



## ASSISTANT DIRECTOR OF CHARITABLE TRUSTS OFFICE OF THE ATTORNEY GENERAL

In 1943, New Hampshire became the first state to create an office dedicated to the oversight of charitable trusts and organizations. The mission of the Attorney General's Charitable Trusts Unit is to protect the public's interest in the organizations and assets committed to charitable purposes in this state. The unit currently oversees the activities of more than 11,600 registered charities and charitable organizations.

Qualified candidates are invited to apply for the position of Assistant Director of Charitable Trusts. The successful candidate will assist the Director to supervise, administer, and enforce charitable trusts, charitable solicitations, and charitable sales promotions; oversee compliance with charitable registration and annual reporting requirements; review and recommend actions to the Director with respect to legal, legislative, and administrative initiatives; investigate charitable organizations and trusts, participate in enforcement proceedings, and coordinate with other state and federal agencies in matters affecting charities and charitable trust law; research, draft, and file pleadings and represent the Director in court; review and recommend actions with respect to the Director's administrative responsibilities concerning health care acquisition transactions, non-judicial settlement agreements involving trusts, release of institutional funds restrictions, and conservation easement amendments; and conduct training sessions and outreach designed to familiarize charities, attorneys, and other stakeholders with the laws regarding charitable organizations, charitable fundraising, investment, fiduciary responsibility, and other related topics.

The ideal candidate is a member of the New Hampshire Bar (or waiver eligible) with experience in the field of probate and trust law and the governance of charitable organizations. A genuine commitment to public service, collegiality, initiative, and capacity to work well under pressure are essential. Interested candidates should send cover letter and CV to: Sean P. Gill, Esq., Chief of Staff, New Hampshire Department of Justice at [employment@doj.nh.gov](mailto:employment@doj.nh.gov) or by mail to New Hampshire Department of Justice, 33 Capitol Street, Concord, NH 03301.

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