# BakerHostetler

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May 27, 2016

### Baker&Hostetler LLP

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# **VIA OVERNIGHT MAIL**

Attorney General Joseph Foster Office of the Attorney General 33 Capitol Street Concord, NH 03301

Re:

Incident Notification

Dear Sir or Madam

Our client Shoes West Distribution, Inc. (dba Taos Footwear) is writing to inform you of an information security incident involving information of Taos Footwear customers.

On April 25, 2016, Taos Footwear learned that its website may have been compromised. Taos Footwear immediately began an investigation and discovered that malicious code was installed on its website on April 14, 2016. Taos Footwear also found evidence that an unauthorized person may have gained access to some of its customers' information. The information at issue was unencrypted payment card information, which included customer names, addresses, payment card numbers and card expiration dates. Taos Footwear immediately removed the malicious code and reconfigured the relevant website.

Taos Footwear will mail notification letters to affected individuals on May 27, 2016. To address this incident, Taos Footwear is fully remediating this matter and taking steps to review its security measures.

Taos Footwear is notifying three (3) New Hampshire residents in substantially the same form as the letter enclosed herein. Notification is being provided in the most expedient time possible and without unreasonable delay pursuant to the investigation described above, which was necessary to determine the scope of the incident and identify the individuals potentially affected. See N.H. REV. STAT. § 359-C:20(I)(a). This report is not, and does not constitute, a waiver of personal jurisdiction.

Please do not hesitate to contact me if you any have questions regarding this matter.

Sincerely,

Tanya L. Forsheit

Enclosures

[Date of Mailing]

[first name][last name] [address] [city][state][zip]

# Notice of Data Breach

Dear [first name][last name],

At Taos Footwear, we value the relationship we have with our customers. We are writing to inform you about an incident which may involve some of your personal information.

# What Happened?

On April 25, 2016, we learned that our website may have been compromised. Taos Footwear immediately began an investigation and discovered that malicious code was installed on our website on April 14, 2016. We also found evidence that an unauthorized person may have gained access to some of your information. We immediately removed the malicious code and reconfigured the relevant website.

#### What information was involved?

The information was unencrypted payment card information, which included your name, address, payment card number and card expiration date.

#### What you can do.

We recommend that you remain vigilant by reviewing your account statements for any unauthorized activity. You should immediately report any unauthorized charges to your financial institution because the major credit card companies have rules that restrict them from requiring you to pay for fraudulent charges that are reported in a timely manner.

#### What we are doing.

To address this incident, we are taking steps to review our security measures.

#### For More Information

We regret any inconvenience or concern this may have caused. If you have any questions, or you need further assistance, please call xxx-xxx Monday through Friday between the hours of xxxx and xxxx.

Sincerel	ly	,
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[Name]

#### INFORMATION ABOUT PREVENTING IDENTITY THEFT

We encourage you to remain vigilant to the possibility of fraud and identity theft by reviewing your credit card, bank, and other financial statements for any unauthorized activity. You may also obtain a copy of your credit report, free of charge, directly from each of the three nationwide credit reporting agencies. To order your credit report, free of charge once every 12 months, please visit <a href="www.annualcreditreport.com">www.annualcreditreport.com</a> or call toll free at 1-877-322-8228. Contact information for the three nationwide credit reporting agencies is as follows:

Equifax	Experian	TransUnion
PO Box 740241	PO Box 9554	PO Box 2000
Atlanta, GA 30374	Allen, TX 75013	Chester, PA 19016
www.equifax.com	www.experian.com	www.transunion.com
1-800-685-1111	1-888-397-3742	1-800-888-4213

If you believe you are the victim of identity theft or have reason to believe your personal information has been misused, you should immediately contact the Federal Trade Commission and/or the Attorney General's office in your home state. For residents of Maryland: You may also obtain information about preventing and avoiding identity theft from the Maryland Office of the Attorney General. For residents of North Carolina: You may also obtain information about preventing and avoiding identity theft from the North Carolina Attorney General's Office. Contact information for the Federal Trade Commission, Maryland Office of the Attorney General and North Carolina Attorney General's Office is as follows:

Federal Trade Commission
600 Pennsylvania Avenue, NW
Washington, DC 20580

www.ftc.gov
1-877-438-4338

Federal Trade Commission
General
200 St. Paul Place
Baltimore, MD 21202

www.oag.state.md.us
1-888-743-0023

Office of the Attorney General 9001 Mail Service Center Raleigh, NC 27699 www.ncdoj.gov (919) 716-6400

You can obtain information from these sources about steps an individual can take to avoid identity theft as well as information about fraud alerts and security freezes. You should also contact your local law enforcement authorities and file a police report. Obtain a copy of the police report in case you are asked to provide copies to creditors to correct your records. This notification was not delayed as a result of law enforcement investigation.