

APPENDIX G-1



Board of Directors Meeting
December 16, 2020
Zoom Meeting

Attending: Gail Fisher, President; Suzanna Phinney Vice President; Dave Thatcher, Treasurer; Mike Burtnick, Secretary; Frank Sawicki, Myriam Beauchesne, Maggie Fitzgerald

Absent: Amber Dodge

Staff: Greg Culley, Interim CEO, Jose Zirena, CFO

Corr: Billie Paquette

Agenda item	Action	Discussion
Call to Order	<ul style="list-style-type: none">• Meeting was called to order at 4:31 pm.	None
Approve/Modify Agenda	<ul style="list-style-type: none">• Mike made a motion to approve the agenda, Seconded by Myriam, Motion carried.	
Consent Agenda	<ul style="list-style-type: none">• Motion made by Frank to accept the Consent Agenda; Board Minutes of November 18, 2020, Board Quality Committee Minutes of November 11, 2020, Seconded by Suzanne, Motion carried.	
Board Member Recusal Due to Conflict of Interest.		<ul style="list-style-type: none">• Gail asked if any member had a conflict of interest and had to recuse themselves. All said no.
Executive Session	<ul style="list-style-type: none">• Motion made by Mike to go into Executive Session at 4:33 pm, Seconded by Dave, Motion carried.• Motion made by Mike to come out of Executive Session at 5:16, Seconded by Dave, Motion carried.	



Board of Directors Meeting
December 16, 2020
Zoom Meeting

Financial Information to UCVH	<ul style="list-style-type: none"> • Motion made by Mike to give ISHC Financial information to UCVH to review for the RHC discussions, Seconded by Dave, Motion carried. 	
Board Quality Committee Credentialing 1. Stephanie Fosbenner, MD 2. Elizabeth DeNauw, PA-C	<ul style="list-style-type: none"> • Motion made by Frank to accept Stephanie Fosbenner, MD and Elizabeth DeNauw, PA-C for credentialing, seconded by Dave, Motion carried. 	
Board Finance Committee Report 1. November 2020 Financials 2. Ratify Vote of Board Resolution 3. Approval of New Codes	<ul style="list-style-type: none"> • Motion made by Suzanne to approve the November Financials as presented, seconded by Frank, Motion carried. • Motion made by Maggie to approve the new billing codes as presented: 24640 99441 99442 99443 64455 83036 Seconded by Suzanne, Motion carried. <p>Motion to ratify the vote for the Board Resolution made by Mike, seconded by Frank, Motion carried.</p>	<ul style="list-style-type: none"> • Almost broke even in November but still trailing behind for the year. Accounts payable is down. • Cash flow is low and visits are down. We saw 489 patients in November. • Jose reviewed all the grants. Discussed the need to dip into the credit line. • The Statement of Activities shows the contract providers (locums) cost is high. Showing a credit of \$42,189 for returned vaccines.



Board of Directors Meeting
December 16, 2020
Zoom Meeting

Strategic Planning		<ul style="list-style-type: none">• Discussed the FQHC Partnership as a possible future opportunity for ISHC. This option would remove significant expenses for employee insurance and downsizing on payroll. This would also open a revenue stream for chronic disease management, AWW's and telehealth.• Greg brought up two other private sources of income. Will do a detailed report on the 29th. The final draft for this option will be presented on January 7th.
CEO Update		<ul style="list-style-type: none">• Patient visits are low but this is true throughout at all FQHC's. All are down about 40 to 50%.• Dr. Brunelle will be signing on as an employee of ISHC as of January 4, 2021. Elizabeth DeNauw has also signed on and will begin on December 18, 2020.• Greg reported that he is making progress with the open OSHA complaint. The Cyber Insurance policy should pay most of the attorney cost.• Discussed the vaccine roll out. Will be able to update more after the clinical meeting tomorrow. The hospital received 20 doses. Our staff cannot be vaccinated yet. We have 14 people for the first round of vaccines. Stage 2 will be for high risk individuals.• ISHC is testing symptomatic people.



Board of Directors Meeting
December 16, 2020
Zoom Meeting

Adjourn	<ul style="list-style-type: none">• Motion made by Frank to adjourn meeting at 5:55 pm, seconded by Frank, Motion carried.	
---------	---	--

Chair _____ Date ____/____/____
Gail Fisher, Board President