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Via First Class Mail and Facsimile (603-271-2110)

Honorable Kelly Ayotte Attorney General of New Hampshire State House Annex 33 Capitol Street Concord, NH 03301

RE: Data Breach Notification

Dear Attorney General Ayotte:

Please be advised that our client, Chart Industries, Inc. (Chart), experienced a data breach when eight of its laptops were stolen. On the evening of July 23, 2009, Chart's corporate offices in Garfield Heights, Ohio were broken into, resulting in the theft of eight laptop computers. Chart discovered the theft on Friday morning, July 24, 2009, and immediately reported the theft to the Garfield Heights, Ohio Police Department. An investigation is underway to identify those involved and to attempt to recover the stolen items.

Chart took immediate action to safeguard data including changing all access codes and notifying vendors of a possible data compromise. Additionally, Chart moved swiftly to identify short-term and long-term measures - procedural and technological - to prevent such incidents from recurring. All of the stolen laptops are password protected.

It appears that as many as 1,600 individuals could have been affected, including 6 residents of your state. Within a day or two of the date above, Chart plans to notify affected individuals. A draft copy of the notification that will be sent is attached.

Chart has taken numerous steps to protect the security of the personal information of the affected individuals, including offering one year of free credit monitoring and related services. Also, Chart is reexamining its current data privacy and security policies and procedures to find ways of reducing the risk of future data breaches.

If you require any additional information on this matter, please call me.

Sincerely,

JACKSON LEWIS LLP

Joseph J. Lazzarotti Icn

Encl.



Chart Industries, Inc.

One Infinity Corporate Centre Drive, #300 Garfield Heights, OH 44125-5370 *Phone:* 440.753.1490 *Fax:* 440.753.1491 www.chart-ind.com

August [X], 2009

RE: Possible breach of personal information

Dear Employee

We are contacting you about a theft involving laptops containing your personal information. On Thursday evening, July 23, 2009, Chart's corporate offices in Garfield Heights, Ohio were broken into, resulting in the theft of eight laptop computers.

We discovered the theft on Friday morning, July 24, 2009, and immediately reported the theft to the Garfield Heights, Ohio Police Department. An investigation is underway to identify those involved and to attempt to recover the stolen items.

Chart took immediate action to safeguard data including changing all access codes and notifying vendors of a possible data compromise. Additionally, we are moving swiftly to identify short-term and long-term measures — procedural and technological — to attempt to prevent such incidents from recurring.

All of the stolen laptops are password protected. While we feel the probability of accessing data on the laptops is low, it is possible that an unauthorized person could gain access to your personal information including name, address, social security number and date of birth.

In an effort to mitigate any potential harm, we have arranged for you to enroll, at no cost to you, in TrueCredit by TransUnion, an online credit monitoring service, for one (1) year. To enroll in this free service, go to the TrueCredit by TransUnion web site at http://www.truecredit.com/code and in the space referenced as gift certificate code, enter {Insert Gift Certificate Code – to be provided by TransUnion} and follow the simple steps to enroll in the credit monitoring service. You can sign up for this service anytime between now and {Insert Date} using the code listed above. We encourage you to activate your credit monitoring membership as soon as possible. Unfortunately, due to privacy laws, we cannot register you directly. If you need assistance with the online enrollment process, please call the TrueCredit customer service team at 1-800-295-4150 between 8 am and midnight, Monday through Thursday, and 8 am to 8 pm Friday through Sunday, Eastern time.

Your free TrueCredit by TransUnion Credit Monitoring membership includes:

- 1 year of unlimited TransUnion credit reports
- 1 year of unlimited TransUnion credit scores with analysis
- 1 year of daily TransUnion credit monitoring and email alerts
- I year of daily credit data trending and debt analysis updates

- 1 year of up to \$25,000 identity theft insurance with no deductible
- 1 year of toll-free 24/7 access to identity theft insurance specialists
- I year of TrueCredit Lock Lock & unlock your TransUnion credit report with just one click

In addition to registering for credit monitoring, consider placing a fraud alert on your credit file. Fraud alert messages notify potential credit grantors to verify your identification before extending credit in your name in case someone is using your information without your consent. To place a fraud alert on your account only one of the following three nationwide credit reporting companies: TransUnion (1-800-680-7289), Equifax (1-800-525-6285) or Experian (1-888-397-3742). As soon as the credit reporting company confirms your fraud alert, it will also forward your alert request to the other two nationwide credit reporting companies so you do not need to contact each of them separately.

Even if you do not find any suspicious activity on your initial credit reports, the Federal Trade Commission (FTC) recommends that you check your credit reports periodically. Victim information sometimes is held for use or shared among a group of thieves at different times. Checking your credit reports periodically can help you spot problems and address them quickly. You can obtain a free copy of your credit report annually by going to www.annualcreditreport.com.

If you find suspicious activity on your credit reports or have reason to believe your information is being misused, call your local law enforcement agency and file a police report. Get a copy of the report; many creditors want the information it contains to absolve you of the fraudulent debts. You also should file a complaint with the FTC at <u>www.consumer.gov/idtheft</u> or at 1-877-ID-THEFT (1-877-438-4338). Your complaint will be added to the FTC's Identity Theft Data Clearinghouse, where it will be accessible to law enforcers for their investigations.

Should you have further questions or would like additional information, please contact the corporate Human Resources Department at 440/753-1490, or <u>amy.powers@chart-ind.com</u>.

Sincerely,

Mark Ludwig Vice President, Human Resources