NO.217

P.1

Representing Management Exclusively in Workplace Law and Related Litigation



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DIRECT DIAL: EMAIL ADDRESS:

## FAX

To: Company:	Hon. Kelly Ayotte State of New Hampshire	
Fax:	603-271-2110	Tel #:
From:	Joseph J. Lazzarotti	
Sender:		
Subject:	Data Breach Notification	
Date:	January 5, 2009	
Client/Matter #:		
Pages:		
Original:	X Will Follow	Will Not Follow

**MESSAGE:** 

Please contact if there are any problems with this transmission.

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NO.217 P.2

Representing Management Exclusively in Workplace Law and Related Litigation

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January 5, 2009

Via First Class Mail and Facsimile (603-271-2110)

Honorable Kelly Ayotte Attorney General of New Hampshire State House Annex 33 Capitol Street Concord, NH 03301

## RE: Data Breach Notification

Dear Attorney General Ayotte:

Please be advised that our client, Innodata Isogen, Inc. (Innodata Isogen), experienced a data breach when an Innodata Isogen laptop and other Innodata Isogen information was stolen. It appears that as many as 141 individuals could have been affected, including I resident of your state. Innodata Isogen plans to begin notifying the affected individuals in the next several days. A draft copy of the notification that will be sent is attached.

www.lacksonlovis.com

On December 23, 2008, an Innodata Isogen employee's car was broken into in New Jersey and her lapton case with the laptop inside, along with benefit plan enrollment sheets, and some of her personal information, was stolen. The laptop and benefit plan enrollment sheets contained personal information, such as Social Security number, date of birth, and home address of current and certain former Innodata Isogen employees. Immediately upon discovering the theft, the employee filed an incident report with the Wayne Police Department, and reported the theft to the General Counsel at Innodata Isogen. To date, none of these items have been recovered by authorities.

As set forth in the attached letter, Innodata Isogen has taken numerous steps to protect the security of the personal information of the affected individuals, including providing a full package of credit protection services. Also, in addition to continuing to monitor this situation, Innodata Isogen is reexamining it current data privacy and security policies and procedures to find ways of reducing the risk of future data breaches. Should Innodata Isogen become aware of any significant developments concerning this situation, we will inform you.

If you require any additional information on this matter, please call me.

Very truly yo JACKSON LE IS LLP Josepl

Encl.

## What You Should Do to Protect Your Personal Information

We recommend you remain vigilant and consider taking one or more of the following steps to protect your personal information:

- 1. Contact the nationwide credit-reporting agencies as soon as possible to:
  - Add a security alert statement to your credit file at all three national credit-reporting agencies: Equifax, Experian, and TransUnion. You only need to contact one of the three agencies listed below; your request will be shared with the other two agencies. This security alert will remain on your credit file for 90 days.
  - Remove your name from mailing lists of pre-approved offers of credit for approximately six months.
  - Receive a free copy of your credit report by going to <u>www.annualcreditreport.com</u>.

Equifax	Experian	TransUnion
P.O. Box 740256	P.O. Box 9554	P.O. Box 2000
Atlanta, GA	Allen, TX 75013	Chester, PA 19022
(800) 525-6285	(888) 397-3742	(800) 888-4213
www.couifax.com	www.experian.com/consumer	www.transuniop.com

- 2. If you aren't already doing so, please pay close attention to all bills and credit-card charges you receive for items you did not contract for or purchase. Roview all of your bank account statements frequently for checks, purchases or deductions not made by you. Note that even if you do not find suspicious activity initially, you should continue to check this information periodically since identity thieves sometimes hold on to stolen personal information before using it.
- 3. The Federal Trade Commission ("FTC") offers consumer assistance and educational materials relating to identity theft and privacy issues. The FTC can be contacted either by visiting <u>www.ftc.gov</u>, <u>www.consumer.gov/idtheft</u>, or by calling (877) 438-4338. If you suspect or know that you are the victim of identity theft, you should report it to appropriate law enforcement and you can report it to the Fraud Department of the FTC, who will collect all information and make it available to law-enforcement agencies. Contact information for the FTC is:

Federal Trade Commission Consumer Response Center 600 Pennsylvania Avenue NW Washington, DC 20580

4. For Maryland Residents: The contact information for the State's Attorney General is

Honorable Douglas F. Gausler Office of the Attorney General 200 St. Paul Place Baltimore, MD 21202 Website: http://www.oag.state.md.us/ Telephone number: (888) 743-0023 (toll-free in Maryland)