

NEW HAMPSHIRE EXECUTIVE BRANCH ETHICS COMMITTEE

**OFFICE OF THE ATTORNEY GENERAL
ROOM 302**

**March 5, 2014
8:19 AM**

Meeting called to order by Chairman Joseph DiBrigida, Jr.

Present: Andrew Schulman, Alan Johnson, James Normand

Absent: Dale Kuehne

Also Present: Associate Attorney General Richard Head

- The committee members reviewed the draft minutes of the November 6, 2013 meeting and approved them.
- Richard Head will draft a brochure on misuse of position.
- Andrew Schulman will circulate a draft of a more “user-friendly” complaint form and instructions for the committee’s review before the next meeting. He apologized for his delay in drafting the form as well as his tardiness to today’s meeting.
- All members concurred to enter into a non-public session pursuant to RSA 91-A, II (c) and for discussion of personnel matters. The committee entered a non-public session at 8:27 a.m. and concluded the non-public session at 8:43 a.m.
- All members voted in non-public session to keep the non-public minutes sealed.
- James Normand discussed the visit from the World Affairs Council’s Venezuelan delegation scheduled for tomorrow. The committee discussed talking points including the committee’s role and jurisdiction, checks and balances, the Right to Know law, official oppression, civil rights and discrimination laws and protections, and the transparency of many complaint processes (court proceedings, committee proceedings, etc.). Richard Head will provide Mr. Normand with 10-12 noteworthy statutes.
- The committee discussed the study commission formed pursuant to HB 410 (2013). Chairman DiBrigida will coordinate an approach to RSA 15-B with the Chairman of the Legislative Ethics Committee, Martin Gross, and possibly file comments with the study commission. Andy Schulman made a motion for Chairman DiBrigida to reach out to Chairman Gross and file comments with the chair of the study commission as he deems appropriate. James Normand seconded the motion; all members concurred.

- The committee discussed draft rules Eth 212.04 Testimony; Order of Proceeding, Eth 212.05 Evidence, Eth 212.06 Proposed Findings of Fact and Conclusions of Law, Eth 212.07 Closing the Record, Eth 212.08 Reopening the Record, Eth 212.09 Decisions, and Eth 213 Motion for Reconsideration.

- The next meeting is scheduled for April 2, 2014 at 8:00 a.m.

Meeting adjourned at 10:07 a.m.

Respectfully Submitted

Kara-Lee Bean
Recording Secretary