



Form I-9 Compliance

24 Corporate Plaza, Suite 190
Newport Beach, CA 92660

June 9, 2014

Mr. Joseph A. Foster
Attorney General
State of New Hampshire
33 Capitol St.
Concord, NH 03301

RE: Security Vulnerability

Dear Mr. Foster:

I am reporting a Security Vulnerability Incident as required by Title XXXI, Trade and Commerce, Chapter 359-C:20.

On May 29, 2014, an individual obtained authorized access to our Electronic Form I-9 Management System. This individual was able to access the I-9 form of another individual without proper authorization. The individual, who had accessed another I-9 form without authorization, immediately contacted his supervisor and reported the incident. We were able to identify the transaction, correct the system error that allowed the unauthorized access, and thoroughly research our system to be certain that no other pattern or practice of such access had occurred.

The information that was viewed included the following:

- Employee Name
- Employee Address
- Employee Birth date
- Employee Social Security Number
- Employee Driver's License
- Employee Telephone Number
- Employee Email Address



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Although we believe there was no misuse of the information and none was likely to occur, we did notify the employee whose record was viewed out of an abundance of caution.

If you have further questions, you may contact me at 949-640-4949, or ldonahue@formi9.com.

Respectfully,

Linda K. Donahue
Chief Operations Officer