Andrew. • All Board members were asked if they were aware of any pending litigation and they all said no.



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Medical Director Report		<ul style="list-style-type: none"> • Policies are being worked on for Behavioral Health. • Dr. Woo is working out nicely. He is here May, June and July. • Patient visits are exceeding budget. • COVID-19 wiped out influenza this year. ISHC policies were good in helping handle COVID-19.
CEO Discussion		<ul style="list-style-type: none"> • Sergio reviewed the Compliance Report with the Board for Q1. • The Groveton Nurse position has been filled for the 21/22 school year. • Will be holding a staff meeting tomorrow to give an update to staff on the merger. • Gail mentioned that UCVH will be starting to make conditional offers to ISHC staff. • Once all the Boards vote on the Definitive Agreement ISHC will need to officially notify HRSA per the Technical Assistance Resource.
Adjourn	<ul style="list-style-type: none"> • Motion made by Dave to adjourn meeting at 5:56 pm, seconded by Suzanne, Motion carried. 	

Chair _____ Date ____/____/____
Gail Fisher, Board President