

## NEW HAMPSHIRE EXECUTIVE BRANCH ETHICS COMMITTEE

### SHEEHAN PHINNEY BASS + GREEN PA MOOSILAUKE ROOM

August 6, 2014  
8:16 AM

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Meeting called to order by Chairman Joseph DiBrigida, Jr.

Present: Dale Kuehne, Andrew Schulman, Alan Johnson, James Normand

Also present: Deputy Attorney General Ann Rice

- The committee members reviewed the draft minutes of the May 7, 2014 meeting and approved them.
- Deputy Attorney General Rice is recused from a matter to be discussed in non-public session.
- All members concurred to enter into a non-public session to discuss advisory opinions and complaints pursuant to RSA 21-G:32. The committee entered a non-public session at 8:19 a.m. and concluded the non-public session at 10:19 a.m.
- All members concurred to enter into a non-public session to discuss a complaint pursuant to RSA 21-G:32. The committee entered a non-public session at 10:20 a.m. and concluded the non-public session at 10:24 a.m.
- Dale Kuehne made a motion to keep the non-public minutes sealed because the discussion pertained to confidential complaints and requests. Alan Johnson seconded the motion; all members concurred.
- The rules have been filed with the Legislative Budget Assistant and a fiscal impact statement has been received. The next step is to provide a copy of the proposed rules to Legislative Services, along with a Rulemaking Notice Form that indicates a date for a public hearing. Legislative Services will publish the rules and the date for the public hearing in a public notice. The committee determined that the public hearing will be held on October 1, 2014 at 9 a.m. at Sheehan Phinney Bass + Green in Manchester, NH.
- The committee discussed the vacancies on the committee and the status of new appointments.
- Andrew Schulman will continue working on drafting a more “user-friendly” complaint form and instructions for the committee’s review.

- The September and October meetings will be held at Sheehan Phinney Bass + Green. Future meetings may also be held there as well.
- The next meeting is scheduled for September 3, 2014 at 8:00 a.m. at Sheehan Phinney Bass + Green.

Meeting adjourned at 10:35 a.m.

Respectfully Submitted

Kara-Lee Bean  
Recording Secretary