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December 23, 2022

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**VIA E-MAIL (ATTORNEYGENERAL@DOJ.NH.GOV)**

The Honorable John M. Formella  
Attorney General of the State of New Hampshire  
Office of the Attorney General  
33 Capitol Street  
Concord, New Hampshire 03301

***Re: Notification of a Potential Data Security Incident***

Dear Attorney General Formella:

We represent Jarrett & Hoyt, PLC (“J&H”), 1795 Williston Road, Suite 125, South Burlington, Vermont 05403 in connection with an incident that may have involved the personal information of one (1) deceased New Hampshire resident. J&H is reporting the incident pursuant to N.H. Rev. Stat. § 359-C:19 *et. seq.* This notice will be supplemented, if necessary, with any new significant facts discovered subsequent to this submission. While J&H is notifying you of this incident, J&H does not waive any rights or defenses relating to the incident, this notice, or the applicability of New Hampshire law on personal jurisdiction.

**NATURE OF THE INCIDENT**

On August 26, 2022, J&H learned of suspicious activity within its email environment. Upon discovering the incident, J&H promptly began an internal investigation and engaged a forensic security firm to investigate and secure its computer systems. The investigation determined that an unknown third party had access to a J&H email account. On November 11, 2022, J&H determined that the account could have contained the name, financial account information and Social Security Number of one (1) deceased New Hampshire resident. At this point, J&H is not aware of any fraud or identity theft to any individual as a result of this incident.

**NUMBER OF RESIDENTS NOTIFIED**

J&H is providing notice of the incident to the estate of the deceased New Hampshire resident later today. A copy of the notification letter, which provides the estate with information on how to protect the identity of a deceased individual, is provided herewith.

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December 23, 2022

Page 2

### **STEPS TAKEN RELATING TO THE INCIDENT**

Upon learning of the incident, J&H promptly controlled the incident by preventing further access to the email account. It also engaged a forensic security firm to investigate and confirm the security of its computer systems. J&H is undertaking efforts to reduce the risk of a similar incident occurring in the future, including enhancing its technical security measures. Finally, as discussed above, J&H is notifying the estate of the potentially involved individual.

### **CONTACT INFORMATION**

Please contact me if you have any questions or if I can provide you with any further information concerning this matter.

Very truly yours,

Michael J. Waters

Enclosure

C-1

December 23, 2022

Dear

The protection and privacy of personal information is one of our highest priorities. Because of this, we are writing to make you aware of a recent data security incident that may have involved some of the above-referenced individual's personal information. We have no reason to believe that the individual's personal information has been misused for the purpose of committing fraud or identity theft. Nonetheless, we are writing to advise you about the incident and to provide you with guidance on what you can do to protect the individual, should you feel it is appropriate to do so.

**What Happened?** On August 26, 2022, we identified suspicious activity in our email environment. Upon learning of the issue, we quickly began an investigation and took steps to secure our systems. As part of that investigation, we determined that one of our email accounts was compromised and, on November 11, 2022, determined the above referenced individual's information could have been contained in the account.

**What Information Was Involved?** The type of information in the accessed email account differs from individual-to-individual but included the above referenced individual's name, Social Security number, and for some individuals a date of birth. In addition, if the Estate has paid us by check, information related to that checking account could have been in the account.

**What We Are Doing.** In addition to the actions described above, we are evaluating steps to reduce the risk of this type of incident occurring in the future, including enhancing our technical security measures. We are not aware of anyone's information having been misused in connection with this incident.

**What You Can Do.** There are steps you can take to request a copy of the above-referenced individual's credit report. An executor or surviving spouse can place a request to any of the three national credit reporting agencies for copy of a deceased individual's credit report along with making one of the following notations:

- "Deceased – Do not issue credit"; or
- "If an application is made for credit, please notify the following person(s): (e.g., list a surviving relative, executor/trustee of the estate, and/or local law enforcement agency – notifying the relationship)."

Contact information for the credit reporting agencies is as follows:

Equifax  
1-800-349-9960  
www.equifax.com  
P.O. Box 105788  
Atlanta, GA 30348

Experian  
1-888-397-3742  
www.experian.com  
P.O. Box 9554  
Allen, TX 75013

TransUnion  
1-888-909-8872  
www.transunion.com  
P.O. Box 160  
Woodlyn, PA 19094

**Vermont Residents:** If you do not have internet access but would like to learn more about how to place a security freeze on a credit report, contact the Vermont Attorney General's Office at 802-656-3183 (800-649-2424 toll free in Vermont only).

**For More Information.** We value the trust you place in us to protect your privacy, take our responsibility to safeguard your personal information seriously, and apologize for any inconvenience or concern this incident might cause. For further information and assistance, please call 1-888-781-3999 from 8:00 a.m. to 5:00 p.m. ET, Monday through Friday.

Sincerely,

Jarrett and Hoyt