## PROSKAUER ROSE LLP

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April 21, 2008

## VIA FIRST CLASS MAIL AND FACSIMILE (603-223-6202)

Office of the Attorney General Consumer Protection and Antitrust Bureau 33 Capitol Street Concord, NH 03301

Re: Legal Notice of Information Security Breach Pursuant to N.H. Rev. Stat. Ann. § 359-C:20(i)(b)

To Whom It May Concern:

Columbia Capital is a premier venture capital franchise in wireless, broadband, media, and enterprise information technology investing. As you are aware, New Hampshire state law requires notice to the New Hampshire Office of the Attorney General in the event of an information security breach involving the personal information of New Hampshire residents. In accordance with that requirement, we write on behalf of Columbia Capital to inform you of a potential information security breach concerning the personal and confidential data of the limited partners of Columbia Capital.

On April 11, 2008, a break-in occurred at our Alexandria, Virginia office and Columbia Capital property was stolen from that location. We immediately notified police and launched a full investigation into the theft. A copy of the Alexandria Police Department's report is attached. During the course of our investigation, we learned that a laptop containing backup copies of our limited partner database was stolen. The data on the laptop included personal and confidential information of our limited partners, including names, addresses, social security numbers, banking information, and information about accounts with Columbia Capital. The laptop was password protected.

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Columbia Capital's investigation to date reveals that approximately one (1) New Hampshire resident was affected by this incident. As a precaution, Columbia Capital is notifying all such affected individuals of the possible information security breach via written letter to each through first class mail. Mailings to New Hampshire residents will begin on Monday, April 21, 2008. For your convenience, a copy of the form of notice is enclosed.

If you have any questions or need further information regarding this incident, please do not hesitate to contact me.

Sincerely yours,

Brendon M. Tavelli

Enclosures



April 18, 2008

Individual Name and Address

We are writing to inform you of the possibility that some of your personal information may have been compromised. We deeply regret that this situation occurred and are keenly aware of how important your personal information is to you. While we have no reason to believe at this time that any of your information has been or will be misused, we want to inform you of the incident and recommend some steps you can take to protect yourself from identity theft both now and in the future.

On April 11, 2008, we learned that a break-in occurred at our Alexandria, Virginia office and Columbia Capital property was stolen from that location. We immediately notified the police and launched a full investigation into the theft. During the course of our investigation, we learned that a laptop containing backup copies of our limited partner database was stolen. The data on the laptop included personal and confidential information of our limited partners, including names, addresses, social security numbers, banking information, and information about accounts with Columbia Capital. The laptop was password protected.

As you may know, in many instances of laptop theft, the thieves are seeking only the hardware, and not the information on the laptop. Nonetheless, we recommend that you remain vigilant with respect to monitoring your credit accounts, regularly review statements from your accounts, and obtain your credit report from one or more of the national credit reporting companies. You may obtain a free copy of your credit report once every 12 months by visiting www.annualcreditreport.com or by contacting one of the three national credit reporting agencies. You may also consider contacting the institutions where you hold financial accounts and let them know of the incident so they can notify you of any suspicious behavior or take other steps to protect you. We also recommend that you report any suspected identity theft to us and to proper law enforcement authorities, including your local police and the Federal Trade Commission

The attached reference guide provides more information on identity theft, how to report it and how to protect yourself as well as contact information for the major credit reporting agencies. You may also visit the FTC's website, www.frc.gov/bcp/edu/microsites/idtheft, to learn more about the steps you can take to protect yourself from identity theft, such as requesting a fraud alert.

Please be assured that we take the protection of your information very seriously and are reviewing security measures both internally and with our landlord. If you have any questions about this incident, please contact me at 703-519-3038 or jayne.thompson@colcap.com.

Sincerely,

Jayne C. Thompson Chief Financial Officer

## IDENTITY THEFT PREVENTION REFERENCE GUIDE

Identity theft, in its simplest form, occurs when someone obtains and misuses your personal information without your permission, and often without your knowledge of the activity. To help protect yourself from identity theft, we recommend that you remain vigilant by reviewing account statements and monitoring free credit reports for the next 24 months.

We urge you to review your credit file monitoring materials carefully for inquiries from companies you did not contact, accounts you did not open, and debts on your accounts that you cannot explain. Verify the accuracy of your Social Security number, address(es), complete name and employer(s). Notify the credit reporting companies if any information is incorrect. You should also monitor any credit cards or consumer accounts you have for suspicious activity. Be sure to report suspected identity theft to the credit reporting companies, to the credit card company and to the proper authorities.

<u>Free Fraud Alert:</u> You should also consider placing an initial fraud alert on your credit file. This alert generally stays on your credit report for 90 days but can be renewed by you. A fraud alert tells creditors to contact you before they open any new accounts or change your existing accounts. You can do so by contacting one of the three credit reporting companies listed below.

Equifax	Experian	TransUnion
(800) 685-1111	(888) 397-3742	(877) 322-8228
www.equifax.com	www.experian.com	www.transunion.com
P.O. Box 740241	P.O. Box 9532	P.O. Box 6790
Atlanta, GA 30374-0241	Allen, TX 75013	Fullerton, CA 92834-6790

Free Credit Report: Even if you elect not to enroll in the Equifax Credit Watch™ Gold with 3-in-1 credit monitoring program or place a fraud alert on your file, you are entitled under federal law to a free copy of your credit report from each of the major nationwide credit reporting companies once every twelve months. To order your free report from one or all of the national credit reporting companies, visit www.annualcreditreport.com, call toll-free (877) 322-8228, or complete the Annual Credit Report Request Form and mail it to: Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348-5281. You can print the form from www.ftc.gov/credit. Please do not contact the three nationwide credit reporting companies individually. If you ask, only the last four digits of your Social Security number will appear on your credit reports.

<u>Credit Freeze:</u> In some U.S. states, you have the right to put a "credit freeze" on your credit file so that no new credit can be opened in your name without the use of a PIN number that is issued to you when you initiate a freeze. Since the instructions for how to establish a credit freeze differ from state to state, please contact the three major credit bureaus at the numbers above to find out more information. There may be fees for placing, lifting, and/or removing a security freeze, which generally range from \$5-20 per action.

To learn more about protecting yourself from identity theft, please visit www.consumer.gov/idtheft or call the Federal Trade Commission hotline: 1-877-IDTHEFT (438-4338).